

# DITCH INFILL APPLICATION FORM

DATE SUBMITTED:

APPLICANT INFORMATION	
Name	
Mailing Address	
Phone Number	Email
<input type="checkbox"/> Owner <input type="checkbox"/> Contractor	
Contractor Name (if applicable)	

PROPERTY INFORMATION		
Civic Address		
Folio Number	Plan Number	Lot Number

APPLICANT'S DECLARATION		
I/we hereby apply for permission to construct works within the right of way of a Town street or road in accordance with Town of Qualicum Beach Engineering Standards Bylaw No. 545, as well as any such special conditions, restrictions and/or regulation as may be imposed by the Director of Engineering and Utilities. Including but not limited to:		
i. Qualified Contractor to complete the work on behalf of the property owner.		
ii. Insurance with 3rd party liability up to \$3 million for the contractor completing the work.		
iii. Traffic Control per Provincial guidelines and requirements to be performed by a qualified professional iv) Erosion and Sediment control per Town requirements.		
iv. Locates to be performed prior to any digging.		
Print Name	Signature	Date

APPLICANT USE INDICATING LOCATION AND SCOPE OF PROPOSED WORK

<b>CONTRACTORS QUOTED COST</b>	
<b>Width of Culvert (mm)</b>	
<b>Length of Culvert to be Installed (metres)</b>	
<b>Cost per meter or unit</b>	
<b>Cost</b>	
<b>TOTAL COST</b>	

<b>DEPARTMENT USE ONLY</b>	
<b>Approved By</b>	<b>Date Approved</b>
<b>Date for Installation</b>	<b>Cheque Processed By</b>

**APPLICATION CAN BE SUBMITTED BY ONE OF THE FOLLOWING METHODS:**

**IN PERSON:** #201-660 Primrose Street, Qualicum Beach, BC - 9:00 am to 4:00 pm, Monday to Friday.

**EMAIL:** [gbtown@qualicumbeach.com](mailto:gbtown@qualicumbeach.com)

**RULES & REGULATIONS**

1. Completion of this application form is not a guarantee that your application will be approved
2. The Town of Qualicum Beach reserves the right to change, alter or refuse any or all requests.

*Personal information on this form is collected under the guidelines of the Freedom of Information and Protection of Privacy Act ("FIPPA") and will only be used for the purpose of administering the Ditch Infill Application Form. Questions about this collection can be directed to the Corporate Administrator, Box 130, Qualicum Beach, BC or at 250-752-6921.*