

**Minutes of the 7:00 pm Monday, January 11, 2016, Town of Qualicum Beach Regular Council Meeting to be held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC**

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**PRESENT:**        **Council:** Mayor Teunis Westbroek  
                                                 Councillor Barry Avis  
                                                 Councillor Neil Horner  
                                                 Councillor Bill Luchtmeijer  
                                                 Councillor Anne Skipsey

**ALSO PRESENT:** **Staff:** Daniel Sailland, CAO  
                                                 John Marsh, Financial Administrator, Deputy CAO  
                                                 Darryl Kohse, Fire Chief  
                                                 Heather Svensen, Corporate Administrator  
                                                 Karla Duarte, Office Assistant  
                                                 Rebecca Augustyn, Special Projects Planner

The Mayor called the meeting to order at 7:00 pm.

**ADOPTION OF THE AGENDA**

Council adopted, by unanimous consent, the January 11, 2016 regular Council meeting agenda.

**APPROVAL OF THE MINUTES**

Council approved, by unanimous consent, the December 7, 2015 regular Council meeting minutes, as corrected for spelling and grammar.

**BUSINESS ARISING FROM THE MINUTES**

**(1) Notice of Motion from December 7, 2015 regular Council meeting (Councillor Horner)**

Councillor Skipsey left the meeting at 7:02 pm declaring a conflict of interest relating to the Notice of Motion from December 7, 2015 stating her father, Arthur Skipsey, is a Freeman of the Municipality.

Councillor Horner MOVED and Councillor Avis SECONDED, THAT staff be instructed to research options to recognize the Town's appointed Freeman of the municipality.

**CARRIED**

Councillor Skipsey returned to the meeting at 7:04 pm.

**(2) Notice of Motion from December 7, 2015 regular Council meeting (Councillor Skipsey)**

Councillor Skipsey MOVED and Councillor Horner SECONDED, THAT Council directs staff, in consultation with local stakeholders, to explore the next steps for making our community a more dementia-friendly community.

**CARRIED**

## DELEGATIONS

- (1) **Jenelle Davies, Canadian Federation of Students British Columbia and Patrick Barbosa, Vancouver Island University Students' Union**, requested a formal endorsement from the Town of Qualicum Beach for their campaign, "Don't Close the Doors on Adult Basic Education".
- (2) **Samuel Sugita, MCIP, RPP, Municipal Project Manager and Brian Gregg, Agent, Rogers Communications**, presented on the Fulmar Road Cellular Site – For Information.

## CORRESPONDENCE

- (1) **Correspondence Log** – January 11, 2016 – For Information
  - December 28, 2015 letter from A. Dansk to be referred to the Select Committee on Environment and Sustainability for information.
- (2) **Researchgroup ICB Holten**, (4 Jan 2016), regarding the Christmas Eve Ceremony at the Canadian War Cemetery in Holten – For Information.

## COMMITTEE & LIAISON REPORTS

- (1) **General Government** (Mayor Teunis Westbroek)  
Mayor Westbroek commented on:
  - Attending the Regional District of Nanaimo meeting and commenting on a 3.5% increase in taxes to cover Liquid Waste treatment plant; an increase in funding provision to Victim Services; a subsidy provision to Search and Rescue; and new a new liaison position for First Nations relations
  - Royal Canadian Legion Branch 76 – appreciation letter to be sent for December 31st Levée.
  - Regional District of Nanaimo's identification of two birds on extinction list – letters to be referred to the Select Committee on Environment and Sustainability
  - Concern with logging on private property next to Eaglecrest Golf Course
- (2) **Arts & Culture** (Councillor Barry Avis)  
Councillor Avis commented on:
  - Concern with logging on private property next to Eaglecrest Golf Course
- (3) **Parks & Recreation** (Councillor Neil Horner)  
Councillor Horner commented on:
  - The Select Committee on Environment and Sustainability's inaugural meeting on January 6, 2016
  - Participation in the "Coldest Night of the Year, February 20, 2016 Walk" campaign.

(a) **Select Committee on Environment and Sustainability Recommendation from January 6, 2016 meeting:**

Councillor Horner MOVED and Councillor Avis SECONDED THAT the term Agri-Tourism, as detailed in the Ministry of Agriculture Discussion Paper on Regulations and Standards dated September 14, 2015, be primarily focused on food and crop production.

Mayor Westbrook MOVED and Councillor Horner SECONDED THAT Council amends the motion on the floor by adding: "While supporting the possible ancillary uses on farmland, e.g, weddings and concerts, BE IT RESOLVED THAT".

**CARRIED**

**MAIN MOTION AS AMENDED:**

While supporting the possible ancillary uses on farmland, e.g, weddings and concerts, BE IT RESOLVED THAT, the term Agri-Tourism, as detailed in the Ministry of Agriculture Discussion Paper on Regulations and Standards dated September 14, 2015, be primarily focused on food and crop production.

**CARRIED**

**Notice of Motion:** THAT Council instructs staff to request that the Select Committee on Environment and Sustainability investigates ways the Town can work with Broom Busters and other volunteer organizations to make Qualicum Beach the first officially recognized broom-free municipality on Vancouver Island, within 2 years.

(4) **Protective Services** (Councillor Bill Luchtmeijer)

Councillor Luchtmeijer commented on:

- Nil

(5) **Community Development** (Councillor Anne Skipsey)

Councillor Skipsey commented on:

- Attending the December 2015 Council Open House – beneficial exchange of information between the various residents' associations
- Attending the Qualicum Beach Community and Education Wellness Society monthly meeting where members reported on the food security and sustainability table activities that included a workshop with 40 participants to establish a direction and a plan
- Chamber of Commerce Meeting – request for a member from the Chamber to be included on the Qualicum Beach Airport User Committee

## **STAFF REPORTS**

(1) **Chief Administrative Officer** (Daniel Sailland)

(a) **Monthly Management Update** – D. Sailland reported on:

- Chamber of Commerce will be relocating to the waterfront location in April 2016 – Leigh House space is being considered for other users
- Agreement has been entered into with Cloudhead Games for a short-term lease in the former fire hall site
- Former Family Resource Association Building could house a Syrian Refugee family – working with Tony Davies, Assistant Refugee Coordinator for the Anglican Diocese; St. Mark's Church; and the community

Councillor Skipsey MOVED and Mayor Westbroek SECONDED, THAT the Town of Qualicum Beach hold a public information meeting on January 25, 2016 from 4pm to 6pm at the Qualicum Beach Civic Centre to look at options for hosting a refugee family through the sponsorship program.

**CARRIED**

Daniel Sailland welcomed Jolie Wist, Manager of Human Resources and Karla Duarte, Deputy Corporate Administrator to the management team.

Council requested clarity on tree removal on private land next to Eaglecrest Golf Course and requested staff to confirm the buffer required.

(2) **Corporate Administrator** (Heather Svensen)

(a) **Announcement of Council Meeting Motions**  
**December 7, 2015 Special Council Meeting**

THAT Council instructs staff to notify the Regional District of Nanaimo that the request for the supply of Town water to the French Creek Water Service Area is denied.

**December 14, 2015 Special Council Meeting**

THAT Council appoints Councillor Horner as the Town representative/liaison to the Access Oceanside Association.

(3) **Financial Administration** (John Marsh)

(a) **Monthly Financial Report** – For Information

(4) **Fire Department** (Darryl Kohse)

(a) **Monthly Fire Department Report** - For Information

(5) **Planning** (Luke Sales, Director of Planning)

(a) **Monthly Bylaw Compliance Report** – For Information

(b) **Monthly Building Permit Report** – For Information

(c) **Rogers Communications – Fulmar Road Cellular Site**

Councillor Horner MOVED and Councillor Luchtmeijer SECONDED, THAT Council directs staff to inform Rogers Communications that the Town is satisfied with Rogers' consultation process regarding a cell tower and that the Town of Qualicum Beach has been consulted and concurs with the tower design and location as detailed in the January 11, 2016 Planning memo to Council.

**CARRIED**

(d) **Development Cost Charges Overview**

Councillor Avis MOVED and Councillor Luchtmeijer SECONDED, THAT Council refers the January 11, 2016 Planning memo to Council regarding Development Cost Charges to the Committee of the Whole meeting on January 27, 2016 for discussion.

**CARRIED**

(e) **Zoning Amendment: Qualicum Beach Commons**

Councillor Avis MOVED and Councillor Skipsey SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (Qualicum Commons) Bylaw No. 580.82, 2016" be introduced and read a first time.

**CARRIED**

(f) **Zoning Amendment: 184 First Avenue West**

Councillor Luchtmeijer MOVED and Councillor Horner SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (184 First Avenue West) Bylaw No. 580.81, 2015" be given second reading.

**CARRIED**

Councillor Avis MOVED and Councillor Luchtmeijer SECONDED, THAT Council holds a public hearing on Monday, February 1, 2016 at 7:00 pm at the Qualicum Beach Town Hall, 660 Primrose Street, Qualicum Beach in regard to "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (184 First Avenue West) Bylaw No. 580.81, 2015".

**CARRIED**

**Notice of Motion:** THAT staff be instructed to provide options to Council for new protocol to memorialize historical buildings in the Town of Qualicum Beach.

**COMMENTS FROM THE GALLERY**

- Dave Golson, 578 Memorial Avenue, commented on the physician shortage and attracting refugee health care workers.
- Bill Adkins, 827 Primrose Street, expressed appreciation to Council for live streaming the Council meetings.

- Graham Riches, 171 First Avenue West, commented on the February 1, 2016 public information meeting regarding 184 First Avenue West and requested full disclosure of information.

Councillor Luchtmeijer MOVED and Councillor Skipsey SECONDED, THAT the meeting be closed to the public for the purposes of considering: (a) labour relations and other employee relations; (b) litigation or potential litigation affecting the municipality; and (c) acquisition, disposition and expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED**

**MEETING CLOSED TO THE PUBLIC: 8:55 pm**

**MEETING REOPENED TO THE PUBLIC: 10:40 pm**

### **ADJOURNMENT**

Councillor Skipsey MOVED and Councillor Avis SECONDED, THAT Council adjourns the meeting.

**CARRIED**

**MEETING ADJOURNED: 10:40 pm**

Certified Correct:

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Heather Svensen  
Corporate Administrator

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Teunis Westbroek  
Mayor