

MOVING PERMIT APPLICATION FORM

DATE SUBMITTED: _____

Part 1: PERMIT INFORMATION				
Permit # (Staff)		Requested Service Disconnection Date:		
Part 2: PROPERTY INFORMATION				
Civic Address		Plan #	Lot #	District Lot #
Zoning	Property ID #	Roll #		Est. Area of Project (m ²)
Description of Structure to be moved:				
Part 3: APPLICANT INFORMATION				
Owner Name:		Contractor Name:		
Mailing Address:		Mailing Address:		
Cell No.		Home No.	Cell Phone No.	
Home No.	Fax No.	Fax No.	Business License No.	
Email Address:		Email Address:		
Part 4: STRUCTURE MOVE INFORMATION				
Date of Move:				
Structure:		Overall Width: metres		
Overall Height: metres		Overall Length: metres		
Hours of day travelling within Town boundaries:		From:	To:	
Route of Movement	From: _____ (Former address)			
	To: _____ (New address)			
	<input type="checkbox"/> Attached map showing route proposed within Qualicum Beach			
Proof of Liability Insurance	<input type="checkbox"/> Attached Certificate of Insurance confirming public liability insurance not less than \$3,000,000, with the Town of Qualicum Beach named as Additional Insured			
MOTI Approval	<input type="checkbox"/> Attached completed T53D forms from MOTI, if applicable			
Utility Provider	<input type="checkbox"/> Attached copy of utility providers approval, if applicable			
For Buildings Moved To, or Within the Town of Qualicum Beach ONLY				
<input type="checkbox"/> Attached copy of registered professional certification that the building substantially conforms to the Building Code in all respects OR, for factory built housing or mobile homes, the Canadian Standards Association certification from time of manufacture				
Part 5: INFORMATION TO INCLUDE WITH APPLICATION (For details please refer to page 3 and 4)				
<input type="checkbox"/> Current Title Search (\$20 fee if not included)		<input type="checkbox"/> Plot Plan (Site Plan, showing all structures)		
<input type="checkbox"/> Owner's Acknowledgement of Responsibility (necessary only if application is completed by contractor)		<input type="checkbox"/> Hazardous Materials Assessment Report (building moved to or within the Town's boundary)		

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Part 6: APPLICANT'S DECLARATION

The consideration for this permit, I/we agree to indemnify and keep harmless the Town of Qualicum Beach against all claims, liabilities, judgments, costs and expenses which may accrue from granting this permit. Neither the issuance of a permit, and/or the approval of the plans and specifications of supporting the application, nor inspections made by the Building Official, will:

- Constitute a representation or warranty that the Building Code or the Bylaw have been complied with or the building, structure or plumbing system meets any standard of materials or workmanship;
- Relieve the applicant, owner and occupant from conforming to all Acts, bylaws and regulations;
- Relieve the owner's responsibility to search the title and check for restrictions against the property;

I/we have read the above, understand, agree and will abide with all Bylaws and/or Provincial Laws which are applicable to this application.

I/we understand and agree that this application is not to be considered as a permit and does not authorize the commencement of the work.

<input type="checkbox"/> Owner	Print Name	Signature	Date
<input type="checkbox"/> Contractor			

Part 7: PAYMENT *(Due with application)*

	Amount Due	Paid By	Date Paid
<input type="checkbox"/> Moving Fee	\$100.00		
<input type="checkbox"/> Current Title Search	\$20.00		
<input type="checkbox"/> Security	\$2000.00		

PERMIT SECURITY, to ensure site restoration and damage to municipal property is corrected.

APPLICATION AND PAYMENT MUST BE SUBMITTED TOGETHER, BY ONE OF THE FOLLOWING METHODS:

IN PERSON: #201-660 Primrose Street, Qualicum Beach, BC - 9:00 am to 4:00 pm, Monday to Friday.

MAIL: Town of Qualicum Beach, PO Box 130, Qualicum Beach, BC V9K 1S7

Personal information on this form is collected under the guidelines of the Freedom of Information and Protection of Privacy Act ("FIPPA") and will only be used for the purpose of administering the Moving Permit Application. Questions about this collection can be directed to the Corporate Administrator, Box 130, Qualicum Beach, BC or at 250-752-6921.

OWNER'S ACKNOWLEDGEMENT OF RESPONSIBILITY

I / we, _____, _____, _____,
(Owner Name) (Owner Name) (Owner Name)

solemnly declare that I / we are the registered owner(s) of the real property described as

_____, _____, _____, _____, _____
(Civic Address) (Plan Number) (Lot Number) (District Lot Number) (Land District Number)

and I am registered as such in the Land Registry Office.

I / we hereby provide authorization for _____
(Contractor Name)

to apply for a building permit on the above described property.

As the owner or authorized agent I acknowledge that the Town of Qualicum Beach Building Bylaw No. 643, 2009 (the "Building Bylaw"), notwithstanding any other provision therein, has been enacted for the purpose of regulating construction within the Town in the general public interest. *The activities undertaken by or on behalf of the Town pursuant to the Building Bylaw are for the sole purpose of providing a limited and interim spot checking function for reason of health, safety and the protection of persons and property.*

It is not contemplated nor intended, nor does the purpose of this Bylaw extend:

- to the protection or indemnification of owners, owner/builders, constructors or future owners from economic loss;
- to the assumption by the Town or a Building Official of any responsibility for ensuring the compliance by any owner, his or her representatives or any employees, constructors or designers retained by him or her, with the Building Code, the requirements of the Building Bylaw or other applicable enactments respecting safety;
- to providing any person a warranty of design or workmanship with respect to any building or structure for which a building permit or occupancy permit is issued under the Building Bylaw;
- to providing a warranty or assurance that construction undertaken pursuant to building permits issued by the Town is free from latent, or any defects; and
- to providing to any person a warranty that construction is in compliance with the Building Code, the Building Bylaw or any other enactment with respect to a building or structure for which a building permit or occupancy permit is issued under the Building Bylaw.

I acknowledge that:

- neither the issuance of a permit under the Building Bylaw, the review and acceptance of the design drawings, plans or specifications, nor inspections made by a Building Official, shall constitute a representation or warranty that the Building Code or the Building Bylaw have been complied with or that the building or structure meets any standard of materials or workmanship.
- where the Town requires that a professional Architect or Engineer certify that the plans submitted in accordance with the Building Bylaw comply with the Building Code or other enactment, the Town will rely on that certification in issuing a building permit and occupancy permit.

I commit that I will:

- ensure that all construction complies with the Building Code, the Building Bylaw and other applicable enactments respecting safety;
- post and maintain the permit in a conspicuous place on the property in respect of which the permit was issued;
- keep a copy of the accepted designs, plans and specifications on the property during the course of construction;
- post the civic address on the property in a location visible from any adjoining streets;
- ensure any building is located properly in regards to all setbacks; and
- ensure that any geotechnical site issues are adequately addressed and that appropriate reports are obtained from a qualified registered professional and that copies of such reports are provided to the Town of Qualicum Beach.

OWNER SIGNATURE(S)		
Print Name	Signature	Date Signed

MOVING REQUIREMENTS

- (a) All moves are restricted to 12:00 am - 6:00 am Monday to Friday, excluding holidays, unless the Town permits a variance in exceptional circumstances.
- (b) For each move, three pilot cars are required.
- (c) Pilot cars must comply with Division 8 of the Commercial Transport Act Regulations except one of the pilot cars may be an alternative tow vehicle and weigh more than 5,500 kg.
- (d) Two-way radio communication is required between pilot cars and towing vehicles.
- (e) Safety lighting must include:
 - four flashing amber lights, two at front extremities and two at rear extremities of the structure being moved;
 - clear or white lights completely around the structures perimeter (at least 40 watts per 3 metres of structure); and
 - flood lights front and rear.
- (f) Steerable house moving dollies are required and no major support member of the transportation platform (beams, bolsters, bunks, etc.) may be of wooden construction.
- (g) Any structure in excess of 4.72 metres (15.5 feet) in loaded height must use a Skid Board System to allow safe passage under utility and low voltage power lines.
- (h) An external guide to assist the driver, (an officer or employee of the applicant company). must be in charge of all moves to ensure safe movement of vehicle and load and that all obstacles are cleared horizontally and vertically.
- (i) The mover must carry public liability insurance in an amount of not less than \$3,000,000.00, specifying coverage for structural moving of buildings, and provide a Certificate of insurance confirming the Town has been named as an additional insured party.
- (j) This permit is valid only on streets within the Town. When traveling on Provincial and arterial Highways and roads the applicant must obtain, and provide the Town with a copy of, a permit from the Ministry of Transportation.
- (k) The applicant must obtain, and provide the Town with a copy of, written approval of any utility providers that are affected by the move.
- (l) The person moving the building must be licensed to move buildings.
- (m) If the building being moved was connected to Town of Qualicum Beach water and sewage systems, notice of disconnection must have been given, and disconnections carried out by the Town.
- (n) Before moving a building or part of a building to, or within, any parcel of land located in the Town, a registered professional must certify that the building substantially conforms to the Building Code in all respects.
- (o) The permit is invalid when atmospheric conditions make persons or vehicles on a street not discernible at a distance of 100 metres.
- (p) Any person to whom a moving permit is issued shall immediately clean up any waste or material deposited on the highway and shall complete the remedial works required to ensure the site from which the building was removed within the Town is neat, free from debris, obstructions and in a safe condition within 60 days from the date the building is moved.
- (q) Any person to whom a moving permit is issued shall comply with all applicable laws and regulations, including the Town of Qualicum Beach Building Bylaw No. 643, 2009, and Traffic Bylaw No. 225, 1970