

Minutes of the 7:00 pm Monday, February 27, 2017, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

PRESENT: Council: Mayor Teunis Westbroek
Councillor Barry Avis
Councillor Neil Horner
Councillor Bill Luchtmeijer
Councillor Anne Skipsey

ALSO PRESENT: Staff: Bob Weir, Director of Engineering and Operations
Heather Svensen, Corporate Administrator
Cam Purdon, Superintendent of Public Works, Parks and Buildings
Karla Duarte, Deputy Corporate Administrator
Rebecca Augustyn, Special Projects Planner

The Mayor called the meeting to order at 7:00 pm

ADOPTION OF THE AGENDA

Council adopted, by unanimous consent, the February 27, 2017 regular Council meeting agenda.

APPROVAL OF THE MINUTES

Council approved, by unanimous consent, the:
February 6, 2017 regular Council meeting minutes, and
February 22, 2017 special Council meeting minutes,
as corrected for spelling and grammar.

BUSINESS ARISING FROM THE MINUTES - Nil

DELEGATIONS

- (1) **Sharon Gregson, Provincial Spokesperson, Coalition of Child Care Advocates of BC, and Scott Beam, PacificCARE Executive Director/CCRR Program Manager**, highlighting the need for quality affordable childcare within the community and asking Council to endorse the Early Childhood Education Society of BC and Coalition of Child Care Advocates of BC community plan for a public system of integrated early care and learning - For Information.

CORRESPONDENCE

- (1) **Correspondence Log** - February 27, 2017 - For Information

Councillor Skipsey MOVED and Councillor Luchtmeijer SECONDED, THAT Council refers the February 21, 2017 letter from C. Tardiff regarding the need for additional crosswalks on First Avenue to the Select Committee on Public Safety.

CARRIED

- (2) **B. Veenhof, Chair, Regional District of Nanaimo Board**, requesting that Council accepts the proposed amendment to "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016".

Mayor Westbroek MOVED and Councillor Luchtmeijer SECONDED, THAT the Council of the Town of Qualicum Beach accepts the “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016” AND FURTHER THAT staff notify the Regional District of Nanaimo accordingly.
CARRIED

COMMITTEE & LIAISON REPORTS

- (1) **General Government** (Mayor Teunis Westbroek) - Nil
- (2) **Arts & Culture** (Councillor Barry Avis)
Councillor Avis congratulated the Qualicum Beach senior women’s curling league on their first place championship in Salmon Arm, taking them to the Canadian Championship in Fredericton, Nova Scotia.
- (3) **Parks & Recreation** (Councillor Neil Horner)
Councillor Horner reported on:
 - Assisting with the Coldest Night of the Year Walk raising \$170 for the event
 - Regional District of Nanaimo awarding \$2,500 towards the Qualicum Beach Elementary School playground equipment
- (4) **Protective Services** (Councillor Bill Luchtmeijer) - Nil
- (5) **Community Development** (Councillor Anne Skipsey)
Councillor Skipsey reported on:
 - Official Community Plan Steering Committee – list of items referred to the Committee
 - Attending the joint meeting with the Chamber of Commerce and expressing appreciation for their participation and attendance
 - Attending the Chamber of Commerce Community Awards Dinner
 - Attending the Qualicum Community Education and Wellness Society meeting – launch of their Discovery Community Survey looking for insight into people’s needs
 - Regional District of Nanaimo Masterplan Survey – Recreation needs
 - (a) **Motions from the February 20, 2017 Official Community Plan Review Steering Committee Meeting:**
 - (i) THAT the Official Community Plan Review Steering Committee recommends to Council THAT the Quality of Life Survey should not be the vehicle for Town services evaluation.

Councillor Skipsey MOVED and Councillor Horner SECONDED, THAT the 2017 Quality of Life Survey should not be the vehicle for Town services evaluation.

Mayor Westbroek MOVED and Councillor Horner SECONDED, THAT

Council amends the motion on the floor by adding: THAT staff be instructed to include a separate survey relating to town services to be included in the OCP survey mail out.

CARRIED

MAIN MOTION AS AMENDED:

THAT the 2017 Quality of Life Survey should not be the vehicle for Town services evaluation; AND FURTHER THAT, staff be instructed to include a separate survey relating to town services to be included in the OCP survey mail out.

CARRIED

Council discussed, in general, the process for compiling the content for the surveys and the items referred to the Official Community Plan (OCP) Committee. Staff will review the list of items previously referred to the OCP Committee and report back to Council.

STAFF REPORTS

(1) **Chief Administrative Officer** (Daniel Sailland) - Nil

(2) **Corporate Administrator** (Heather Svensen)

(a) **Announcement of Council Meeting Motions** - Nil

(b) **Motions Index** - Verbal Update

(c) **Policy Update**

Councillor Avis MOVED and Councillor Horner SECONDED, THAT Policy 3008-5 - Secondary Suites - Grace Period - be rescinded.

CARRIED

Councillor Luchtmeijer MOVED and Councillor Horner SECONDED, THAT Policy 5000-1 - Hepatitis 'B' Vaccinations - be rescinded.

CARRIED

(d) **Special Events**

(i) **Family Day Celebration - Sunday, May 28, 2017**

Mayor Westbroek MOVED and Councillor Avis SECONDED, THAT Council appoints Councillor Horner as Councillor liaison to the Select Committee on Family Day Celebration.

CARRIED

Councillor Luchtmeijer MOVED and Councillor Horner SECONDED, THAT Council directs staff to amend the Terms of Reference for the Select Committee on Family Day Celebration, as per the following:

1. The Composition of the Committee be reduced from six members at large to five members at large, for a total of six members, including a Councillor representative; and

2. The regular meetings be held as required, as per the availability of the committee members

CARRIED

Council suggested that the invitation for volunteers on the Family Day Committee be directed to the PAC committees of School District 69.

Councillor Luchtmeijer MOVED and Councillor Avis SECONDED, THAT Council authorizes the Town of Qualicum Beach to hold the 41st annual Family Day on Sunday May 28, 2017, including street closures required for the parade that will marshal along Harlech Road, proceed along Harlech Road and First Avenue West, up Memorial Avenue to Second Avenue West, along Second Ave West to Jones Street, ending at the Main entrance of the Civic Centre, and subject to emergency service notification, traffic control, insurance, washrooms and litter control; AND FURTHER authorizes Town staff expenditure and payment of related invoices (materials, activities, performers) not to exceed a total of \$8,000.

CARRIED

- (3) **Financial Administration** (John Marsh)
 - (a) **Monthly Financial Report** - For Information

- (4) **Planning** (Luke Sales, Director of Planning)

- (a) **Backyard Chickens Pilot Project and Housekeeping Bylaw**

Councillor Horner MOVED and Councillor Luchtmeijer SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (Backyard Chickens) Bylaw No. 580.92, 2017" be introduced and given first reading.

CARRIED

Councillor Horner MOVED and Councillor Luchtmeijer SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (Housekeeping) Bylaw No. 580.93, 2017" be introduced and given first reading.

CARRIED

Councillor Horner MOVED and Councillor Luchtmeijer SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Development Application Procedures and Fees Bylaw No. 605, 2007, Amendment (Backyard Chickens) Bylaw No. 605.02, 2017" be introduced and given first reading.

CARRIED

- (b) **Development Permit: 271 Fern Road East**

Councillor Avis MOVED and Councillor Horner SECONDED, THAT Council

authorizes staff to issue a Development Permit for 271 Fern Road East, as attached to the February 27, 2017 Planning memo to Council.

CARRIED

(5) Engineering, Utilities & Airport (Bob Weir, P.Eng., Director)

(a) Capital Projects Update - Bob Weir reported on:

- Memorial Avenue Phase I – waiting for opening of asphalt plant to complete the work
- Phase II awarded to Knappet Industries – work to be completed by mid/late summer

(b) Poplar Avenue Water and Storm Sewer - Tender Award

Councillor Luchtmeijer MOVED and Councillor Horner SECONDED, THAT Council of the Town of Qualicum Beach awards the contract for the Poplar Avenue Water and Storm Sewer to Hazelwood Construction Services Inc. in the amount of \$486,153.59.

CARRIED

BYLAWS

(1) Bylaw No. 531.08 – Sewer User Rates Bylaw

Councillor Avis MOVED and Councillor Horner SECONDED, THAT the bylaw entitled “Town of Qualicum Beach Sewer User Rates Bylaw No. 531.08, 2016” be given third reading.

CARRIED

(2) Bylaw No. 580.88 – 120 First Avenue West (Berwick Retirement Facility)

Councillor Luchtmeijer MOVED and Councillor Horner SECONDED, THAT the bylaw entitled “Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (120 First Avenue West - Berwick Facility) Bylaw No. 580.88, 2016” be given third reading.

CARRIED

Recorded vote requested:

IN FAVOUR: Mayor Westbroek; Councillors Horner; Avis; Luchtmeijer

OPPOSED: Councillor Skipsey

Council requested that staff provide information on the proposed infrastructure improvements required by the developer and the Town for the area around the proposed project prior to consideration of adoption of the bylaw.

(3) Bylaw 705.1 - Road Closure (Judges Row)

Councillor Horner MOVED and Councillor Luchtmeijer SECONDED, THAT the bylaw entitled “Town of Qualicum Beach Road Closure Bylaw (Portion of Lane Dedicated on Judges Row) No. 705.1, 2016” be adopted.

CARRIED

(4) Bylaw No. 706 - Noise Control Bylaw

Councillor Skipsey MOVED and Councillor Horner SECONDED, THAT "Town of Qualicum Beach Noise Control Bylaw No. 706, 2016" be adopted.

CARRIED

(5) Bylaw No. 712 - Repeal Bylaw

Councillor Luchtmeijer MOVED and Councillor Horner SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Repeal Bylaw No. 712, 2017" be adopted.

CARRIED

(6) Bylaw No. 713 - Waterworks Rates

Councillor Skipsey MOVED and Councillor Horner SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Waterworks Rate and Regulation Bylaw No. 713, 2017" be given second reading.

CARRIED

(7) Bylaw 714 - Property Tax Rate Bylaw

Councillor Luchtmeijer MOVED and Councillor Skipsey SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Tax Rates (2017) Bylaw No. 714, 2017" be introduced and read a first time.

CARRIED

COMMENTS FROM THE GALLERY

- Dave Golson, 578 Memorial Avenue, spoke on the proposal for Phase II Memorial Avenue in respect of beautification and, specifically, the large area on the north side of Memorial Avenue.

ADJOURNMENT

Councillor Luchtmeijer MOVED and Councillor Horner SECONDED, THAT Council adjourns the meeting.

CARRIED

MEETING ADJOURNED at 8:32 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Teunis Westbroek
Mayor