Minutes of the Town of Qualicum Beach OCP Steering Committee held on Monday, February 24, 2025 in the Town Hall Committee Hall, 660 Primrose St., Qualicum Beach, BC

Present:	Members:	Luke Sales, Director of Planning, *Chair* (Staff) Andrew Brown Janet Dunnett Greg Husband Bill Larose Susan Lloyd April Steel Petronella Vander Valk, *Councilor Liaison* Netanja Waddell - *Absent*
	Advisory Staff:	Bailey Walsh, Planner Kate Usher, Recording Secretary

ADOPTION OF THE AGENDA

The Committee adopted, by unanimous consent, the agenda of the February 24, 2025 Official Community Plan Review Steering Committee meeting as distributed.

APPROVAL OF THE MINUTES

The Committee approved, by unanimous consent, the minutes of the January 20, 2025, meeting.

BUSINESS ARISING FROM THE MINUTES

A. Quality of Life Survey (QLS) | Verbal Update

1. The Quality of Life Survey is well underway. The deadline for responses has been extended by one month to March 17, 2025.
2. The Official Community Plan Engagement Strategy was reviewed by Council during the February 12, 2025 Regular Meeting of Council
3. **Survey Responses Received to Date:**
   a) Online Surveys - 935 responses
   b) Phone Surveys - ~100 responses

NEW BUSINESS

B. Ways to Achieve Affordable Market (WAAM) Housing Plan | Terms of Reference (*attachment*)
The Committee discussed the WAAM Housing Plan Request for Proposal draft that will be going to Council for approval. The Committee was asked to review the draft document and bring their feedback to the March 10, 2025 meeting for discussion.

KEY CONSIDERATIONS FOR NEXT MEETING

Public Engagement Scheduling | The first open house will be held the week of March 31, 2025.

ADJOURNMENT

The Committee adjourned, by unanimous consent, at 3:01pm

Certified Correct:

for Heather Svensen, Corporate Administrator

Confirmed this 10th day of March, 2025.

Luke Sales, Director of Planning