



Town of Qualicum Beach **AGENDA**

Welcome to the Inaugural Meeting of Council

Pioneer Hall, Qualicum Beach Civic Centre
747 Jones Street, Qualicum Beach, BC
Monday, November 7, 2022 commencing at 7:00 p.m.

Page No. (This meeting may be recorded)

1. **CALL TO ORDER** by Corporate Administrator
2. **PROCESSION OF COUNCIL-ELECT** (in order)
Chief Michael Recalma, Piper Jim McKnight, RCMP S/Sgt. Travis DeCoen, and
Town Crier Len & Marie Mustard, to escort the Council-elect into the Pioneer Hall
3. **WELCOME:** Chief Michael Recalma of Qualicum First Nation
4. **OFFICIAL CRY:** Len and Marie Mustard, Town Crier and Spouse
5. **NATIONAL ANTHEM:** O Canada – Led by John Paeng
6. **ADMINISTRATION OF OATHS OF OFFICE**
Judge Brian Harvey, to administer the Oath of Office to each member of Council-elect:
 - Mayor-Elect Teunis Westbroek
 - Councillor-Elect Scott Harrison
 - Councillor-Elect Anne Skipsey
 - Councillor-Elect Petronella Vander Valk
 - Councillor-Elect Jean Young
- 1-4 7. **ADOPTION OF THE AGENDA**
THAT Council adopts the November 7, 2022 Inaugural Council meeting agenda.

8. APPOINTMENTS

(a) Committee & Liaison Appointments

THAT the following Council members be appointed to the following primary interest categories, council committees and commissions, and as external council liaisons:

- Mayor Westbrook, General Government
 - Qualicum First Nation
 - Other Levels of Government (Provincial and Federal)
 - Primary Health Care Centre
 - Oceanside Services Committee
 - Island Coastal Economic Trust
 - Mount Arrowsmith Biosphere Reserve Research Institute
 - Qualicum Beach Seniors' Activity Centre
 - *Alternate*: Select Committee on Public Safety, Accessibility & Emergency Preparedness
 - *Alternate*: Airport Users Committee
- Councillor Harrison, Public Safety
 - Select Committee on Public Safety, Accessibility & Emergency Preparedness
 - Airport Users Committee
 - Arrowsmith Water Services
 - Access Oceanside Association
 - Universal Access Qualicum Beach (QCEWS)
 - Oceanside Task Force on Homelessness
 - Kiwanis Housing
 - Youth Link
 - Eaglecrest Residents' Association
- Councillor Skipsey, Parks and Recreation
 - Select Committee on Parks & Recreation
 - Select Committee on Environment & Sustainability
 - Select Committee on Beach Day Celebration
 - Heritage Forest Commission
 - Qualicum Beach Memorial Golf Course
 - District 69 Recreation
 - Mount Arrowsmith Biosphere Region
 - Milner Gardens & Woodland Society
 - Qualicum Woods Residents' Association

- Councillor Vander Valk, Community Development
 - Oceanside Initiatives
 - Parksville Qualicum Beach Tourism Association
 - Qualicum Beach Chamber of Commerce
 - Qualicum Beach Collective
 - Oceanside Development and Construction Association
 - Coastal Communities Social Procurement Initiative
 - St. Andrews Lodge Historical and Cultural Society
 - Oceanside Health & Wellness Network
 - Qualicum Community Education & Wellness Society
 - Chartwell Residents' Association
 - *Alternate*: Select Committee on Parks & Recreation
- Councillor Young, Arts and Culture
 - The Old School House
 - Qualicum Beach Museum & Historical Society
 - Early Learning and Childcare Council in Oceanside (QCEWS)
 - Into the Woods Society
 - Qualicum Beach Multi-Use Cinema Society
 - Select Committee on Family Day Celebration
 - St. Marks Fair
 - Qualicum Beach Residents' Association
 - *Alternate*: Select Committee on Environment & Sustainability

(b) Vancouver Island Regional Library Board Appointments

THAT Councillor Jean Young be appointed as Trustee and Councillor Scott Harrison be appointed as Alternate on the Vancouver Island Regional Library Board for the term November 7, 2022 to December 31, 2023; these appointments will continue until a successor is appointed, as provided under Section 18(3) of the *Library Act*, unless the member is removed for cause, as provided under Section 18(4) of the *Library Act*.

(c) Appointments for Mayor

THAT the following Council members be designated to act in the place of Mayor for the following terms:

- Councillor Skipsey: November 2022, December 2022, January 2023
- Councillor Harrison: February, March, April 2023
- Councillor Vander Valk: May, June, July 2023
- Councillor Young: August, September, October 2023
- Councillor Young: November 2023, December 2023, January 2024
- Councillor Skipsey: February, March, April 2024
- Councillor Harrison: May, June, July 2024
- Councillor Vander Valk: August, September, October 2024

- Councillor Vander Valk: November 2024, December 2024, January 2025
- Councillor Young: February, March, April 2025
- Councillor Skipsey: May, June, July 2025
- Councillor Harrison: August, September, October 2025
- Councillor Harrison: November 2025, December 2025, January 2026
- Councillor Vander Valk: February, March, April 2026
- Councillor Young: May, June, July 2026
- Councillor Skipsey: August, September, October 2026

(d) Regional District of Nanaimo Board Appointments

THAT Council appoints **Mayor Teunis Westbroek** as the Municipal Director and **Councillor Anne Skipsey** as the Municipal Alternate on the Regional District of Nanaimo Board for the term starting November 7, 2022 and ending October 31, 2026.

9. 2022 COUNCIL MEETING SCHEDULE AMENDMENT

THAT the 2022 Council meeting schedule be amended by rescheduling the December 14, 2022 regular Council meeting to Wednesday, December 7, 2022 commencing at 10:00 am in the Council Chamber, Town Hall, 660 Primrose Street, Qualicum Beach, BC.

10. STAFF REPORTS

5-7

- (1) Local Government Election Results – For Information**

11. MESSAGE FROM THE MAYOR

12. ADJOURNMENT

THAT Council adjourns the November 7, 2022 Inaugural Council meeting.

Public Reception including appetizers and refreshments to follow

NEXT SCHEDULED

MEETINGS: Regular Meeting: Wednesday, November 23, 2022 at 10:00 am

Committee of the Whole: Wednesday, November 30, 2022 at 10:00 am

**Town of Qualicum Beach
MEMORANDUM**

TO: Lou Varela, CAO **FOR:** Inaugural Council Meeting – November 7, 2022
FROM: Heather Svensen, Corporate Administrator/Chief Election Officer
SUBJECT: 2022 General Local Election Report

PURPOSE:

To provide the statutory report and additional information on the 2022 General Local Election.

BACKGROUND:

The *Local Government Act* requires the Chief Election Officer to declare official election results by 4:00 pm on the fourth day after General Voting closes and to submit a report on the election results to the local government within 30 days of the declaration of official election results, including a compilation of the information on the ballot accounts for the election.

ELECTION RESULTS:

Official election results for the October 15, 2022 election were declared October 19, 2022 following the Final Determination held at 9:00 am in the Council Chamber. Attached to this report is the compilation of information on the ballot account reports and voter turnout for the 2022 General Local Election. As a result of the voting, I declared elected the following candidates:

MAYOR	Teunis Westbroek
COUNCILLORS	Scott Harrison Anne Skipsey Petronella Vander Valk Jean Young

A total of 4,453 ballots were cast in the 2022 General Local Election, which was slightly less than the 2018 election, where 4,600 ballots were cast. The use of the Provincial Voters List as the base for our List of Registered Electors resulted in 176 New Registrations on Voting Days, which compares to 197 in 2018. The Town's overall percentage voter turnout was 52.53%, slightly lower than the 2018 turnout of 57.46%.

This year, results were compiled and announced to those in attendance, and sent to CivicInfo and posted to the Town's website by 9 pm. Submitting the election results to CivicInfo (which also has a link from our website) provides the public with an opportunity to not only access the Town election results promptly, but to also view the election results of other local governments.

In addition to General Voting Day, two Advance Voting Opportunities were held at the Civic Centre on October 5 and 12, 2022, and mail ballot voting was made available for all eligible electors.

Town of Qualicum Beach Voter Turnout History			
YEAR	NUMBER OF PEOPLE VOTING	NUMBER OF REGISTERED ELECTORS (incl. New Registrations)	VOTER TURN-OUT as a PERCENTAGE
2022	4,453	8,477	52.53%
2018	4,600	8,006	57.46%
2014	4,542	7,562	60%
2011	4,122	7,455	55%
2008	3,891	7,270	54%
2005	3,433	4,529	64%
2002	2,436	5,437	43%
1999	3,027	4,685	65%
1996	2,917	3,961	74%

NON-BINDING BALLOT QUESTIONS:

In addition to voting for the seats of Mayor, Councillor, and School District Trustee, the electors were asked to cast their vote on two non-binding public opinion questions.

The number of votes cast for the non-binding public opinion question, *Are you in favour of the Town of Qualicum Beach Council increasing in size from four (4) Councillors to six (6) Councillors?* were:

YES - 1,653

NO - 2,551

The number of votes cast for the non-binding public opinion question, *Should the Town spend the necessary funds, up to a maximum of \$700,000, to refurbish the St. Andrew's Lodge building?* were:

YES - 1,329

NO - 2,734

SUMMARY:

The Town was fortunate to have staff and dedicated election officials assisting in the election preparations. Their related experience having worked numerous elections for the Town of Qualicum Beach was an asset to the process. In summary, the election was delivered efficiently, accurately, without any legal objections filed regarding the process, and in compliance with the *Local Government Act* and the Town's Election Procedures Bylaw. This is a statutory report provided for information.



Heather Svensen
Corporate Administrator/CEO
Report Writer



Weslie Gould
Deputy Corporate Administrator/DCEO
Concurrence

2022 General Local Election Results

COMPILATION OF INFORMATION ON BALLOT ACCOUNTS		
1	Number of ballots received for use	8,000
2	Ballots without objection	4,453
3	Ballots accepted subject to objection under s.140	0
4	Ballots rejected without objection (includes blanks)	1
5	Ballots rejected subject to objection under s.140	0
6	Spoiled ballots that were replaced under s.128	31
7	Number of ballots given to the electors (2+3+4+5+6)	4,485
8	Unused ballots	3,480
9	Number of ballots added under s.137(3)	0
10	Number of ballots not accounted for (Mail ballots sent out/not returned by deadline)	35
11	TOTAL (7+8+9+10) NOTE: No. 1 & No. 11 must agree	8,000

MAYOR CANDIDATES	Advance Voting	Mail Ballot Voting	General Voting	TOTAL VOTES
WESTBROEK, Teunis	1,509	231	1,079	2,819
WIESE, Brian	747	89	729	1,565

COUNCILLOR CANDIDATES	Advance Voting	Mail Ballot Voting	General Voting	TOTAL VOTES
BEECH, Stanley Arthur	158	23	225	406
FILMER, Robert	401	54	340	795
HARRISON, Scott	873	97	745	1,715
KENT, Peter	835	113	691	1,639
MacKAY-DUNN, Doreen	737	126	505	1,368
PHILLIPS, John C.	784	127	474	1,385
SKIPSEY, Anne	1,603	249	1,170	3,022
VANDER VALK, Petronella	1,173	186	822	2,181
WILLIE, Dave	752	89	690	1,531
YOUNG, Jean	901	102	721	1,724

Registered Electors	8,301	VOTER TURNOUT:	
Plus New Registrations	176	# of Voters	4,453
Total Eligible Electors	8,477	/ Total Eligible Voters	8,477
		Voter Turnout	52.53%