Minutes of the 9:00 am Wednesday, June 25, 2025, Town of Qualicum Beach Special Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

PRESENT:	Council:	Mayor Teunis Westbroek Councillor Anne Skipsey Councillor Petronella Vander Valk Councillor Jean Young
ABSENT:		Councillor Scott Harrison
ALSO PRESENT:	Staff:	Lou Varela, CAO Heather Svensen, Director of Corporate Services | Deputy CAO Luke Sales, Director of Planning and Community Development Raj Hayre, Director of Finance Danielle Leurebourg, Deputy Director of Corporate Services Nathan Cernusca, Corporate Services Coordinator

Mayor Westbroek called the meeting to order in the Council Chamber at 9:00 am acknowledging that the meeting was being held on the traditional lands of the Coast Salish people, and in particular, the Qualicum First Nation.

ADOPTION OF THE AGENDA
Council adopted, by unanimous consent, the June 25, 2025, special Council meeting agenda.
CARRIED UNANIMOUSLY

MOTION TO CLOSE
Councillor Vander Valk MOVED and Councillor Skipsey SECONDED, THAT the special meeting of Council be closed to the public pursuant to sections 90(1)(e) of the *Community Charter*, for the purpose of considering:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 9:02 am
MEETING REOPENED TO THE PUBLIC: 10:00 am

BYLAWS

(a) **Adoption of "Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment Bylaw No. 638.03, 2025"**
Councillor Vander Valk MOVED and Councillor Young SECONDED, THAT the Bylaw entitled Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment Bylaw No. 638.04, 2025 be adopted.
CARRIED UNANIMOUSLY | Resolution No. 25-144

STAFF REPORTS

(1) **Corporate Administration**

(i) **Visual Identity Refresh Update and Timeline**
Councillor Vander Valk MOVED and Councillor Young SECONDED, THAT Council authorizes staff to issue a Request for Proposals (RFP) for the purpose of engaging a consultant to assist the Town in undertaking the Strategic Initiative titled "Visual Identity Refresh" as outlined in the 2024-2025 Town of Qualicum Beach Communications Strategy; AND FURTHER, THAT Council provide endorsement to establish a Visual Identity Refresh Working Group to provide input into the visual identity process and to help shape the "community story" behind the visual identity.

Mayor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council defer the Strategic Initiative titled "Visual Identity Refresh" to the next Regular Council meeting on July 16, 2025 for Council's consideration.
CARRIED UNANIMOUSLY | Resolution No. 25-145

(2) **Finance**

(i) **2024 Statement of Financial Information (SOFI)**
Councillor Young MOVED and Councillor Skipsey SECONDED, THAT the Town of Qualicum Beach 2024 Statement of Financial Information be approved.
CARRIED UNANIMOUSLY | Resolution No. 25-146

(ii) **2024 Annual Report**
Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT the Town of Qualicum Beach 2024 Annual Report be approved.
CARRIED UNANIMOUSLY | Resolution No. 25-147

ADJOURNMENT
Councillor Skipsey MOVED and Councillor Young SECONDED, THAT Council adjourns the meeting.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 10:12 am

Certified Correct:

ORIGINAL SIGNED	ORIGINAL SIGNED
Heather Svensen Director of Corporate Services/Deputy CAO	Teunis Westbroek Mayor