



## Town of Qualicum Beach

### MISCELLANEOUS RATES BYLAW Bylaw No. 638, 2009

#### CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of Bylaw No. 638 with the bylaws below. The amending bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. The Corporation does not warrant that the information contained in this consolidation is current. Certified copies of the original bylaws should be consulted to ensure accurate, current bylaw provisions.

#### **Amending Bylaw**

Bylaw No. 638.01

Bylaw No. 638.02

#### **Date of Adoption**

March 8, 2010

November 17, 2010

The bylaw numbers in bold in the margin of this consolidation refer to the last bylaw that amended each section of the principal bylaw: "Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009".

**TOWN OF QUALICUM BEACH  
BYLAW NO. 638**

**A Bylaw to establish various rates, fees and charges  
within the Town of Qualicum Beach**

**WHEREAS** the *Community Charter* provides for the imposition of a fee payable in respect of all or part of the service of the municipality;

**AND WHEREAS** Council deems it advisable to set fees to defray certain administrative costs and services;

**NOW THEREFORE** the Council of the Town of Qualicum Beach, in open meeting assembled, enacts as follows:

1. The various fees and charges set out in Schedules "A", "B", "C", "D" and "E" inclusive, attached to this bylaw, are hereby imposed.  

**(638.01)(638.02)**
2. "Town of Qualicum Beach Miscellaneous Rates Bylaw No. 541.03, 2003" is repealed.
3. This bylaw may be cited for all purposes as "Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009".

**READ A FIRST TIME** this 9<sup>th</sup> day of March, 2009.

**READ A SECOND TIME** this 9<sup>th</sup> day of March, 2009.

**READ A THIRD TIME** this 9<sup>th</sup> day of March, 2009.

**ADOPTED** this 6<sup>th</sup> day of April, 2009.

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Teunis Westbroek  
Mayor

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Trudy Coates  
Corporate Administrator

**Schedule "A" - General Administration**  
**"Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009" (638.01)**

	<b>ITEM</b>	<b>FEE</b>
a)	Burning Permits	\$ 45.00
b)	Business Licence List	\$ 35.00
c)	Print of Bylaw No. 590 - Official Community Plan (text & maps Schedules)	\$ 60.00
d)	Bylaw No. 545 - Engineering Standards	\$ 50.00
e)	Print of Bylaw No. 580 - Land Use and Subdivision (text & maps Schedules)	\$ 100.00
f)	Print of Zoning/Subdivision (per map Schedule only)	\$20.00
g)	Certification of Documentation (non-residents only)	\$ 10.00
h)	Culvert Installation        - 300mm - per meter -450mm - per meter	\$ 80.00 \$100.00
i)	Inspection Services        -Daycare(Bed & Breakfast)	\$ 25.00
j)	List of Electors for candidates (other than provided free of charge under legislation)	\$ 35.00
k)	Maps (cadastral)	\$ 15.00
l)	Mortgage listings of taxes owing (per item)	\$ 5.00
m)	N.S.F. cheques	\$ 30.00
n)	Property Tax Notice - copy of original	\$ 5.00
o)	Property Tax, Water & Sewer Information/Search (Lawyer/Notary)	\$ 15.00
p)	Photocopies (per page for more than 3 pages)	\$ .30
q)	Refunds of prepayments for property taxes	\$ 25.00
r)	Zoning and Property Information Inquiry for legal firms, real estate brokers (written notice)	\$200.00

**Schedule "B"**  
**"Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009"**

	ITEM	FEE
a)	Criminal Record Check	\$ 40.00
b)	Police Certificates	\$ 40.00
c)	Fingerprinting	\$ 40.00
d)	Miscellaneous photocopies (includes court order for documents)  Photocopy of entire file (i.e. court orders) Photographs (35mm or digital)	\$ .25 per page (black & white) \$ .50 per page (colour) \$ 30.00 \$ 1.00
e)	Accident/Crime Scene i) Field diagram ii) Scale drawing iii) Mechanical inspection sheets iv) Photographs	\$ 25.00 \$ 40.00 \$ 25.00 As established in the RCMP Operations Manual
f)	Motor vehicle accidents reports (MV6020)	\$ 25.00
g)	Reports i) Traffic Analyst Report ii) Traffic Analyst Report with photo disk	\$ 30.00 \$ 50.00
h)	Insurance Letters (certification)	\$ 25.00

**Schedule "C" - Animal Control**  
**"Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009" (638.01)**

	ITEM	Fee Effective April 1, 2010	Fee Effective January 1, 2011
<b>1.</b>	<b>Dog Licence Fees</b>		
a)	Spayed female or neutered male dog	\$20.00/year	\$25.00/year
b)	Unspayed female or unneutered male dog	\$35.00/year	\$45.00/year
c)	Each licence fee above shall be subject to a discount of \$5.00 if paid on or before the 31 <sup>st</sup> day of January of the year in which the licence is effective, or if paid within 30 days of the date upon which a person becomes liable for payment of such licence fee.		
d)	Guide Dog <b>as defined in the <i>Guide Animal Act</i></b>	No Charge	No Charge
e)	Replacement of licence or licence tag	\$5.00/each	\$5.00/each
<b>2.</b>	<b>Kennel Licence Fees</b> (in addition to any applicable Business Licence Fees and only where zoning permits)		
a)	Four to eight dogs	60.00/year	60.00/year
b)	Nine to twelve dogs	135.00/year	135.00/year
c)	More than twelve dogs	\$180.00/year	\$180.00/year
<b>3.</b>	<b>Impoundment Fees</b>		
a)	The following is the prescribed fee to reclaim an impounded dog:		
	First impoundment in a calendar year		
i)	Male or female dog	\$50.00	\$50.00
ii)	Vicious dog	\$500.00	\$500.00
	Second and each successive impoundment in a calendar year		
i)	Male or female dog	\$100.00	\$100.00
ii)	Vicious dog	\$500.00	\$500.00
b)	In addition to the impound fee the following penalties, fees and charges shall be paid:		
i)	An added penalty for unlicensed dogs plus the applicable licence fee.	\$20.00	\$20.00
ii)	A maintenance fee per day or part day of impoundment.	\$15.00	\$15.00
iii)	Actual veterinary expenses, if any, to treat injured or sick impounded dog.	Actual Cost	Actual Cost
c)	The following is the prescribed fee to recover impounded livestock found unlawfully at large:		
i)	Impound fee for each animal	\$30.00/each	\$30.00/each
ii)	Actual transportation costs from point of impound to Pound	Actual Cost	Actual Cost
iii)	A maintenance fee per day per animal	\$10.00/day	\$10.00/day
iv)	Actual veterinary expenses, if any, to treat injured or sick impounded animals.	Actual Cost	Actual Cost
d)	In addition to the Livestock and Vicious Dog Impound Fees above, when additional help is engaged by the Animal Control Officer to assist in impounding Livestock or a Vicious Dog, for every person hour or part thereof that such additional help is engaged.	\$25.00/hour /person	\$25.00/hour /person

**Schedule "D" - Signs**  
**"Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009" (638.01)**

	<b>ITEM</b>	<b>FEE</b>
a)	Cost of removal of any sign unlawfully occupying a portion of a highway or public place	\$100.00 Plus cost of removal
b)	First sign permit	\$40.00
	For each additional sign applied for under the same permit	\$15.00
c)	Each sign installed or erected prior to the issuance of a sign permit	\$100.00
d)	Encroachment Agreement - use of encroachment area fee	\$75.00

**Schedule "E" - Building Permit Fees and Charges**  
**"Town of Qualicum Beach Miscellaneous Rates Bylaw No. 638, 2009" (638.02)**

	ITEM	FEE
a)	Plan Processing Fees    -Under \$10,000.00 -\$10,000 to \$50,000 -Over \$50,000	\$ 40.00 \$100.00 \$300.00
b)	Permit Fees: <i>(based on the estimated construction value as declared or assessed using the "Marshall &amp; Swift Residential Cost Handbook, whichever is greater")</i> -Minimum and first \$10,000 -\$10,001 up to \$100,000 value -\$100,001 up to \$500,000 value -over \$500,000 value	\$75.00 \$10.00 per \$1,000 \$7.00 per \$1,000 \$5.00 per \$1,000
c)	Plumbing Fixture Fee <i>(per plumbing drain)</i>	\$8.00 ea.
d)	Factory Built Buildings or Components <i>(this fee covers the work done at the factory site only, additional construction on site will be calculated under "b")</i>	\$3.00 per \$1,000
e)	Title Search	\$20.00
f)	Re-inspection Fee <i>(third and subsequent inspection of the same stage of work)</i>	\$40.00
g)	Demolition Permit Fee	\$100.00
h)	Moving Permit Fee <i>(for moving of structure only)</i>	\$100.00
i)	Building Permit Renewal Fee -Minimum <u>or</u> -value of remaining work to complete <i>(whichever is greater)</i>	\$50.00 or \$2.00 per \$1,000
j)	Wood-Burning Appliance/Chimney Permit Fee <i>(when not included in an existing Building Permit)</i>	\$75.00
k)	Transfer of Permit Fee <i>(transfer to new property owner)</i>	\$50.00
l)	"Note Against Land Title" Removal Fee <i>(as per Sec.57 and Sec.58 of the Community charter)</i>	\$300.00
m)	Building Permit Security <i>(Cash or Irrevocable letter of credit)</i> -up to \$500,000 in construction value -for value over \$500,000  <i>(Security deposits are required for the correction of any damages to Municipal property and the restoration of the site to a condition that is safe &amp; no unsightly) (they are refundable upon approval by the Building Official)</i>	\$1,000.00 \$3.00 per \$1,000
n)	Moving Permit Security <i>(complete application to move building)</i> <i>(to ensure site restoration and to correct damage to Municipal property)</i>	\$2,000.00
o)	Demolition Permit Security <i>(based on m<sup>2</sup> of floor area)</i> -Single Family/Duplex Dwelling -Commercial, Multi-Residential, Industrial, or Institutional  <i>(where an Environmental Assessment report is required by Work Safe BC the amount of security deposit shall be equal to an estimate provided by a qualified professional engineer for all works associated with the demolition)</i>	\$15.00 per m <sup>2</sup> \$80.00 per m <sup>2</sup>