

Minutes of the 4:30 pm Wednesday, July 21, 2021, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

Pursuant to the March 26, 2020 Ministerial Order No. M192 [Local Government Meetings and Bylaw Process (COVID-19) Order No. 3] members of Council may have participated in this meeting utilizing electronic or other communication facilities and members of the public were not allowed to attend this open meeting of Council. The public is encouraged to view and listen to the meeting recording online via the Town's website. Meeting recordings may be viewed at www.qualicumbeach.com.

PRESENT: Council: Mayor Brian Wiese
Councillor Robert Filmer
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Teunis Westbroek

ALSO PRESENT: Staff: Daniel Sailland, CAO
Heather Svensen, Deputy CAO/Corporate Administrator
Bob Weir, Director of Engineering and Operations
Luke Sales, Director of Planning
Peter Cornell, Fire Chief
Weslie Gould, Deputy Corporate Administrator
Rebecca Augustyn, Planner

The Mayor called the meeting to order at 4:30 pm acknowledging that the meeting is being held on the traditional lands of the Coast Salish people.

ADOPTION OF THE AGENDA

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council adopts the July 21, 2021 Regular Council meeting agenda.

CARRIED UNANIMOUSLY

ADOPTION OF THE CONSENT AGENDA

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council request that June 24, 2021 letter from Pat Jacobson included in the July 21, 2021 Correspondence Log, be removed from the consent agenda for consideration at the in-camera meeting of July 22, 2021.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the following items be adopted by general consent:

- (1) **Correspondence Log** – July 21, 2021 – For Information
- (2) **Monthly Finance Report** – May 2021 – For Information
- (3) **Monthly Fire Department Report** – June 2021 – For Information
- (4) **Monthly Building Permit Report** – June 2021 – For Information
- (5) **Monthly Bylaw Report** – June 2021 – For Information

(6) **Announcement of Council Meeting Motions**

The following motions were released from the June 23, 2021 in camera meeting:

- a. THAT Council directs staff to issue a media release confirming that the Town, upon completion of existing Purchase and Sale agreements, will fulfill the 2018 goal of replenishing Town reserves spent on the purchase of St. Andrews Lodge and other strategic land acquisitions.
- b. THAT Council authorizes staff to proceed with the detailed design of an underground parking structure on the former bus garage site.

THAT Council directs staff to prepare a public consultation plan for the design and development of surface amenities, that includes three general design options as a starting point.

- c. THAT Council re-appoints Angie Price to the Heritage Forest Commission for a term ending July 31, 2023.
- d. THAT staff be directed to undergo a financial examination of the June 7, 2021 proposal for refurbishment of the workshop and maintenance compound submitted by the Qualicum Beach Memorial Golf Course.
- e. THAT Council of the Town of Qualicum Beach ("Town") authorizes the Corporate Administrator and the Mayor enter into a lease agreement between the Town and the St. Andrew's Lodge Historical and Cultural Society for use of the St. Andrew's Lodge for an 12-month term starting July 1, 2021 and ending June 30, 2022 with annual rent payable based on the insurance costs for the building; with provision for an additional 48-month term subject to the completion of the following: (a) Provision of a detailed report showing progress toward the goal of renovating and operating the Building, including but not limited to a comprehensive work plan and budget as described in the April 9th, 2021 memo to Council and recirculated on June 23, 2021.
- f. THAT Council directs staff to provide a report on options for a Revitalization Taxation Exemption Bylaw for all of downtown and East Village.

The following motions were released from the June 30, 2021 in camera meeting:

- a. THAT Council directs staff to decline the offer to purchase the Town owned property located at 460 Harlech Road received from Len Paisley.
- b. THAT Council directs staff to decline the offer from Ian Lindsay to represent the Town in the sale of properties to the south of the former St. Andrew's Waterfront Park.
- c. THAT staff be instructed to indicate to Mr. Lindsay and others that the Town would be open to development of tourist accommodation on a portion of the Town owned land located at 3324 Island Highway.

- d. THAT Council directs staff to decline the offer from Ian Lindsay to enter into negotiations for the purchase of 641 Memorial Avenue.
- e. THAT Council ratifies the July 1, 2021 to June 30, 2025 Collective Agreement between the Town of Qualicum Beach and the Canadian Union of Public Employees Local 401 as presented at the June 30, 2021 In-Camera Council meeting.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT Council approve the following meeting minutes:

- June 16, 2021 regular Council meeting, revised as circulated;
- June 23, 2021 special Council meeting, revised as circulated;
- June 30, 2021 special Council meeting, revised as circulated.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

(1) Notices of Motion from the June 16, 2021 Regular Council Meeting

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT the September 2021 Committee of the Whole meeting include a discussion on the Rural Innovation Hub.

CARRIED UNANIMOUSLY

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT public consultation be planned for the Waterfront Master Plan, specifically relating to the Town's grant applications for implementing the Plan.

CARRIED UNANIMOUSLY

Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT staff be directed to prepare a report on a permanent car-activated light installed on Highway 19A where the speed limit reduces from 70km/hr. to 50km/hr.

CARRIED

Opposed: Councillor Harrison

In Favour: Mayor Wiese; Councillor Filmer; Councillor Skipsey; Councillor Westbrook

Councillor Filmer MOVED and Councillor Westbrook SECONDED, THAT Council approve \$5,000 in grant funding under the Town's 2021 COVID-19 grant-in-aid program to the St. Andrews Lodge Historical and Cultural Society.

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT Council amends the motion on the floor by striking: "under the Town's 2021 COVID-19 grant in aid program"

CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED:

THAT Council approve \$5,000 in grant funding to the St. Andrews Lodge Historical and Cultural Society.

CARRIED UNANIMOUSLY

CORRESPONDENCE

- (1) **E- mail dated June 28, 2021 from Tina Phillips re: CBC News Article, Tool Kit for Cities to Retain, Grow Tree Canopies**

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT the article from CBC News posted June 28, 2021 titled "Metro Vancouver creates tool kit for cities to retain, grow tree canopies" be referred to the Select Committee on Environment & Sustainability for review.

Councillor Harrison MOVED, THAT the motion on the floor be amended by adding: "AND FURTHER THAT an approximate cost per tree, and a recommended scope for the project, be provided."

MOTION FAILED for lack of a seconder.

Mayor Wiese called the question on the Main Motion and it was **CARRIED UNANIMOUSLY**.

- (2) **RecycleBC Pop-Up Recycling Depot – For Information**

- (3) **E-mail dated June 28, 2021 from Ken Strobl re: Traffic by Qualicum Beach Elementary School – verbal update from staff**

Staff advised that discussions are underway with Ken Strobl to seek possible solutions to the traffic/parking concerns at Qualicum Beach Elementary School prior to the start of the school year in September 2021.

- (4) **E-mail dated February 24, 2021 from Kelly re: Traffic Concerns at the intersection of Memorial Avenue and First Avenue – For Information**

Mayor Wiese MOVED and Councillor Westbroek SECONDED, THAT Council refer the February 24, 2021 correspondence from Mr. Kelly regarding the traffic concerns at the intersection of Memorial Avenue and First Avenue to the Select Committee on Public Safety for comment and recommendations.

CARRIED UNANIMOUSLY

PUBLIC AND STATUTORY HEARINGS

Pursuant to Ministerial Order 192 [Local Government Meetings & Bylaw Process], this Public Hearing was conducted using Zoom telecommunications software. The public was invited to speak at the Public Hearing by joining the Zoom meeting via telephone or over the Internet using a smartphone, tablet or computer.

(1) **Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (188 Sunningdale Road E) Bylaw No. 580.127, 2021**

At 5:00 pm, the Mayor declared open the Public Hearing, convened pursuant to Section 464 of the *Local Government Act*, to allow the public to make representations to Council respecting matters contained in the proposed Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (188 Sunningdale Road E) Bylaw No. 580.127, 2021.

The Mayor called for any person who deemed themselves affected who wished to be heard or present written submissions to come forward.

- John Wood, 466 Troon Close, spoke in favour of the development, noting that it meets the requirements of the Official Community Plan (OCP), Village Neighbourhood land use designations, tree and vegetation management plan, and that the design is good.
- Keith Braun, 174 Sunningdale Road, expressed concern regarding increased density; parking; decreased housing values in the neighbourhood; rental units may end up in a dilapidated condition; and setting a precedent for future developments.
- John McNulty, 206 Sunningdale Road, spoke in opposition to the development, expressing concern with traffic and pedestrian safety, fit within the existing neighbourhood, setting a precedent, and commented that the development does not meet the OCP's objectives.
- Petronella Vandervalk, 247 Hoylake Road East, spoke in opposition to the project, noting that the density of three houses on a small lot does not fit with the neighbourhood, and expressed concern about traffic and parking safety on Berwick Road. Ms. Vandervalk commented that the existing house could be renovated to retain the heritage building.
- Bruce Fleming-Smith, 564 Berwick Road North, spoke in opposition of the proposed development, commenting that, although the Advisory Planning Commission was impressed with the design, he believes it is a poor fit for the neighbourhood. Mr. Fleming-Smith expressed concerns about density, setbacks, parking, sidewalks, setting a precedent, and fit within the neighbourhood context. Mr. Fleming-Smith encouraged a full OCP review with extensive community input.
- David Golson, 578 Memorial Avenue, expressed concern about traffic, parking, and pedestrian safety, noting that there is insufficient space for parking for the new units. Mr. Golson further commented on the removal of trees on Town property
- Pat Jacobson, 225 Crescent Road West, expressed concern about impacts on the salmon bearing Beach Creek, lack of rain water management plan and unfiltered run-off, recommending a rain garden as a solution. Ms. Jacobson noted that the site specific zoning allows 31% more density than the surrounding properties, and that a contribution should be made to the sidewalk reserve fund.

- Nanci Langford, 302 Sunningdale Road, spoke in opposition to the proposed development in this location, expressing concern about safety as this portion of Berwick Road is the busy with pedestrians, high school students, seniors, and cyclists. Ms. Langford further commented that the heritage home will be torn down.
- Jillian Drover, 219 Sunningdale Road, expressed concern with pedestrian and vehicle conflict, especially students walking on Berwick Road. Ms. Drover commented that the plan does not include sufficient parking on site, and that sidewalk infrastructure should be updated prior to development.

The Mayor called a second time for any persons who deemed themselves affected by Bylaw No. 580.127, 2021 who wished to be heard or present written submissions, to come forward.

- John Wood commented that the project is not a high density development as outlined in the OCP. Mr. Wood noted that there is a frequent sentiment for developments that the project is good but the location is wrong, and that if there are no right sites there will be no rental or affordable housing in town.
- Keith Braun expressed concern about parcel coverage, noting it is a 57% increase in density, as well as the lack of parking, the lack of a yard for children to play, and commenting that the units will not be suitable for families
- Bruce Fleming-Smith noted that the subject property is the smallest lot in the neighbourhood, and commented that, due to the reduced setbacks, it will appear that the site is taken up by buildings; that this development would set a neighbourhood precedent; and expressed concern about traffic on Berwick, noting that it is hazardous in the winter months with cars sliding backwards down the hill.
- John McNulty complimented the Larson family on the development design, and commented that Berwick Road is not the appropriate place for the project, noting parking from the Farmers Market is on Berwick Road, as well.
- Pat Jacobson noted that she was unaware there were three rental units in the current heritage home, and asked Council to consider that each of the three homes would sell for \$800,000.
- Nanci Langford referenced another lot on Sunningdale Avenue that would better accommodate the proposed development.

Hearing no further requests to be heard, Mayor Wiese declared the public hearing on Bylaw No. 580.127, 2021 closed at 5:41 pm. Council cannot accept further comments directly from the public; all comments must go through staff.

BYLAWS

(1) Qualicum Beach Airport – Miscellaneous Rates

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled “Town of Qualicum Beach Airport Establishment and Operations Bylaw No. 457.05, 1998 Amendment (Miscellaneous Fees) Bylaw No. 457.12, 2021” be given second reading, as amended.

CARRIED UNANIMOUSLY

(2) Zoning Amendment: 188 Sunningdale Road East

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled “Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (188 Sunningdale Road E) Bylaw No. 580.127, 2021” be read a third time.

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT Council defers the motion on the floor to the July 28, 2021 Special Council meeting for consideration.

CARRIED UNANIMOUSLY

(3) Zoning Amendment: 245 Mill Road

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled “Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (245 Mill Road) Bylaw No. 580.128, 2021” be read a second time.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council hold a Public Hearing on September 8, 2021 at 10:00am electronically via Zoom in regard to “Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (245 Mill Road) Bylaw No. 580.128, 2021”.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the Section 219 Form and Character covenant for 245 Mill Road permits construction of a secondary suite or garden suite in addition to the single-family dwelling, as detailed in the July 21, 2021 Planning memo to Council.

CARRIED UNANIMOUSLY

(4) Zoning Amendment: 111 Fourth Avenue West (Naked Naturals)

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled “Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (111 Fourth Avenue West) Bylaw No. 580.129, 2021” be introduced and given first reading.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council refers the development application for 111 Fourth Avenue West to the Advisory Planning Commission for comment subject to the following:

- Submission of alternative facade options for the Memorial Avenue frontage of the proposed building.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT prior to adoption of a zoning amendment bylaw for 111 Fourth Avenue West, the following be completed:

- Execution of a Section 219 Covenant and/or another legal agreement to ensure that there are no age restrictions on the occupancy of the dwelling units.

CARRIED UNANIMOUSLY

COMMITTEE & LIAISON REPORTS

(1) General Government (Mayor Brian Wiese)

Mayor Wiese commented on the following:

- Backyard Chickens

Mayor Wiese MOVED and Councillor Westbroek SECONDED, THAT staff be directed to administer a survey of the community to solicit feedback on permitting backyard chickens within the Town of Qualicum Beach, to be completed no later than October 30, 2021.

CARRIED UNANIMOUSLY

- Code of Conduct

Mayor Wiese MOVED and Councillor Filmer SECONDED, THAT staff be directed to bring forward a report with options for a Code of Conduct for Council's consideration at the September 8th, 2021 Council meeting; AND FURTHER THAT the report include consideration of the Regional District of Nanaimo's consultation and review process timelines with the objective of considering their review work in our process.

CARRIED UNANIMOUSLY

(2) Parks & Recreation (Councillor Robert Filmer)

Councillor Filmer commented on the following:

- Fundraiser on the return of the old fire truck – finalize what the donation agreement will look like.
- Appreciate the flexibility of residents, staff, and Council for their understanding as he advances his career and has been busy with educational commitments over the past month.

(3) **Community Development** (Councillor Scott Harrison)

Councillor Harrison commented on the following:

- Attending the Ballenas Secondary School track steering committee meeting.
- Attending the Forward House meeting, noting it has been a difficult year for Forward House adapting to the work during a pandemic.
- June 23, 2021 - attended the Qualicum Beach Museum re-opening.
- June 24, 2021 - attended the 100 Men Who Care meeting, noting that Arrowsmith Search and Rescue were the successful charity chosen from the 100 Men Who Care.
- July 8, 2021 - attended a stakeholders meeting for Greenshores initiative.
- July 15, 2021 - attended the Oceanside Health and Wellness meeting.
- The City of Colwood recently supported the national 988 Suicide and Crisis prevention hotline initiative.

Notices of Motion:

THAT the Town write a letter of support regarding the establishment of the national 988 Suicide and Crisis Prevention Hotline, AND FURTHER THAT, the Town encourages the City of Colwood to resubmit their letter of support for such a hotline, should there be a federal election in the near future.

THAT the intersection of Hilliers Road North, Jones Street, and Rupert Road be added to the Age Friendly Transportation Master Plan, and that an update on the Master Plan be presented to Council in either late October or November 2021.

(4) **Arts & Culture** (Councillor Anne Skipsey)

Councillor Skipsey commented on the following:

- June 17, 2021 - attended the Early Learning Childcare Coalition of Oceanside meeting, featuring guest Sharon Gregson of the Coalition of Childcare Advocates of BC and provincial spokesperson for the \$10/day child care.
- June 23, 2021 - attended the re-opening of the Qualicum Beach Museum.
- July 14, 2021 - attended Council Open House with Councillor Westbroek. Topics included: traffic and pedestrian safety at the intersection of First & Memorial; concerns about the Town's parking study being done in August as the demand may not be "typical"; parking in the area of the old bus garage; groundwater depletion; traffic calming needed along the waterfront; the Rodway trail; the Town's Community Climate Change Adaptation Plan, including mitigation of forest fires, and a request to extend the deadline for comment until the end of August, as long as citizens are made aware through the local media social media.
- July 15, 2021 - attended the Qualicum Beach Museum & Historical Society meeting. The Society is currently advertising for a Museum Assistant. Anyone who might be interested should contact the Museum staff to obtain more information.
- June 29, 2021 - attended Qualicum Beach Residents' Association monthly Directors' meeting.

- Meeting with residents on issues such as housing, healthcare, Eaglecrest Golf Course, street lighting, and more.

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT Council direct staff to prepare a report on the establishment of a Steering Committee for a housing diversity initiative with the goal of preparing a housing plan for Qualicum Beach; AND FURTHER THAT the report include proposed terms of reference for the Committee; options for stakeholder consultation; a timeline for completing the housing plan and budget considerations; AND FURTHER THAT the report be utilized to assist Council in prioritizing this strategic initiative when the strategic plan is revisited this fall.

CARRIED UNANIMOUSLY

Councillor Skipsey requested an update on the status of the Rodway Trail construction. Staff noted that the manufacturer of the stair structure recently completed the tread component and completion of the project is expected by the end of Summer 2021.

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council extend the deadline for submission to the Town's Community Climate Change Adaptation Plan to September 3, 2021.

CARRIED UNANIMOUSLY

Councillor Skipsey questioned if Council were in a position to conduct Council meetings in person commencing in September 2021.

Daniel Sailland, CAO, noted that staff would be preparing a report to present to Council at the September 8, 2021 regular meeting comparing meeting formats and including information regarding Bill 10, a legislative amendment to provide greater flexibility for local governments to respond to future extraordinary circumstances.

(5) **Protective Services** (Councillor Teunis Westbrook)

Councillor Westbrook commented on the following:

- Attending the Open House via Zoom held in the Town Hall meeting room.

Notice of Motion:

THAT Council instructs staff to prepare a report to review the speed limit exiting the Roundabout on Rupert Road between Memorial Avenue and Jones Street.

Councillor Westbrook requested an update from staff on the relocation of the dry shelter to the suggested fire hall location.

Daniel Sailland, CAO, noted that staff are waiting for comments back from the Union of British Columbia Municipalities on the timelines and the grant application status. Mr. Sailland further noted that the suggested location of the fire hall was a larger issue as it would require the land to be removed from the Agricultural Land Reserve.

STAFF REPORTS

(1) Corporate Administrator (Heather Svensen)

(a) 2020 Annual Report

Councillor Filmer MOVED and Councillor Westbrook SECONDED, THAT Council approve the Town's 2020 Annual Report as presented at the July 21, 2021 regular Council meeting.

CARRIED UNANIMOUSLY

(b) Out of the Woods Special Event Application

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council grants permission to the Royal Canadian Legion Branch 76 to hold their 'Out of the Woods' carving event from September 30, 2021 to October 3, 2021, and refers the Legion to work with staff to finalize arrangements;

AND FURTHER THAT Council authorizes the Town to provide the following assistance for the event:

- provision of three (3) additional garbage cans, including daily pickup and disposal of garbage;
- use of the Town property on Veterans' Way between the curling rink and tennis courts for the artist to carve the sculpture;
- access to the exterior Town washroom facility on the exterior of the Community Hall/Curling Club until 5pm daily during the event;
- advertising via the Town's website, social media platforms, and on the reader board at the roundabout on Rupert Road; and
- installation and maintenance of the final large wood carving at a location on Town property to be determined and as approved by Council.

CARRIED UNANIMOUSLY

(2) Financial Administration (John Marsh)

(a) Ballenas Secondary School Track Funding Options

Councillor Westbrook MOVED and Councillor Harrison SECONDED, THAT the Town of Qualicum Beach commit \$56,400 towards the Ballenas Track project.

CARRIED UNANIMOUSLY

(3) Fire Department (Peter Cornell, Fire Chief)

(a) Fire Department Service & Training Level Policy 3013-2

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council rescind Fire Rescue Service Level Policy 3013-1.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council approve the Fire Department Service and Training Levels Policy 3013-2.

CARRIED UNANIMOUSLY

(4) Planning (Luke Sales, Director of Planning)

(a) Registry of Section 57 *Community Charter* Notice against Land Title – 576 Dogwood Road

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council directs the Corporate Administrator to register a notice in the Land Title Office, under Section 57 of the *Community Charter* stating that a resolution relating to 576 Dogwood Rd - Lot 2, Plan VIP53129, District Lot 78, LD 33, PID 017-508-878, has been made under Section 57 of the *Community Charter*.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the matter regarding a non-compliant structure at 576 Dogwood Road be referred to a solicitor for further action.

CARRIED UNANIMOUSLY

Laurent Coulombe, owner of the property at 576 Dogwood Road, presented to Council regarding his non-conforming shed and carport, and requested Council reconsider their decision to register a notice on title and involve a solicitor for further action.

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT Council reconsider the following motions:

- THAT Council directs the Corporate Administrator to register a notice in the Land Title Office, under Section 57 of the *Community Charter* stating that a resolution relating to 576 Dogwood Rd - Lot 2, Plan VIP53129, District Lot 78, LD 33, PID 017-508-878, has been made under Section 57 of the *Community Charter*.
- THAT the matter regarding a non-compliant structure at 576 Dogwood Road be referred to a solicitor for further action.

CARRIED UNANIMOUSLY

Council took a 3-minute recess at 7:16 pm.

Meeting resumed at 7:19 pm

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council directs the Corporate Administrator to register a notice in the Land Title Office, under Section 57 of the *Community Charter* stating that a resolution relating to 576 Dogwood Rd - Lot 2, Plan VIP53129, District Lot 78, LD 33, PID 017-508-878, has been made under Section 57 of the *Community Charter*.

CARRIED UNANIMOUSLY

(b) **Development Variance Permit: 317 Hall Road**

Councillor Filmer MOVED and Councillor Westbrook SECONDED, THAT Council directs staff to issue a Development Variance Permit for 317 Hall Road as described in the July 21, 2021 Planning memo to Council.

CARRIED UNANIMOUSLY

(5) **Engineering & Operations (Bob Weir, P.Eng., Director)**

(a) **Civic Centre Generator Replacement**

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council authorize the purchase and installation of a new generator at the Civic Centre based on the proposal from Collins Electric Inc. for the price of \$110,320.00 Canadian dollars (excluding GST).

CARRIED UNANIMOUSLY

(b) **BC Hydro LED Lease Light Complaint Review by Illumination Engineer**

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council direct staff to engage the Illumination Consultant as detailed in the memo of July 21, 2021 in dealing with resident complaints about the BC Hydro LED replacement program.

Councillor Skipsey MOVED and Councillor Filmer SECONDED, THAT Council amends the motion on the floor by inserting: THAT the Illumination Consultant for the LED street light complaints program be asked to review a number of the locations where complaints have been received for modifications (including light location, reduced wattage, colour temperature, luminaire type, length of arm, height and orientation) and that recommended changes be implemented as pilot projects in these locations;

AND FURTHER THAT the results, data gathered by the Illumination Consultant and recommendations for the broader community approach be presented for consideration at a future Committee of the Whole meeting.

Councillor Skipsey withdrew the amendment motion on the floor and agreed to bring it forward as a **Notice of Motion** for the July 28, 2021 Special Council meeting.

Mayor Wiese called the question on the Main Motion and it was **CARRIED UNANIMOUSLY**.

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council continue the meeting past 7:30 pm.

CARRIED UNANIMOUSLY

(c) **Viewing Platform & Walkway at the Memorial Avenue Roundabout – BC Active Transportation Roundabout Project**

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council authorize the submission of a grant application to the Active Transportation Infrastructure Grant Program for the program maximum of \$500,000 in grant funding towards the “shovel ready” Viewing Platform and Walkway at the Memorial Roundabout project.

CARRIED UNANIMOUSLY

REVIEW OF COMMENTS FROM THE PUBLIC

During the COVID-19 pandemic, while Council is participating in regular meetings electronically and the public are not permitted to attend, members of the public were able to provide comments regarding this regular meeting of Council by means of e-mail, letter, or by phone.

Comments for this regular Council meeting were received by 12:00 pm two business days following the meeting (July 23, 2021). Submissions were distributed to all Council, and a brief summary of the comments are as follows:

- Marlys Diamond, 516 – 120 First Avenue West, regarding the Community Climate Adaptation Plan, and council meeting times and formats.
- Tim Pritchard, 663 Windward Way, regarding the viewing platform and walkway at the Memorial Avenue roundabout, and the zoning amendment for 111 Fourth Avenue West (Naked Naturals).
- Todd Provost, Qualicum Woods Residents' Association, regarding correspondence on traffic and speeding on Highway 19A near Milner Gardens.
- John Wood, 466 Troon Close, regarding the Age Friendly Transportation Plan, the Tree and Vegetation Management Plan, and the illumination engineer for the BC Hydro LED streetlight project.

ADJOURNMENT

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council adjourns the meeting.

CARRIED

MEETING ADJOURNED: 7:38 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Brian Wiese
Mayor