Minutes of the 10:00 am Wednesday, March 4, 2026, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

PRESENT:	Council:	Mayor Teunis Westbroek Councillor Scott Harrison Councillor Petronella Vander Valk Councillor Jean Young
ABSENT:		Councillor Anne Skipsey
ALSO PRESENT:	Staff:	Heather Svensen, Director of Corporate Services/Deputy CAO Twyla Slonski, Interim Deputy Director of Corporate Services Luke Sales, Director of Planning and Community Development Raj Hayre, Director of Finance Amro Kotb, Director of Infrastructure Services Peter Cornell, Fire Chief Jason Froats, Information Systems Analyst

Mayor Westbroek called the meeting to order in the Council Chamber at 10:00 am acknowledging that the meeting was being held on the traditional lands of the Coast Salish people, and in particular, the Qualicum First Nation.

ADOPTION OF THE AGENDA

Council adopted, by unanimous consent, the March 4, 2026, Regular Council meeting agenda with the following amendment:

- Late Item 8(d)(i) Committee and Liaison Report | Petronella Vander Valk

CARRIED UNANIMOUSLY

START OF THE CONSENT AGENDA

ADOPTION OF THE CONSENT AGENDA

Council adopted, by unanimous consent, **THAT** the recommendations listed for items 2(a) to 2(e) in the March 4, 2026, Consent Agenda be adopted.

(a) **THAT** the February 11, 2026, Regular Council meeting minutes be approved as presented.

(b) **THAT** the February 18, 2026, Committee of the Whole meeting minutes be received.

(c) **THAT** the February 25, 2026, Special Council meeting minutes be approved as presented.

(d) **THAT** the 2025 Special Event Grant Final Report from:

(i) the Qualicum Community Education & Wellness Society for The Conversation Nook event; and

(ii) the Qualicum Beach Curling Club for the Scotland to Canada Women's Friendship Curling Tour be received.

(e) **THAT** the Correspondence Log, dated for reference March 4, 2026, be received.

CARRIED UNANIMOUSLY | Resolution No. 26-055

RECOGNITION - Nil

BUSINESS ARISING FROM THE MINUTES

(a) **Committee of the Whole Recommendations | February 18, 2026**
Councillor Vander Valk MOVED and Councillor Harrison SECONDED, **THAT** Council directs staff to include the development proposal application for 3022 Island Highway West at the earliest opportunity.

CARRIED UNANIMOUSLY | Resolution No. 26-056

DELEGATIONS

(a) **Mount Arrowsmith Biosphere Region Research Institute (MABRI)**
J. Ng-Cornish gave a presentation on the results of the case studies completed for Qualicum Beach Community Park (forest portion), the Grandon Creek Corridor, and the Milner Gardens and Woodlands.

(b) **Broombusters**
J. Sales gave a presentation on the 20th Anniversary of Broombusters as well as an update on Scotch Broom management and wildfire risk. Thanks were extended to Qualicum Beach for the 20 years of support; the Town has set an example.

CORRESPONDENCE

(a) **Receipt of Petition | "Multi-Family Residential West Eaglecrest"**
Councillor Harrison MOVED and Councillor Young SECONDED**, THAT** Council receives the petition titled "Multi-Family Residential West Eaglecrest" submitted on February 10, 2026.
CARRIED UNANIMOUSLY | Resolution No. 26-057

(b) **Regional District of Nanaimo Bylaw Consent | Bylaw No. 1736.02, 2026**
Councillor Harrison MOVED and Councillor Vander Valk SECONDED, **THAT** the Council of the Town of Qualicum Beach consents on behalf of the electors to the adoption of "Regional District of Nanaimo Northern Community Search and Rescue Contribution Service Amendment Bylaw No. 1736.02, 2026".
CARRIED UNANIMOUSLY | Resolution No. 26-058

(c) **Farmer's Market Nutrition Coupon Program | Letter Dated February 2, 2026**
Councillor Young MOVED and Councillor Vander Valk SECONDED, **THAT** Council directs staff to provide a letter of support to the Honourable Josie Osborne, Minister of Health, encouraging the continuation of the BC Farmers' Market Nutrition Coupon Program as outlined in their letter dated February 2, 2026.
CARRIED UNANIMOUSLY | Resolution No. 26-059

BYLAWS

(a) **"Town of Qualicum Beach Indemnification of Municipal Officials Bylaw No. 906, 2026"**
Councillor Harrison MOVED and Councillor Vander Valk SECONDED, **THAT** "Town of Qualicum Beach Indemnification of Municipal Officials Bylaw No. 906, 2026" be introduced and read a first time.
THAT "Town of Qualicum Beach Indemnification of Municipal Officials Bylaw No. 906, 2026" be read a second time.
THAT "Town of Qualicum Beach Indemnification of Municipal Officials Bylaw No. 906, 2026" be read a third time.
CARRIED UNANIMOUSLY | Resolution No. 26-060

COMMITTEE & LIAISON REPORTS

(1) **General Government** (Mayor Teunis Westbroek)

(i) Mayor Westbroek commented on his portfolio activities.

(ii) **Mayor Westbroek Notice of Motion | Zoning Bylaw Amendment**

Mayor Westbroek MOVED and Councillor Harrison SECONDED, **WHEREAS** the 2023 Provincial Policy Manual & Site Standards (follow up to Bill 44) specified an 11-metre residential height standard; and

WHEREAS the "Town of Qualicum Beach Zoning Bylaw No. 900, 2024" sets maximum buildings heights across residential and multi-residential zones, some of which are lower than 11-metres; and

WHEREAS to improve consistency and address inequities in the "Town of Qualicum Beach Zoning Bylaw No. 900, 2024";

BE IT RESOLVED THAT Council directs staff to bring forward a draft bylaw for Council consideration amending the "Town of Qualicum Beach Zoning Bylaw No. 900, 2024" maximum building heights for residential and multi-residential zones with the 11-metre residential height standard established through the Province's Bill 44 (2023).
CARRIED UNANIMOUSLY | Resolution No. 26-061

(iii) **Mayor Westbroek Notice of Motion: Development Variance Permit Application | 796 Canyon Crescent Road**

Councillor Harrison MOVED and Councillor Vander Valk SECONDED, **THAT** Council directs staff to fulfill statutory notification requirements to allow the Development Variance Permit application for 796 Canyon Crescent Road, as detailed in the September 17, 2025, Planning Report to Council (attached for reference).

AND FURTHER THAT a staff report will be provided for Council consideration at a future meeting.
CARRIED UNANIMOUSLY | Resolution No. 26-062

(2) **Public Safety** (Councillor Scott Harrison)

(i) Councillor Harrison commented on his portfolio activities.

(3) **Community Development** (Councillor Petronella Vander Valk)

(i) Councillor Vander Valk commented on her portfolio activities.

(ii) Council unanimously approved a letter of condolence to be sent to the family of Lance Nater.

(4) **Arts & Culture** (Councillor Jean Young)

(i) Councillor Young commented on her written report included in the agenda.

(5) **Parks & Recreation** (Councillor Anne Skipsey)

(i) Select Committee on Beach Day Recommendation | 2026 Beach Day Celebration

Councillor Vander Valk MOVED and Councillor Harrison SECONDED, **THAT** the 2026 Beach Day Celebration be scheduled for Sunday, July 12, 2026, from 11am to 3:30pm.
CARRIED UNANIMOUSLY | Resolution No. 26-063

STAFF REPORTS

(1) **Chief Administrative Officer**

(a) **Communications Overview**

- Presentation by H. Svensen, Director of Corporate Services

Councillor Harrison MOVED and Councilor Vander Valk SECONDED, **THAT** Council receive the 2025-2026 Communications Strategy presentation for information.
CARRIED UNANIMOUSLY | Resolution No. 26-064

(b) **2026 Special Event Date Approvals**
Councillor Vander Valk MOVED and Councillor Harrison SECONDED, **THAT** the following special event dates be approved in principle, subject to event organizers working with Town staff to ensure Town requirements are met:
- Cross on the Commons, Sunday, September 13, 2026
- Ocean Mile Swim, Sunday, August 9, 2026

CARRIED UNANIMOUSLY | Resolution No. 26-065

(c) **Communities in Bloom | 2026 BC Communities in Bloom Participation in Friends Category**
Councillor Vander Valk MOVED and Councillor Young SECONDED, **THAT** Council endorses the Town of Qualicum Beach's participation in the 'Friends' category of the B.C. Provincial Communities in Bloom program for 2026.
CARRIED UNANIMOUSLY | Resolution No. 26-066

(d) **Regional District of Nanaimo Delegation | April 22, 2026**
Mayor Westbroek MOVED and Councillor Vander Valk SECONDED, **THAT** Council authorizes an exception to the Council Procedure Bylaw No. 733, Section 19(2) to permit the Regional District of Nanaimo delegation for up to 30 minutes at the Regular Council Meeting of April 22, 2026 to present on the following topics:

1. Parks (regional acquisitions)
2. Transit
3. Pollution Control Centre (French Creek)
4. Hospital District priorities and their status

CARRIED UNANIMOUSLY | Resolution No. 26-067

(2) **Financial Services**

(a) **Proposed 2026-2030 Financial Plan Amendment | February 25, 2026, Special Council Meeting Motion**

[NO MOVER OR SECONDER REQUIRED]

THAT the "Town of Qualicum Beach 2026-2030 Financial Plan Bylaw No. 921, 2026" be amended to reflect a 50/50 cost share thereby striking the amount of "60,000" in 2026 General Fund Capital Plan – Skatepark Fountain & Toilet Facility [pg. 143 of the Budget Book] and replacing it with "$30,000"; AND FURTHER THAT $30,000 to be raised through fund raising efforts.
DEFEATED

(3) **Planning & Community Development**

(a) **Development Variance Permit | 372 Judges Row**
Councillor Harrison MOVED and Mayor Westbroek SECONDED, **THAT** Council directs staff to issue a Development Variance Permit for 372 Judges Row, as described in the March 4, 2026, Planning Report to Council.
CARRIED UNANIMOUSLY | Resolution No. 26-068

(b) **Development Variance Permit | 846 Woodside Crescent**
Councillor Harrison MOVED and Councillor Young SECONDED, **THAT** Council directs staff to fulfill statutory notification requirements to allow the Development Variance Permit application for 846 Woodside Crescent to be considered by Council at a future regular meeting.
CARRIED UNANIMOUSLY | Resolution No. 26-069

REVIEW OF COMMENTS FROM THE PUBLIC – Nil

ADJOURNMENT
Councillor Harrison MOVED and Councillor Young SECONDED, **THAT** Council adjourns the meeting.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 11:41 am

Certified Correct:

ORIGINAL SIGNED

Heather Svensen
Director of Corporate Services/Deputy CAO

ORIGINAL SIGNED

Teunis Westbroek
Mayor