



TOWN OF QUALICUM BEACH

LABOURER TRAINEE/CUSTODIAN

Temporary, Full-Time
Job Competition No. 2026-02

The Town of Qualicum Beach is seeking applications for the position of Labourer Trainee/Custodian in the Parks Department on a temporary full-time basis for a period of up to eight (8) months.

This position is a shared resource between the Parks Department and the Building and Facilities Department and will report to the Parks Foreperson. The successful incumbent will perform general labour duties and when required, will assist with maintaining Town buildings to ensure facilities are clean and safe for public and staff use in the absence of custodial staff.

Labourer duties include:

- Turf maintenance and irrigation work;
- Planting and maintaining perennials and annuals;
- Pruning ornamental and fruit-bearing trees and shrubs;
- Assisting in the construction, renovation, and maintenance of various landscaped and horticultural areas;
- Other related duties as assigned.

Custodial duties include:

- Clean, sweep, mop, scrub, or vacuum building floors;
- Service, clean and supply washrooms and change rooms;
- Make adjustments and minor repairs to plumbing system;
- Clean kitchen equipment; requisition and distribute supplies and equipment needed for cleaning and maintenance duties;
- Set-up, arrange, and remove decorations, tables and chairs to prepare facilities for events such as banquets and meetings; paint interior rooms, staging, and;
- Other related duties as assigned.

Required qualifications include:

- Completion of Grade 12;
- A valid Class 5 Driver's License with a safe driving record;
- Experience in all aspects of general parks labour, including the specific areas noted above;
- Experience operating landscaping equipment such as hedge trimmers, string line trimmers, lawn mowers, front end loaders, tractors, skid steer, utility side-by-side vehicles, commercial woodchippers, and chain saws;
- Knowledge of routine building and equipment maintenance and minor repair tasks;
- Knowledge of WHMIS (Workplace Hazardous Materials Information System);
- Physical capability to safely complete continuous manual labour (e.g. bending, shoveling, lifting, pushing/pulling, etc.) in all weather conditions;
- Demonstrated ability to communicate effectively, particularly when dealing with the public;
- Demonstrated ability to work as a part of a team as well as independently;
- Knowledge of safety rules and regulations with a proven track record of working safely;
- Previous experience working in a municipal government setting will be considered an asset.

The terms and conditions of employment are covered by the CUPE Local 401 Collective Agreement. The rate of pay is \$26.65/hr (July 1, 2024 rate). The successful applicant will be expected to work 40 hours per week; hours of work will vary and include evenings and weekends. The successful candidate will be required to provide a recent driver's license abstract.

Interested candidates are invited to submit a resume and cover letter, along with copies of relevant certificates to:

Human Resources
#201 – 660 Primrose Street, P.O. Box 130
Qualicum Beach, BC V9K 1S7
Email: careers@qualicumbeach.com

Posting No. 2026-02 | Deadline for applications is February 25, 2026

The Town of Qualicum Beach is an equal opportunity employer that is committed to building a diverse and inclusive workplace. We encourage applications from qualified candidates of all backgrounds and perspectives who are legally entitled to work in Canada.

We thank all applicants for their interest; however, only those selected for further consideration will be contacted. If you have been shortlisted for the posted position and require an accommodation throughout the hiring process, we would be pleased to discuss how to best accommodate your needs.