

# TREE REMOVAL APPEAL REQUEST FORM

DATE SUBMITTED:

OWNER INFORMATION	
Civic Address	
Appeal Date	
Owner Name	
Phone Number	Email
Mailing Address	
APPLICANT INFORMATION	
Name	
Phone Number	Email
Mailing Address	
DECISION	
Date Decision Received	
Nature of the Decision	
How many trees, if any, have you removed from your lot since March 2023?	
Species	DBH
Please provide an explanation regarding why you are appealing the Director of Planning's decision on your application.	
What decision are you requesting the Council make on this application?	
What are the reasons to support this request?	
<i>When reconsidering the decision, Council will review the material that was provided at application.</i>	

DEPARTMENT USE ONLY	
<b>Date Received</b>	<b>Tree Application No.</b>
<b>Appeal Request to</b> <input type="checkbox"/> Corporate Services <input type="checkbox"/> Planning	
<i>The Planning and Infrastructure Services Assistant will provide copies of the documents provided at the application stage for the Council's use. File location: N:\3700-4699 LEGISLATIVE AND REGULATORY SERVICES\4520 PERMITS - INDIVIDUAL\4520-20 TREE PERMITS</i>	
<b>Document Checklist</b> <input type="checkbox"/> Application Form <input type="checkbox"/> Tree Sketch/Plan <input type="checkbox"/> Tree Report <input type="checkbox"/> Application Fee Paid <input type="checkbox"/> Decision Email <input type="checkbox"/> Additional (if any)	

**APPLICATION CAN BE SUBMITTED BY ONE OF THE FOLLOWING METHODS:**

**IN PERSON:** #201-660 Primrose Street, Qualicum Beach, BC - 9:00 am to 4:00 pm, Monday to Friday.

**EMAIL:** [gbtown@qualicumbeach.com](mailto:gbtown@qualicumbeach.com)

*Personal information on this form is collected under the guidelines of the Freedom of Information and Protection of Privacy Act ("FIPPA") and will only be used for the purpose of administering the Tree Appeal Request Form. Questions about this collection can be directed to the Corporate Administrator, Box 130, Qualicum Beach, BC or at 250-752-6921.*