

	<b>Town of Qualicum Beach</b>	<b>Policy Manual</b>
	<b>Subject: Administration - Planning Mobile Food Vending Policy</b>	
	<b>Policy Number: 3008-9</b>	

**Purpose**

To clarify expectations for staff, Council, and mobile food vendors regarding application requirements as well as additional factors that Council may consider in determining whether or not to approve an application for mobile food vending.

**Policy**

In addition to the application information required by “Mobile Vending Business Licence Bylaw No. 506.08”, each mobile food vending application must also include:

1. Pictures of the food vending unit showing all sides;
2. List of food and beverages to be sold;
3. Dimensions of food vending unit (length, width & height);
4. Location and description of cooking and/or food preparation facilities, if applicable;
5. Three requested vending locations, in order of preference;
6. Number of employees;
7. Vancouver Island Health Authority approval and any other required approvals.

Applicants may also wish to provide additional information to assist Council in the review of their application, such as:

- Appearance of food vending units;
- Quality and diversity of food;
- Uniqueness when compared to other food and beverage products offered in the area;
- Strategies to mitigate impact on surrounding land uses due to noise, dust, odour, smoke or other issues.

**Procedure**

Staff will ensure that applicants have provided the required information prior to Council consideration.

**Responsibility**

Planning Department staff  
Council

**References**

**Distribution**

Planning Department  
Administration  
Council

**Attachment**

**Approved: 02 December 2013**

**Amended: n/a**

**Approved By: Council**