Minutes of the 9:00 am Friday, June 6, 2025, Town of Qualicum Beach Special Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

PRESENT:	Council:	Mayor Teunis Westbroek Councillor Anne Skipsey Councillor Petronella Vander Valk Councillor Jean Young
ABSENT:		Councillor Scott Harrison
ALSO PRESENT:	Staff:	Lou Varela, CAO Heather Svensen, Director of Corporate Services | Deputy CAO Luke Sales, Director of Planning and Community Development Raj Hayre, Director of Finance Oliver Watson, Manager of Capital Projects Danielle Leurebourg, Deputy Director of Corporate Services Reno Sun, Manager of IT and GIS

Mayor Westbroek called the meeting to order in the Council Chamber at 9:00 am acknowledging that the meeting was being held on the traditional lands of the Coast Salish people, and in particular, the Qualicum First Nation.

ADOPTION OF THE AGENDA
Council adopted, by unanimous consent, the June 6, 2025, Special Council meeting agenda.
CARRIED UNANIMOUSLY

BYLAWS
(a) **First, Second & Third Readings | "Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment Bylaw No. 638.03, 2025"**
Councillor Vander Valk MOVED and Councillor Young SECONDED
1. THAT the Bylaw entitled Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment Bylaw No. 638.03, 2025 be introduced and read a first time.

2. THAT the Bylaw entitled Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment Bylaw No. 638.03, 2025 be read a second time.

3. THAT the Bylaw entitled Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009, Amendment Bylaw No. 638.03, 2025 be read a third time.

CARRIED UNANIMOUSLY | Resolution No. 25-124

COMMITTEE & LIAISON REPORTS
(1) **Community Development** (Councillor Petronella Vander Valk)
(i) **Notice of Motion – Councillor Vander Valk**
Councillor Vander Valk MOVED and Councillor Skipsey SECONDED, THAT Council instructs staff to contract the use of one additional porta potty, for a total of two, for placement at Saahtlam Park for Saturday June 28 and Saturday, July 12 (if required) for use during the outdoor concert events, prior to completion of the permanent washroom at the Park; AND FURTHER THAT the expense of an additional porta potty for both Saturday, June 28 and Saturday, July 12 in the amount of $370 be funded from the special events operational budget.
CARRIED UNANIMOUSLY | Resolution No. 25-125

MOTION TO CLOSE
Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT the special meeting of Council be closed to the public pursuant to sections 90(1)(a), (e), and (k) of the *Community Charter*, for

the purpose of considering:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 9:03 am
MEETING REOPENED TO THE PUBLIC: 10:29 am

ADJOURNMENT
Mayor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council adjourns the meeting.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 10:29 am

Certified Correct:

ORIGINAL SIGNED	ORIGINAL SIGNED
Heather Svensen Director of Corporate Services/Deputy CAO	Teunis Westbroek Mayor