

CONSTRUCT WORKS APPLICATION

DATE SUBMITTED:

Policy No.: 4004-3

Date of Implementation: January 8, 1996 Road Allowance

Policy

It shall be the responsibility of the Manager of Operations or Building Inspector to inform all property owners when new construction on their property begins, or as requested by the property owner, that boulevard improvements will be considered upon application to the Town as per attached Schedule "A". Existing shrubs and trees are permitted within a zone of three meters from the owner's property line, however, these landscaping improvements must not encroach on open ditches or other utilities. Any object deemed to be a hazard by the Superintendent of Public Works, Parks & Buildings shall be removed by the owner upon notification from the Town. Failure to do so may result in it being removed by the Town at the owner's expense.

APPLICATION FOR PERMISSION TO CONSTRUCT WORKS ON ROAD ALLOWANCES

I/we make an application to construct, use and maintain works on road allowances within the Town of Qualicum Beach, in accordance with the particulars and plans (may be omitted at the discretion of the Manager of Operations) submitted herewith in duplicate. **It is understood that this is an application only** and no work shall commence until a permit has been issued.

Name of Applicant

Mailing Address

Phone Number

Email

Date

Signature

The proposed works are described as follows:

OFFICE USE ONLY

Property Information	Lot	Block	DL
Owners	Name	Address	

APPLICATION CAN BE SUBMITTED BY ONE OF THE FOLLOWING METHODS:

IN PERSON: #201-660 Primrose Street, Qualicum Beach, BC - 9:00 am to 4:00 pm, Monday to Friday.

EMAIL: qbtown@qualicumbeach.com

Personal information on this form is collected under the guidelines of the Freedom of Information and Protection of Privacy Act ("FIPPA") and will only be used for the purpose of administering the Construct Works Application. Questions about this collection can be directed to the Corporate Administrator, Box 130, Qualicum Beach, BC or at 250-752-6921.