

VOLUNTEER APPLICATION - ADVISORY BOARD, COMMITTEE OR COMMISSION

DATE SUBMITTED:

Thank you for your interest in serving your community through participation in a Town of Qualicum Beach advisory board, committee or commission. Information on this form is requested to assist the Town in selecting an applicant for membership. When an opening is advertised, please submit a separate form for each advisory board, committee or commission on which you are interested in volunteering. Please note committee members serve without compensation.

APPLICANT INFORMATION	
Name	
Mailing Address	
Phone Number	Email

COMMITTEE INFORMATION
<p>Which Town of Qualicum Beach advisory board, committee or commission are you interested in joining? <i>Please submit a separate Volunteer Application form for each one.</i></p>
<p>Please describe your interest in this topic. Outline how your knowledge, skills and abilities make you an ideal candidate. <i>Please attach a separate page if you require more space to respond.</i></p>
<p>Please describe your approach to collaborative decision-making and consensus-building.</p>
<p>Are you applying as a representative of a community association or other organization?</p> <p><input type="checkbox"/> YES - <i>If yes, please indicate which one(s):</i> _____</p> <p><input type="checkbox"/> NO</p>
<p>Are you currently, or have you been in the past, a member of any Town of Qualicum Beach advisory board, committee or commission?</p> <p><input type="checkbox"/> YES - <i>If yes, please indicate which one(s) and length of service:</i> _____</p> <p><input type="checkbox"/> NO</p>
<p>Are you currently, or have you been in the past, a member of any advisory board, committee or commission for another local government?</p> <p><input type="checkbox"/> YES - <i>If yes, please indicate where, which one(s) and length of service:</i> _____</p> <p><input type="checkbox"/> NO</p>
<p>Are you available to attend daytime meetings, if appointed?</p> <p><input type="checkbox"/> YES - <i>If yes, please indicate any limitations:</i> _____</p> <p><input type="checkbox"/> NO</p>

Are you available to participate throughout the year, if appointed?
 YES
 NO – *If no, please explain:* _____

Do you either reside, own property or represent a business that is located in the Town of Qualicum Beach?
 YES - *If yes, please describe:* _____
 NO

APPLICANT SIGNATURE

By my signature below, I confirm that:

- I consent to the release of the information on my application and understand that it may be made available, on an as-needed basis, to Town Council and staff for the sole purpose of making appointments to an advisory board, committee or commission, and, if I am appointed, for contacting me regarding meeting-related information.
- I am willing to accept an appointment to the advisory board, committee or commission for which I have applied and recognize the time commitment required, should I be appointed.
- I agree to adhere to the bylaws, policies and terms of reference that relate to the advisory board, committee or commission for which I have applied and recognize the responsibilities assumed, should I be appointed.
- I understand and agree that submitting this application form does not mean I am automatically appointed to a Town of Qualicum Beach advisory board, committee or commission.

Name	Signature	Date

APPLICATION CAN BE SUBMITTED BY ONE OF THE FOLLOWING METHODS:

IN PERSON: #201-660 Primrose Street, Qualicum Beach, BC - 9:00 am to 4:00 pm, Monday to Friday.

EMAIL: gbtown@qualicumbeach.com

Thank you for your application. All applicants will be contacted after a decision has been made.

DEPARTMENT USE ONLY

Application for posted opening for *(insert committee name):* _____

Posting for applications closes *(insert closing time & date):* _____

Scheduled for CLOSED Council meeting agenda: _____

Applicant notified of the outcome

Personal information on this form is collected under the guidelines of the Freedom of Information and Protection of Privacy Act ("FIPPA") and will only be used for the purpose of administering the Volunteer Application - Advisory Board, Committee or Commission. Questions about this collection can be directed to the Corporate Administrator, Box 130, Qualicum Beach, BC or at 250-752-6921.