



Town of Qualicum Beach

CEMETERY BYLAW Bylaw No. 610, 2007

CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of Bylaw No. 610 with the bylaws below. The amending bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. The Corporation does not warrant that the information contained in this consolidation is current. Certified copies of the original bylaws should be consulted to ensure accurate, current bylaw provisions.

Amending Bylaw	Date of Adoption
Bylaw No. 610.01	February 8, 2010
Bylaw No. 610.02	October 1, 2012
Bylaw No. 610.03	August 11, 2014

The bylaw numbers in bold in the margin of this consolidation refer to the last bylaw that amended each section of the principal bylaw: "Town of Qualicum Beach Cemetery Bylaw No. 610, 2007".

TOWN OF QUALICUM BEACH
BYLAW NO. 610
A BYLAW RELATING TO THE OPERATION AND MAINTENANCE
OF THE QUALICUM BEACH MUNICIPAL CEMETERY

The Council of the Town of Qualicum Beach in open meeting assembled, enacts as follows:

1. In this Bylaw unless the context otherwise requires,

- '*Caretaker*' shall mean the person or persons duly appointed or employed from time to time as Caretaker or Caretakers of the Municipal Cemetery in Qualicum Beach.
- '*Cemetery*' shall mean and include any parcel or tract of land used, maintained or operated as a cemetery, by the Town of Qualicum Beach.
- '*Columbarium Niche*' shall mean a singular compartment contained within an above ground vault for the purposes of interring cremated remains.
- '*Collector*' shall mean any person duly appointed as such from time to time by the Council. **(Bylaw No. 610.03)**
- '*Corporate Administrator*' **deleted by Bylaw 610.03**
- '*Council*' shall mean the Council of the Town of Qualicum Beach.
- '*Cremated Remains*' shall mean the ashes resulting from cremation of a deceased human body.
- '*Financial Administrator*' shall mean the person duly appointed as such from time to time by the Council.
- '*Former Resident*' shall mean a non-resident,
- (1) who had previously qualified as a resident, but has left the Town under circumstances of old age or illness to receive care in another community, or
 - (2) who is a former resident having resided or owned property in the Town of Qualicum Beach for a continuous period of at least three years within ten years of the date of application for cemetery licence, or for a continuous period of at least ten consecutive years during his or her lifetime. **(Bylaw No. 610.03)**
- '*Grave Space*' shall mean an area of the Cemetery used or intended to be used for the interment of human remains or cremated remains under a right of interment and includes a burial plot, cremation plot or columbarium niche.

- 'Health Officer' shall mean the person duly appointed from time to time to act as Health Officer for the Town of Qualicum Beach.
- 'Mayor' shall mean the Mayor of the Town of Qualicum Beach and shall include the Acting Mayor.
- 'Municipality' shall mean the Town of Qualicum Beach.
- 'Non-Resident' shall mean a person who:
- (1) resides within the School District 69 (SD69). This area includes the Regional District of Nanaimo Electoral Area E (Nanoose Bay), Area F (Coombs, Hilliers, Errington), Area G (French Creek, Dashwood, Englishman River), Area H (Shaw Hill, Qualicum Bay, Deep Bay, Bowser) and the City of Parksville;
 - (2) is not a registered owner of property; or
 - (3) is not a former resident. (Bylaw No. 610.03)
- 'Resident' shall mean a person who is a registered owner of property and/or resides in premises, located within the boundaries of the Town of Qualicum Beach.
- 'Scattering Board' shall mean the granite memorial pedestal book located at the Cemetery able to accommodate 3" x 4" metal memorial markers.
- 'Scattering Garden' shall mean the area designated for the interring or scattering of ashes as memorialized on the scattering board.
- 'Town' shall mean the Town of Qualicum Beach.

The use of words signifying the masculine shall include the feminine.

2. The following lands owned by the Town have been set aside and used for cemetery purposes:

Qualicum Beach Municipal Cemetery - legally described as being: Lot A, Plan 42165, District Lot 78, Newcastle District, PID #001-345-648.
3. A copy of the plans of the cemetery shall be filed with the Director as defined under the *Business Practices & Consumer Protection Act*, in accordance with the *Cremation, Interment and Funeral Services Act*, and copies shall also be kept available for public inspection in the Municipal Office and at such other places as may be deemed necessary.

LICENCE TO USE THE CEMETERY

4. (1) The Council may grant to any resident or former resident or non-resident who resides in SD69 paying the fees therefor, according to the scale of fees hereinafter provided, a licence for the exclusive use by their executor(s) or administrator(s), of any one or more grave

spaces, columbarium niches or memorial spaces on the scattering board which may be vacant and unlicensed in the cemetery, and upon payment of said fee therefor, such person or persons shall be entitled to receive a licence in the form of Schedule 'A' attached hereto, and forming part of this Bylaw. **(Bylaw No. 610.03)**

(2) The Council may grant to any non-resident paying the fees therefore, according to the scale of fees hereinafter provided, a licence for the exclusive use by their executor(s) or administrator(s), of any one or more columbarium niches or memorial spaces on the scattering board which may be vacant and unlicensed in the cemetery, and upon payment of said fee therefore, such person or persons shall be entitled to receive a licence in the form of Schedule 'A' attached hereto and forming part of this Bylaw.

(3) The Council may grant to a non-resident whose spouse, child, or parent is interred in the Qualicum Beach Cemetery, paying the fees therefor, according to the scale of fees hereinafter provided, a licence for the exclusive use by their executor(s) or administrator(s), of any one or more grave spaces, columbarium niches or memorial spaces on the scattering board which may be vacant and unlicensed in the cemetery, and upon payment of said fee therefor, such person or persons shall be entitled to receive a licence in the form of Schedule 'A' attached hereto and forming part of this Bylaw. **(Bylaw No. 610.03)**

5. The Council reserves to itself the right to refuse to sell the use of more than two grave spaces to any one individual.

6. (1) If the holder of a licence to use and occupy grave space in the cemetery shall at any time desire to dispose of or transfer to another person their right to use and occupy grave space in the cemetery they shall first furnish the Collector full particulars of the name, address, or other description of the person to whom such disposal or transfer is desired to be made, and the consideration to be paid therefore.

(2) The person to whom the licence is to be transferred must be a resident or former resident, except in the case of the transfer of a columbarium niche or memorial space on the scattering board. **(Bylaw No. 610.03)**

(3) Upon receipt of the transfer fee prescribed in Schedule 'C' to this Bylaw, completion of Schedule 'D' and upon compliance with the requirements of this Bylaw by the licence holder and the person to whom the licence is to be transferred, the Collector shall effect the desired transfer by an endorsement upon the licence to that effect and shall record the same in the books or other records kept by them for that purpose.

(4) If the holder of a licence to use and occupy grave space in the cemetery wishes to return such grave space to the Town, the Town will reimburse to the holder of the licence an amount equal to the original purchase price less the original care fund portion.

7. All licences issued for use of grave space in the cemetery shall be subject to the provisions of this Bylaw and all Bylaws now or hereafter to be passed by Council.

FEES AND CHARGES

8. The fees for interment, exhumation, use of grave space, and care of graves, and the charges for goods offered for sale by the Town for use in the cemetery, and any other cemetery fees shall be those set out in Schedule 'C' attached hereto and forming part of this Bylaw.
9. The fees set out in Schedule 'C' to this Bylaw shall be paid in advance at the Town's offices at the time of application for a licence or in advance of the service to be provided.
10. The fees for a person who meets the definition of former resident shall be charged at the resident fee tariff, set out in Schedule `C`. (Bylaw No. 610.03)

PERMISSION TO INTER, EXHUME AND CREMATE

11. No body other than a deceased human body shall be interred in the cemetery and no interment of a body shall be made until a permit to inter the body has been obtained from the Town and the fee for interment as specified in Schedule 'C' hereof has been paid to the Town.
12. All permits for interment of deceased persons in the cemetery shall be in the form of Schedule 'B' attached hereto and forming part of this Bylaw and shall be submitted at least 48 hours before the interment is to take place.
13. All applications for a permit to inter in the cemetery must be made to the Corporate Administrator at the Town's offices between the hours of 8:30 a.m. and 4:30 p.m. on all days of the week except Saturday, Sunday and statutory holidays.
14. Any person who makes an application for an interment permit, or who requires an interment to be made, shall furnish the Collector a statement of the name, age, date of birth, date of death of the deceased, date and time of funeral, whether or not death was caused by a communicable disease as listed in the *Health Act Communicable Disease Regulation* and such other information as may be reasonably required.
15.
 - (1) Where the Health Officer directs, pursuant to the *Health Act Communicable Disease Regulation* or otherwise, that a body be buried in the cemetery during any period when the Town's offices are closed, permission to inter in the cemetery shall be obtained from the Mayor.
 - (2) Where a burial in the cemetery is performed under the conditions of subsection (1), the person who permitted the burial and the person who performed the burial shall report the matter to the Collector, with full details of the deceased as required by Section 13 hereof together with such fees as may be required in accordance with Schedule 'C', if such fees have not already been paid.
 - (3) The information required to be given to the Collector under the terms of subsection (2) of this section shall be provided to the Collector as soon after interment as the Town's offices are opened.

16. No deceased person, save and except cremated remains, interred in the cemetery shall be exhumed without a written order being first obtained from the proper authority in accordance with the requirements of the *Cremation, Interment and Funeral Services Act* and the presentation of such order to the Collector. All permits for the exhumation of cremated remains shall be in the form of Schedule 'E' attached hereto and forming part of this Bylaw.
17. It shall be unlawful for any person to cremate or bury a deceased person within the limits of the Town of Qualicum Beach, save and except as authorized under the terms and conditions of the *Cremation, Interment and Funeral Services Act* and the regulations made thereunder.

INTERMENT IN THE CEMETERY

18. No body shall be interred in the cemetery except in compliance with and subject to the provisions of this Bylaw.
19. The holder of a licence to use and occupy grave space in the cemetery shall not allow or permit an interment to be made in the grave space to which the licence refers, nor shall he transfer or dispose of the said grave space to another person, group or organization unless such interment, transfer or disposal shall be made pursuant to and subject to the provisions of this Bylaw.
20.
 - (1) Where the body of a person who dies while suffering a communicable disease is to be buried in the cemetery, any instruction given by the Health Officer respecting interment shall be fully and carefully followed by those who perform the interment.
 - (2) Where the body delivered to the cemetery for interment is subject to direction of the Health Officer under the terms of the *Health Act Communicable Disease Regulation*, the person delivering the body to the cemetery shall inform the caretaker.
21.
 - (1) Each interment in the cemetery shall be made in a grave dug to a depth sufficient to provide for not less than one meter of earth between the upper surface of the coffin or grave liner and the level of the ground surrounding the grave.
 - (2) One full size grave space/burial plot may contain either of the following:
 - a) one adult size, one child size, or one infant size interment
 - b) up to, and including, six cremated remains
 - c) interment of up to and including, four cremated remains may be permitted with the interment of one adult size, child size or infant size interment, subject to:
 - i) the adult size, child size or infant size interment precedes the cremation interment, or
 - ii) each cremated remains is contained within a separate liner purchased through the Town
 - (3) Only one (1) cremated remains shall be permitted in any one (1) cremation size plot and only two (2) cremated remains shall be permitted in any one (1) columbarium niche.
 - (4) Notwithstanding the requirements of subsections (1), (2) and (5) of this section, cremated remains of a deceased person may be interred in a grave space to provide not less than

sixty centimeters of earth between the upper surface of the container and the level of the ground surrounding the grave, or may be interred at a depth permitting a concrete sheath or block containing the cremated remains to be used as a base for a small memorial marker placed flat and level with the surface of the ground surrounding the grave.

- (5) A precast concrete grave liner shall be used for each interment, except in the case of cremated remains, and except where a concrete or steel vault is used, and such liner shall be made of reinforced concrete not less than five centimeters thick and shall consist of two sides and end walls and a cover sufficient to bridge the coffin its entire length. In the case of cremated remains interred in a full size plot, potentially requiring future exhumation, a separate liner made of fiberglass or other material must be purchased through the Town.
22. No person shall inter any body in the cemetery except between the hours of 9:00 a.m. and 3:00 p.m. Monday to Friday, excluding statutory holidays, except as provided in this bylaw.
23. No person shall inter any body in the cemetery after 3:00 p.m. Monday to Friday, on Saturday, or Sunday or on any statutory holiday unless written permission of the Collector is first obtained, except in the emergency conditions as specified in section 14 hereof, and subject to the EXTRA After Hours fees as set out in Schedule "C" attached.
24. No grave shall be dug, or opened by any person other than the Caretaker or other person duly authorized by him, or, by the Collector.
25. No vaults, or other methods of interment above ground level, shall be permitted in the cemetery with the exception of columbarium niches and the scattering garden as provided by the municipality.

CEMETERY CARETAKER

26. Council may appoint a cemetery Caretaker, and the duties of a Caretaker so appointed shall among other things be:
 - (1) To dig, prepare, or cause to be dug or prepared, all graves required to be dug whenever ordered to do so by the Collector, or the person acting for him.
 - (2) Install all memorial tablets, markers, and monuments.
 - (3) Carry out, or cause to be carried out, the general work of the cemetery to maintain it in a neat and tidy condition, including the maintenance of paths, gates, fences, and other cemetery improvements.
 - (4) Maintain records as required and submit to the Collector whatever reports are required by him.
 - (5) Complete such other work as may be directed by the Collector.

ADMINISTRATION AND CARE FUND

27. The Collector shall maintain records as necessary to the administration and management of the cemetery as required by the *Cremation, Interment and Funeral Services Act* and by regulations made thereunder.
28. The Collector is hereby authorized on behalf of the Municipality to grant a licence in the form set out in Schedule 'A' hereof in respect of any grave space in the cemetery, according to the scale of fees and charges specified in Schedule 'C' of this Bylaw and subject to the provisions of this Bylaw.
29. The Collector shall issue all permits for interment required by this Bylaw except as otherwise provided.
30. Upon issuing any permits for interment in the cemetery, or upon receiving an order for exhumation from the proper authority as required by Section 15 hereof, the Collector shall notify the Caretaker before the time of the intended interment or exhumation giving the name of the deceased and the number and location of the grave space concerned.
31.
 - (1) A fund shall be established to be known as "The Cemetery Care Fund" and such fund shall be administered in accordance with the requirements of the *Cremation, Interment and Funeral Services Act*, and the regulations made thereunder, for the establishment and administration of a Municipal Cemetery Care Fund and in accordance with the procedures hereinafter set out.
 - (2) A bank account shall be established to be known as "The Cemetery Care Fund Account" into which the Financial Administrator shall pay all funds received for Care Fund purposes and all such funds shall be deposited in said account, and there held pending investment as hereinafter provided.
 - (3) On all licences for use of grave space, the Financial Administrator shall pay into "The Cemetery Care Fund Account" an amount as specified in Schedule 'C' hereof, except in those cases where a different amount is approved by the Registrar.
 - (4) On all licences for the use of grave space, the amount required to be used for Care Fund purposes shall be specified.
 - (5) Any owner of a memorial marker, tablet, or monument, desiring to have same installed in the cemetery shall pay to the Collector, prior to the installation of such memorial, installation fees (including a contribution to the "Cemetery Care Fund") as per Schedule 'C' attached hereto and forming part of this bylaw.
 - (6) Investment of funds received for Care Fund purposes shall be made as required by the *Cremation, Interment and Funeral Services Act*, and the regulations made thereunder, applicable to Municipal Cemetery Care Funds.

- (7) The income from the "Cemetery Care Fund" including any appreciation thereof, shall be used for the sole purpose of upkeep and maintenance of the property licenced and the cemetery of which it forms part, and the principle sum of the "Cemetery Care Fund" shall not be reduced otherwise than in accordance with an order of the Director made pursuant to the *Cremation, Interment and Funeral Services Act*, and the regulations made thereunder.
32. A separate account of all monies received under the provisions of this Bylaw and of all monies expended hereunder shall be kept by the Financial Administrator and any surplus remaining or receipts over expenditures shall be paid at the end of each financial year into a fund to be known as "The Perpetual Cemetery Fund" and same shall be invested by the Town in accordance with the provisions in Part 6 of the *Community Charter* and the interest derived from such investment shall be expended on the upkeep and development of the cemetery.

MEMORIALS

33. No person shall place on any grave space in the cemetery a memorial marker or tablet until an amount as specified on Schedule 'C', attached hereto and forming part of this bylaw, has been paid to the Collector for Care Fund purposes in respect to each memorial or tablet which it is desired to install.
34. A tablet type memorial may be installed on a grave in the cemetery for each occupant subject to the requirements of Section 32 hereof and subject to the following:
- (1) Memorials for each full burial or cremation plot shall not exceed 30.48 centimeters by 50.8 centimeters (12" x 20").
 - (2) Each memorial tablet for full burial or cremation plot shall only be installed by the Caretaker or other authorized employee of the Town, in a position on the grave according to that established by the Town for memorials on graves in the cemetery and shall have its top surface set level and flush with the surface of the surrounding ground.
 - (3) For full burial or cremation plot, each metal memorial tablet shall be attached to a concrete/stone base not less than ten centimeters (4") thick, with side surfaces true and perpendicular with its top surface.
 - (4) All memorials for full burial or cremation shall be of natural stone, concrete or metal.
 - (5) Columbarium niche memorials shall be engraved on a 4" x 8" metal marker and installed on the door of the niche.
 - (6) Scattering board memorials shall be engraved on a 3" x 4" metal marker and installed on the face of the scattering board.
35. No grave, grave space or columbarium niche shall be defined by a fence, railing coping, curbing, hedge, or by other marking save a memorial marker or tablet as set out in Section 33 hereof.

GENERAL

36. Cut flowers, wreaths and floral offerings may be placed using in-ground floral containers, but will not be maintained by the Town and may be removed by the Caretaker or other authorized employee of the Town when their condition is considered by him to be detrimental to the beauty of the cemetery. Plastic flowers or plastic wreaths will be accepted October 1st of each year, but will be removed March 1st of the following year. No potted plants are permitted.
37. No person shall plant, remove, cut down or destroy any trees, shrubs, plants, flowers, bulbs or rocks in the cemetery other than an employee of the Town authorized to do so.
38. All persons are prohibited from damaging, or defacing any memorial, monument, fence, gate or structure in the cemetery, or any improvements in the cemetery.
39. No person shall enter the cemetery in a vehicle after 3:30 p.m. without the permission of the Caretaker, or drive a vehicle in the cemetery at any time at a speed of more than fifteen kilometers an hour, and all vehicles and their drivers while in the cemetery grounds shall be subject to the directions and orders of the Caretaker or other authorized employee of the Town.
40. No person shall solicit orders for markers, tablets, memorials, curbing, cappings, or like works within the limits of the cemetery.
41. All persons and funeral processions in the cemetery shall obey the reasonable instructions of the Caretaker, but any person not behaving with proper decorum within the cemetery, or disturbing the quiet good of the cemetery may be evicted therefrom by the Caretaker or other authorized employee of the Town.
42. The discharging of firearms, other than in regular volleys at burial services, is prohibited in the cemetery.
43. Any person who wilfully destroys, mutilates, defaces, injures or removes any tomb, monument, grave-stone, or other structure placed in the cemetery, or any fence, railing or other work for the protection or ornament of the cemetery, or tomb, monument, grave-stone, or other structure aforesaid or lot within the cemetery, or wilfully destroys, cuts, breaks or injures any shrub or plant, or plays at any game or sport, or discharges firearms (save at a military funeral), or who wilfully or unlawfully disturbs persons assembled for the purpose of burying a body therein or who commits a nuisance, or at any time behaves in an indecent and unseemly manner, or deposits any rubbish or offensive matter or thing in the cemetery, or in any way violates any grave, tomb, tombstone, vault, or other structure within the same, shall be guilty of an infraction of this Bylaw, and liable to the penalties hereof.
44. The Cemetery shall be opened to visitors at 8:00 a.m. and closed at sundown daily. Any person in the Cemetery between sundown and 8:00 a.m. the following morning, without the special permission of the Caretaker, shall be guilty of an infraction of this Bylaw.

45. Every person who violates any of the provisions of this bylaw or who suffers or permits any act or thing to be done in contravention or violation of any of the provisions of this bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this bylaw is guilty of an offence against this bylaw and liable, upon summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00).
46. Notwithstanding anything herein contained, the administration of the cemetery shall be carried out at all times in accordance with the *Cremation, Interment and Funeral Services Act*, and the regulations made thereunder.
47. This Bylaw may be cited as "Town of Qualicum Beach Cemetery Bylaw No. 610, 2007".
48. "Qualicum Beach Cemetery Bylaw No. 534.04, 2001" is hereby repealed.

READ A FIRST TIME this 17th day of October, 2007.

READ A SECOND TIME this 5th day of November, 2007.

READ A THIRD TIME this 21st day of November, 2007.

ADOPTED this 3rd of December, 2007.

Teunis Westbroek, Mayor

Trudy Coates, Corporate Administrator



Town of Qualicum Beach
201 – 660 Primrose Street, PO Box 130
Qualicum Beach, BC V9K 1S7
Tel: 250.752.6921 Fax: 250.752.1243 www.qualicumbeach.com

**Cemetery Bylaw No. 610
Schedule 'A'**

Licence for Use of Grave Space, Niche or Scattering Board Memorial Space

DATE: _____

In Consideration of _____ of Address: _____

having paid the sum of \$_____ being the fee for use of grave space in the Qualicum Beach Municipal Cemetery, he/she is hereby granted licence and permission to use and occupy GRAVE SPACE #_____ of BLOCK _____ of Section _____

in said cemetery for the purpose of interment and in accordance with and subject to the Bylaw for the regulation of Qualicum Beach Municipal Cemetery, which may for the time being be in force, or any law applicable thereto in force in the Municipality of Qualicum Beach. In granting this licence to _____ the Town of Qualicum Beach undertakes to maintain a Cemetery Care Fund for maintenance of the grave space specified herein and the cemetery of which it forms part, and will set aside in trust within the present calendar year for use of the Cemetery Care Fund a portion of the fee paid as specified herein, and the portion of said fee to be set aside for this purpose shall be \$_____. This portion of said fee set aside as a Care Fund Contribution shall be non-refundable.

Should the holder of a licence to use grave space at the Cemetery desire to transfer the licence back to the Town, the Town will reimburse the holder of the licence an amount equivalent to the original purchase price less the Care Fund Contribution.

Collector, Town of Qualicum Beach

The Licensee is hereby notified in accordance with the terms of the "Qualicum Beach Cemetery Bylaw No. 610, 2007" that Memorials made only of natural stone, concrete, or metal are permitted in the cemetery and that prior to the installation of a memorial marker on the above licensed grave space, a payment in the amount as specified on Schedule "C" of "Qualicum Beach Cemetery Bylaw No. 610, 2007" (**copy attached**) is required to be made by the purchaser to the Town of Qualicum Beach.

I agree to accept the above written licence upon the terms and subject to the conditions above expressed.

Signature of Licensee

This Licence Is Subject to the *Cremation, Interment and Funeral Services Act* and Regulations
(See **Reclamation of Use of Grave Space Right** on reverse)

Cemetery Bylaw No. 610
Schedule 'A' – Page 2
Licence for Use of Grave Space, Niche or Scattering Board Memorial Space

Reclamation of Use of Grave Space Right (Per the *Cremation, Interment and Funeral Services Regulation*)

(1) The Town may issue a Licence for Use of Grave Space for a lot that has been licensed previously, with the prior approval of the Director of the Business Practices & Consumer Protection Authority (BPCPA), only if:

(a) the Licensee is at least 90 years of age or, if living, would be at least 90 years of age;

(b) a period of at least 50 years has elapsed from the date the prior Licence was sold;

(c) at least 90 days have passed since the date the Cemetery sent a notice of its intention to resell the grave space previously licensed, to the last known address of the Licensee, and the Town has not received a response from the Licensee,

AND

(d) the Town has made diligent attempts to contact the Licensee but is not able to locate or contact them.

(2) If a lot previously licensed is resold in the circumstances described in section (1) above, and the original Licensee requires the use of the grave space, the Town must provide another licence for use of another grave space of equal or greater value that is acceptable to the original Licensee or the person who has authority to represent the deceased Licensee under the *Act*.

(3) The use of the Cemetery and its interment spaces shall be subject to such other reasonable conditions as may be prescribed in Cemetery Bylaw No. 610, 2007 and Town policies.



Town of Qualicum Beach
201 – 660 Primrose Street, PO Box 130
Qualicum Beach, BC V9K 1S7
Tel: 250.752.6921 Fax: 250.752.1243 www.qualicumbeach.com

**Cemetery Bylaw No. 610
Schedule 'B'
Interment Permit**

DATE: _____

Permission is hereby given to _____

to have the remains of _____

interred in Grave Space # _____ of Block _____ of Section _____

in the Qualicum Beach Cemetery, on the _____ day of _____, 20 _____

at _____ o'clock.

Remarks: _____

Collector

Cemetery Bylaw No. 610 - Consolidated for Convenience (as at Aug 2014) to Amendment Bylaw No. 610.02

Page 15 of 18

**Town of Qualicum Beach
Bylaw No. 610
Schedule 'C' - FEES**

<u>GRAVE SPACE:</u>	<u>Resident</u>	<u>Non-Resident</u> (as limited in the bylaw)
Burial Plot (incl. the necessary non-refundable Care Fund Contribution)	\$825.00 (\$210.00)	\$1525.00 (\$385.00)
Cremation Plot (incl. the necessary non-refundable Care Fund Contribution)	\$350.00 (\$90.00)	\$625.00 (\$160.00)
Columbarium Niche (incl. the necessary non-refundable Care Fund Contribution)	\$1300.00 (\$325.00)	\$1850.00 (\$465.00)
Scattering Board - including Memorial Marker & Installation and use of the Scattering Garden (incl. the necessary non-refundable Care Fund Contribution)	\$325.00 (\$80.00)	\$500.00 (\$125.00)
 <u>SERVICES:</u>		
<u>Opening & Closing Grave for Burial:</u>		
Adult Size	\$725.00*	\$725.00*
Cremated Remains Size	\$225.00	\$225.00
Columbarium Niche	\$160.00	\$160.00
* Plus Grave Liner (concrete)	\$400.00	\$400.00
Cremated Remains Liner for Burial Plots	\$75.00	\$75.00
 <u>Opening & Closing Grave for Exhumation:</u>		
Burial plot exhumation to be conducted by contract and will not be done by Town of Qualicum Beach staff. Actual contract costs to be paid by person(s) requesting exhumation.		
Cremated Remains Exhumation	\$300.00	\$300.00
Columbarium Niche Exhumation	\$150.00	\$150.00
<u>Opening & Closing After Hours</u>		
Burials after 3:00 p.m. Monday to Friday and on Saturday, Sunday or a Statutory Holiday - EXTRA	\$675.00	\$675.00
Cremation Interments after 3:00 p.m. Monday to Friday and on Saturday, Sunday or a Statutory Holiday - EXTRA	\$150.00	\$150.00
 <u>OTHER CHARGES:</u>		
Transfer of Licence	\$50.00	\$50.00
Installation of Memorial Marker (incl. necessary non-refundable Care Fund contribution) (Purchaser is responsible for the purchase of in-ground memorial)	\$150.00 (\$40.00)	\$150.00 (\$40.00)
Purchase and Installation of Columbarium Niche Memorial Marker (available at time of inurnment only) (incl. necessary non-refundable Care Fund contribution)	\$265.00 (\$40.00)	\$265.00 (\$40.00)
Purchase and installation of in-ground vase	\$65.00	\$65.00
 <u>Late arrivals at Cemetery</u> - to be charged to company conducting funeral for each one half hour, or part thereof, after scheduled arrival time.	 \$50.00	 \$50.00



Town of Qualicum Beach
201 – 660 Primrose Street, PO Box 130
Qualicum Beach, BC V9K 1S7
Tel: 250.752.6921 Fax: 250.752.1243 www.qualicumbeach.com

Cemetery Bylaw No. 610
Schedule 'D'
Transfer Permit

DATE: _____

I, _____
(Name of Transferor)

agree to sell Grave Space # _____ of Block _____ of Section _____

in the Qualicum Beach Municipal Cemetery to _____
(Name of Transferee)

Address of Transferee: _____

in the amount of \$ _____ .

Remarks: _____

Signature of Transferor(s)

Collector



Town of Qualicum Beach
201 – 660 Primrose Street, PO Box 130
Qualicum Beach, BC V9K 1S7
Tel: 250.752.6921 Fax: 250.752.1243 www.qualicumbeach.com

**Cemetery Bylaw No. 610
Schedule 'E'
Exhumation Permit**

DATE: _____

Permission is hereby given to _____
(Name of relative and/or authorized agent)

to have the remains of _____
(Name of deceased)

exhumed from Grave Space # _____ of Block _____ Section _____

which are currently interred in the Qualicum Beach Cemetery.

I, _____, hereby indemnify the Town of Qualicum Beach, its
(Relative and/or authorized agent)

employees, servants or agents from and against any and all claims in relation to or in connection with the said exhumation. It is further agreed that upon completion of the exhumation the grounds will, as much as possible, be restored to the condition they were in prior to the exhumation. Said works are to be to the satisfaction of the Town.

Remarks: _____

Authorized Signatory
(Relative and/or authorized agent)

Collector
Town of Qualicum Beach



Town of Qualicum Beach
201 – 660 Primrose Street, PO Box 130
Qualicum Beach, BC V9K 1S7
Tel: 250.752.6921 Fax: 250.752.1243 www.qualicumbeach.com

Cemetery Bylaw No. 610
Schedule 'F'
Memorial Installation Permit

DATE: _____

Permission is hereby given to _____

for installation of a memorial marker for _____

(Name of deceased)

interred in Grave Space # _____ of Block _____ of Section _____

in the Qualicum Beach Cemetery.

Remarks: _____

Collector