

Minutes of the 10:00 am Wednesday, June 16, 2021, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

Pursuant to the March 26, 2020 Ministerial Order No. M083 [Local Government Meetings and Bylaw Process (COVID-19)] members of Council may participate in this meeting utilizing electronic or other communication facilities and members of the public were not allowed to attend this open meeting of Council. The public is encouraged to view and listen to the meeting recording online via the Town's website. Meeting recordings may be viewed at www.qualicumbeach.com.

PRESENT: Council: Mayor Brian Wiese
Councillor Robert Filmer
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Teunis Westbroek

ALSO PRESENT: Staff: Daniel Sailland, CAO
Heather Svensen, Deputy CAO/Corporate Administrator
Bob Weir, Director of Engineering and Operations
Luke Sales, Director of Planning
John Marsh, Director of Finance
Peter Cornell, Fire Chief
Arnold Schwabe, Manager of Operations
Weslie Gould, Deputy Corporate Administrator

The Mayor called the meeting to order at 10:00 am acknowledging that the meeting is being held on the traditional lands of the Coast Salish people.

ADOPTION OF THE AGENDA

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council adopts the June 16, 2021 Regular Council meeting agenda, with the addition of the late item 10(2)(d), 'COVID-19 Related Grant-in-Aid – Additional Application'.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Westbroek SECONDED, THAT the following items be adopted by general consent:

- (1) **Correspondence Log** – June 16, 2021 – For Information
- (2) **Monthly Fire Department Report** – May 2021 – For Information
- (3) **Monthly Building Permit Report** – May 2021 – For Information
- (4) **Monthly Bylaw Report** – May 2021 – For Information

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council approves the minutes of the May 27, 2021 regular Council meeting, as circulated as revised, and the June 9, 2021 special Council meeting.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

(1) Motion Deferred from the June 9, 2021 Special Council Meeting

Councillor Westbrook MOVED and Councillor Harrison SECONDED, THAT Council hold a Public Hearing on July 7, 2021 at 10:00 am, electronically via Zoom teleconferencing software, in regards to "Town of Qualicum Beach Official Community Plan Bylaw No. 800, 2018 Amendment (850 Eaglecrest Drive/2075 Island Highway) Bylaw No. 800.03, 2019" and "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (850 Eaglecrest Drive/2075 Island Highway W) Bylaw No. 580.112, 2019".

CARRIED UNANIMOUSLY

DELEGATION

(1) St. Andrews Lodge Historical and Cultural Society

Mayor Wiese MOVED and Councillor Westbrook SECONDED, THAT Council amend the order of business for the June 16, 2021 meeting to refer the delegation from the St. Andrews Lodge Historical and Cultural Society to the last item of business.

CARRIED UNANIMOUSLY

CORRESPONDENCE

(1) Regional District of Nanaimo Northern Community Sewer Local Service Amendment Bylaw No. 889.76, 2021

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the Council of the Town of Qualicum Beach consents on behalf of the electors to the adoption of "Regional District of Nanaimo Northern Community Sewer Local Service Amendment Bylaw No. 889.76, 2021"; AND FURTHER THAT the Regional District of Nanaimo be notified accordingly.

CARRIED UNANIMOUSLY

(2) Music Joy Project – May 18, 2021 – request for financial support in the amount of \$500.

Mayor Wiese MOVED and Councillor Westbrook SECONDED, THAT Council refer the request for financial support from the Music of Joy Project to item 10 (2)(d), COVID-19 Related Grant-in-Aid, of the June 16, 2021 agenda for consideration.

CARRIED UNANIMOUSLY

- (3) **Qualicum Beach Historical and Museum Society** – request for letter of support for their Gaming Capital Grant application.

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT the Town of Qualicum Beach provide a letter of support to the Qualicum Beach Historical and Museum Society for their grant application to the Gaming Capital Project Grant program to replace and upgrade the Museum's climate control system in their main building.

CARRIED UNANIMOUSLY

- (4) **Arrowsmith Water Service Partnering Agreement** – June 1, 2021 – report from the Arrowsmith Water Service Management Committee.

Councillor Filmer MOVED and Councillor Westbroek SECONDED, THAT, on behalf of the Town of Qualicum Beach, the Corporate Administrator be authorized to sign the one-year extension of the Arrowsmith Water Service Partnership Agreement, dated June 1, 2021.

CARRIED UNANIMOUSLY

- (5) **Arrowsmith Cycling Club** – June 4, 2021 – request for a letter of support relating to the 'HammerFest' mountain bike trail network near Englishman River Falls Provincial Park.

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT the Town of Qualicum Beach provide a letter of support in principle for the Arrowsmith Cycling Club for their initiatives relating to the 'HammerFest' mountain bike trail network near the Englishman River Falls Provincial Park.

CARRIED UNANIMOUSLY

PUBLIC AND STATUTORY HEARINGS

Pursuant to Ministerial Order 192 [Local Government Meetings & Bylaw Process], this Public Hearing was conducted using Zoom telecommunications software. The public was invited to speak at the Public Hearing by joining the Zoom meeting via telephone or over the Internet using a smartphone, tablet or computer.

- (1) **Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 19999, Amendment (Nenzel Road) Bylaw No. 580.119, 2020**

At 10:08 am the Mayor declared open the Public Hearing, convened pursuant to Section 464 of the *Local Government Act*, to allow the public to make representations to Council respecting matters contained in the proposed Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 19999, Amendment (Nenzel Road) Bylaw No. 580.119, 2020.

The Mayor called for any person who deemed themselves affected who wished to be heard or present written submissions to come forward.

- Deborah McKinley, Nenzel Road, spoke in opposition of the proposed development, noting that the current zoning only permits 2 homes per acre, expressing concern that a precedent may be set if the application is approved. Ms. McKinley complimented the applicant on his presentations and suggested the project would work in an alternate location. Ms. McKinley commented on the design being similar to a mobile home park, and that urban sprawl does not address affordable housing.
- John Wood, 466 Troon Close, spoke in favour of the proposed development, noting that the proposed six units were not urban sprawl and were an innovative approach to housing. Mr. Wood further commented that the development is close to downtown; there will be plenty of parking for residents and visitors; a covenant will be applied to cover form and character; complimenting the landscaping and site layout, with the buffer from adjacent Agricultural Land Reserve land; lower cost housing allowing others to get into the house market; clustering of housing; built to very high energy efficiency levels; and that the development will be good for the long-term of the Town.
- Fox McKinley, Nenzel Road, spoke in opposition of the development noting changes to the Urban Containment Boundary (UCB) and the Official Community Plan (OCP). Mr. McKinley commented that the developer is proposing to create a similar development to that of a mobile home park, and expressed concern about the development being too close to Beach Creek.
- Graham Riches, First Avenue West, spoke on behalf of Charna Macfie of 578 Maple Street, stating her opposition for the proposed development, noting that the Mayor suggested that developments should follow managed growth guided by the OCP. Ms. Macfie commented that if the development is approved, it will set precedent for all rural development in Qualicum Beach. Ms. Macfie expressed concern about Beach Creek and the degradation of water sheds, and requested Council to reject the application.
- Lois Eaton, Tamarack Drive, spoke in favour of the development design, but not in this location, expressing concern that the application has sidestepped the OCP amendment process. Ms. Eaton further commented that the OCP defines where densification is to take place, and that development outside the UCB is out of step with what the OCP allows. Ms. Eaton expressed concern about setting a precedent.
- Maryls Diamond, First Avenue West, spoke in favour of the development, noting the proposal will give people who are looking for a home another option, and commented that the project proposal has been adjusted to meet the financial requirements for funding.
- Lorrie Mohl, Qualicum Road, spoke in opposition of the proposed development, noting the proposal is outside the UCB, is not identified in the OCP, and would result in 10 homes on one piece of property. Ms. Mohl noted that she had discussed some suggested changes with the applicant including a treed buffer, parking location to be realigned to the front of the cottage, and a covenant that would ensure a property manager is on site.

- Pat Jacobson, Crescent Road West, expressed opposition for the proposed development, noting it is contrary to the OCP and is outside the UCB. Ms. Jacobson stated that Town resources should be working within the OCP and inside the UCB, and that if the application is approved, it could set a precedent.
- Vera Conn, Rupert Road, noted that she has been a resident since 1988 living adjacent to this rural property. Ms. Conn spoke in opposition to the proposed project, noting the proposed project is in the wrong location, outside the UCB and the OCP. Ms. Conn commented that local residents bought acreages to live in a rural setting.

The Mayor called a second time for any persons who deemed themselves affected by Bylaw No. 580, 1999, Amendment (Nenzel Road) Bylaw No. 580.119, 2020" who wished to be heard or present written submissions, to come forward.

- Deb McKinley, Nenzel Road, spoke in opposition of the proposed development, expressing concern that it is spot rezoning.
- Graham Riches, First Avenue, spoke in opposition of the proposed development, noting the blended ownership/rental housing model would be better suited at an alternate location. Mr. Riches commented that the proposal appears like a mobile home park which is not suited for rural lands. Mr. Riches suggested the application be rejected.
- Sandy Conn, Mill Road, stated she does not support the application; that the development is being created for revenue; and that the proposal exceeds the building structure limit in a rural area. Ms. Conn commented on the mobile home park style development, and expressed concern about what will happen after the 10-year lease is expired and the owner can sell the homes.
- Fox McKinley, Nenzel Road, spoke in opposition of the proposed development.
- John Wood, Troon Close, spoke in favour of the proposal noting that the proposal is not affordable housing, but lower cost housing. Mr. Wood clarified that rural policies do not outline density, and that the proposal is for 6 units, not 10 as stated by previous speakers. Mr. Wood also noted that the proposal is not a mobile home park; and that the Town needs controlled growth.
- Jason Mohl, Qualicum Road, spoke in opposition of the development, noting his property borders the application on the north side. Mr. Mohl commented the development is a social experiment in light of the applicant not qualifying for the original financing, and suggested that the proposal needs more consideration if this is the right location.
- Bruce Fleming-Smith spoke in opposition, and referred to his detailed written submission. Mr. Fleming-Smith's key area of concern is that the proposal is a blended rental and owner model, similar to a mobile or manufactured home park. Mr. Fleming-Smith commented that the land use designation is not appropriate as drafted, misleading to the public, and fails to describe the legislation that would be legally applied.

Hearing no further requests to be heard or to present written submissions, Mayor Wiese declared the public hearing on Bylaw No. 580.119, 2020 closed at 10:48 am. Council cannot accept further comments directly from the public; all comments must go through staff.

BYLAWS

(1) Zoning Amendment: 545 Nenzel Road

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (Nenzel Road) Bylaw No. 580.119, 2020" be read a third time.

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council amends the motion on the floor by inserting: Subject to the development including a buffer of 15m around the development.

Councillor Westbroek withdrew the amendment motion on the floor to allow staff time to provide comments prior to further consideration of the zoning amendment.

Mayor Wiese called the question on the main motion and it was **CARRIED**.

Opposed: Councillor Skipsey

In Favour: Mayor Wiese; Councillor Filmer; Councillor Harrison; Councillor Westbroek

(2) Zoning Amendment: 188 Sunningdale Road East

Councillor Westbroek MOVED and Councillor Filmer SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (188 Sunningdale Road E) Bylaw No. 580.127, 2021" be read a second time.
CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Filmer SECONDED, THAT, prior to adoption of a zoning amendment bylaw for 188 Sunningdale Road East, the following be completed:

- Execution of a Works and Services Agreement to ensure completion of any adjacent works and services.

CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Filmer SECONDED, THAT Council hold a Public Hearing on July 21, 2021 at 10:00am electronically via Zoom in regard to "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (188 Sunningdale Road E) Bylaw No. 580.127, 2021".

CARRIED UNANIMOUSLY

COMMITTEE & LIAISON REPORTS

(1) General Government (Mayor Brian Wiese)

Mayor Wiese commented on the following:

- Attending the Oceanside Services Committee meeting, discussing the phased approach for expansion of the Ravensong Pool. Additions to the pool are proposed to start in 2023.

(2) Parks & Recreation (Councillor Robert Filmer)

Motions from the May 19, 2021 meeting of the Select Committee on Environment & Sustainability

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT the Tree and Vegetation Management Plan be amended to contain a clear pathway to a desired condition, including definitive actions around a street tree policy, a tree canopy coverage policy, a vegetation management plan for redevelopment, and a strategy to retain forested areas within the Town boundaries.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council direct staff to amend the 2021 Community Climate Adaptation Plan to include a more urgent call to action.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council direct staff to refer the Tree and Vegetation Management Plan and the 2021 Community Climate Adaptation Plan to the Strategic Planning session planned for the Fall 2021.

CARRIED UNANIMOUSLY

(3) Community Development (Councillor Scott Harrison)

Councillor Harrison commented on the following:

- Oceanside Health and Wellness Network – planning a Fall event to discuss Mental Health.
- Oceanside Track and Field – Parksville athlete donating \$1,000 to the Oceanside track.
- Attending the Vancouver Island Economic Alliance Annual General Meeting on June 11, 2021.
- Participating with Councillor Skipsey in the June 10, 2021 Council Open House – two main topics discussed: Community Amenity Contributions and Rural Development Cluster .
- Participating in the meeting with the Chamber of Commerce on June 10, 2021.
- Participating in the Vancouver Island Regional Library meeting on May 29, 2021.
- Tourism Association; allocating hotel tax to affordable housing. Commenting that businesses are desperate to retain staff and that local housing prices are affecting availability of workers.

Councillor Harrison MOVED and Mayor Wiese SECONDED, THAT:

WHEREAS the District of Squamish, the District of Oak Bay, the Town of Ladysmith, the Township of Langley, the City of Nanaimo, the City of Port Moody, the City of Pitt Meadows, the District of North Saanich, the City of Maple Ridge, the City of Langford, the City of Colwood, the District of Central Saanich, and the City of White Rock do not use a land lift methodology for Community Amenity Contributions (CACs),

WHEREAS the City of Vancouver and the City of Surrey use a land lift basis for CACs,

WHEREAS development opportunities in Qualicum Beach do not resemble those in the Cities of Vancouver or Surrey,

WHEREAS the provincial government's guidelines set out by the Planning and Land Use Management Branch

(<https://www2.gov.bc.ca/gov/content/governments/local-governments/planning-land-use/land-use-regulation/zoning-bylaws/density-bonusing-amenities>) states four times over in their guide "Community Amenity Contributions: Balancing Community Planning, Public Benefits and Housing Affordability" (pages 18 twice, 20, and 21) that "Negotiating CACs based on a 'lift' approach is inconsistent with the principles set out in this Guide,"

WHEREAS the City of Nanaimo conducted an independent analysis in 2020 by G P Rollo and Associates which recommends, "For ease of administration and maximum clarity for developers, both density bonus contributions and CAC expectations should be expressed in a straightforward table of rates similar to DCCs." and that "CACs generally make up a relatively insignificant part of an overall cost for a project, often 1% of the total cost."

WHEREAS the City of Nanaimo has collected \$1,858,946 from CACs from 2010 to 2020 from every applicable development in the City,

THEREFORE, BE IT RESOLVED THAT staff be directed to update the Town's Community Amenity Contribution (CAC) policy to substantially reflect the proposed CAC rates for the City of Nanaimo as outlined in the draft CAC policy from the City of Nanaimo dated March 22, 2021 (<https://www.nanaimo.ca/docs/property-development/cac-review-2021/draft-cac-policy-2021-mar-22.pdf>).

MOTION FAILED

Opposed: Councillor Filmer; Councillor Skipsey; Councillor Westbrook

In Favour: Mayor Wiese; Councillor Harrison

(4) Arts & Culture (Councillor Anne Skipsey)

Notices of Motion:

- a. THAT the September 2021 Committee of the Whole meeting include discussion on the Rural Innovation Hub.
- b. THAT public consultation be planned for the Waterfront Master Plan, specifically relating to the Town's grant applications for implementing the Plan.

- c. THAT, once the report on LED street lighting from the Illumination Engineer is available, that the report and the findings be presented to citizens and Council at an upcoming Committee of the Whole meeting.

Councillor Skipsey clarified that she submitted her resignation to all boards and committees prior to her official appointment as Councillor.

(5) **Protective Services** (Councillor Teunis Westbroek)

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT staff be directed to provide a report with options for traffic calming on Memorial Avenue, the report to include consideration of a speed table and a crosswalk on Memorial Avenue between Hoylake Road and Sunningdale Road.

Councillor Westbroek withdrew the motion.

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT staff be directed to collect traffic data on Memorial Avenue.

CARRIED UNANIMOUSLY

Notice of Motion:

THAT staff be directed to prepare a report on a permanent car-activated light installed on Highway 19A where the speed limit reduces from 70km/hr. to 50km/hr.

STAFF REPORTS

(1) **Corporate Administrator (Heather Svensen)**

(a) **Committee Appointments – Councillor Skipsey**

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT Councillor Skipsey be appointed as the Council Representative for the following Town Committees & Commissions: Select Committee on Environment and Sustainability; Heritage Forest Commission; Select Committee on Family Day Celebration; Select Committee on Beach Day Celebration.

CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT Councillor Skipsey be appointed as Council Liaison to the following: Early Learning and Childcare Council in Oceanside (ELCCO); Qualicum Beach Residents' Association; St. Marks Fair; Qualicum Beach Museum and Historical Society.

CARRIED UNANIMOUSLY

(b) **Chesapeake Shores Filming Road Closure**

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT the Town of Qualicum Beach authorize the closure of Veterans Way between Memorial Avenue and the laneway adjacent to the Royal Canadian Legion on Tuesday, June 22 2021 from 6:00 am to 8:00 pm, for the purposes of filming by Chesapeake Shores.
CARRIED UNANIMOUSLY

(c) **Qualicum Beach Uptown Market Society – Thursday Evenings Artisans' Market**
Councillor Skipsey MOVED and Councillor Filmer SECONDED, THAT the Qualicum Beach Uptown Market Society be granted permission to host an artisans' market from 5:00pm to 9:30pm on Thursday evenings for the months of July and August, 2021, starting on July 8, 2021, on Second Avenue West from Memorial Avenue to Primrose Street;

AND FURTHER THAT, Council agrees to enter into a Licence of Occupation with the Qualicum Beach Uptown Market Society for use of Second Avenue West from Memorial Avenue to Primrose Street;

AND FURTHER THAT Council authorizes the Mayor and Corporate Administrator to sign the Licence of Occupation agreement on behalf of the Town, for a term beginning Thursday, July 8, 2021 and ending Thursday, August 26, 2021.
CARRIED UNANIMOUSLY

(2) **Financial Administration (John Marsh)**

(a) **2020 Financial Information Report**

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT the Town of Qualicum Beach 2020 Financial Information Report be received and approved by Council.

CARRIED UNANIMOUSLY

In response to a question from Council, the Director of Finance clarified that the payment on page 91 of the Council agenda to Pheasant Glen was for the reimbursement of development fees for an application that was not proceeding.

(b) **Report on Development Cost Charges**

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the Town of Qualicum Beach 2020 Development Cost Charge Report be received by Council.
CARRIED UNANIMOUSLY

(c) **Arrowsmith Search and Rescue Reimbursement Request**

Councillor Filmer MOVED and Councillor Westbroek SECONDED, THAT Council authorize payment of \$31,462.14 as a grant-in-aid to Arrowsmith Search and Rescue for the purpose of reimbursing the amount paid to the Town for Development Cost Charges for water and storm drainage.

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council refer the motion on the floor to the July 21, 2021 Regular Meeting to allow time for Mayor Wiese to engage in conversation with Mayor Mayne, on behalf of the City of Parksville to request financial support towards the Arrowsmith Search and Rescue organization.

CARRIED

Opposed: Mayor Wiese; Councillor Harrison

In Favour: Councillor Filmer; Councillor Skipsey; Councillor Westbroek

(d) **COVID-19 Related Grant-in-Aid**

Mayor Wiese MOVED and Councillor Skipsey SECONDED, THAT Council add the request for \$500 from the Music of Joy Project and the request for \$5,000 from Milner Gardens to the list of applications for consideration under the Town's 2021 COVID-19 grant-in-aid program.

CARRIED UNANIMOUSLY

Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council approves the following grant amounts under the Town's 2021 COVID-19 grant-in-aid program to the following community groups:

- \$1,250 to Qualicum Beach Community Garden Society;
- \$5,000 to Kwalikum Secondary School;
- \$2,000 to Qualicum Beach Uptown Market Society;
- \$5,000 to Qualicum Beach Collective Society;
- \$5,000 to Arrowview Elementary School;
- \$500 to Music Joy Project;
- \$5,000 Milner Gardens and Woodland Society.

CARRIED UNANIMOUSLY

Notice of Motion: (Councillor Filmer)

THAT Council approve \$5,000 in grant funding under the Town's 2021 COVID-19 grant-in-aid program to the St. Andrews Lodge Historical and Cultural Society.

(e) **Request for Proposals – Facilities Condition Assessment**

Councillor Harrison MOVED and Councillor Westbroek SECONDED, THAT Council authorizes staff to enter into a contract to award the Request for Proposal for a Facilities Condition Assessment to Altus Group Limited based on their April 22, 2021 submission for \$77,773.

CARRIED UNANIMOUSLY

(3) **Fire Department (Peter Cornell, Fire Chief)**

(a) **Fire Rescue Department Recognition of Long Service Members**

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council approve the update to the Fire Rescue Department Recognition of Long Service Members Policy 5000-4, as attached to the report from the Fire Chief dated June 16, 2021.

CARRIED UNANIMOUSLY

(b) **Town Employees as Members of the Fire Rescue Department Policy 5000-5**

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council approve the Town Employees as Members of the Fire Rescue Department Policy 5000-5, as attached to the report from the Fire Chief dated June 16, 2021.

CARRIED UNANIMOUSLY

(4) **Planning (Luke Sales, Director of Planning)**

(a) **Into the Woods – Childcare Facility Traffic and Parking Options**

Councillor Skipsey MOVED and Councillor Filmer SECONDED, THAT Council directs staff to proceed with the April 30, 2021 Site Plan 2 for the "Into the Woods" childcare facility; AND FURTHER THAT Council directs staff to add a sidewalk along the Dorset Road frontage of the "Into the Woods" childcare facility, and improve the intersection of Dorset Road and Park Road, as detailed in the June 16, 2021 Planning memo to Council.

MOTION FAILED

Opposed: Mayor Wiese; Councillor Filmer; Councillor Harrison; Councillor Westbroek

In Favour: Councillor Skipsey

Councillor Filmer MOVED and Mayor Wiese SECONDED, THAT Council extends the meeting past 1:00 pm.

CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Filmer SECONDED, THAT Council directs staff to proceed with the April 30, 2021 site Plan 1 for the "Into the Woods" childcare facility, as amended by making the entrance from Dorset Road into an emergency access only, with a removable bollard.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Westbroek SECONDED, THAT Council directs staff to add a sidewalk along the Dorset Road frontage of the "Into the Woods" childcare facility, and improve the intersection of Dorset Road and Park Road, as detailed in the June 16, 2021 Planning memo to Council.

CARRIED UNANIMOUSLY

(b) **Street Addressing Policy No. 3008-14**

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT Council adopts Street Addressing Policy No. 3008-14 as described in the June 16, 2021 Planning memo to Council.
CARRIED UNANIMOUSLY

(c) **Development Variance Permit: 317 Hall Road**

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council directs staff to fulfill statutory notification requirements so that Council can consider issuance of a Development Variance Permit for 317 Hall Road at the Council Meeting on July 21, 2021.
CARRIED UNANIMOUSLY

DELEGATIONS

- (1) Len Flint and Michael Goldman of the **St. Andrews Lodge Historical and Cultural Society** appeared before Council to provide an update on the Society and to request assistance with expediting the lease agreement between the Town and the Society.

Councillor Harrison raised a question to the delegation around the *BC Building Code* Table A-1.1.1.2 – Alternative Compliance Methods for Heritage Buildings.

Michael Goldman confirmed that the Society understands the compliance requirements with the *BC Building Code*.

REVIEW OF COMMENTS FROM THE PUBLIC

During the COVID-19 pandemic, while Council is participating in regular meetings electronically and the public are not permitted to attend, members of the public were able to provide comments regarding this regular meeting of Council by means of e-mail, letter, or by phone.

Comments for this regular Council meeting were received by 12:00 pm two business days following the meeting (June 18, 2021). Submissions were distributed to all Council, and a brief summary of the comments are as follows:

- Marlys Diamond, 516 – 120 First Avenue West, regarding the discussion around Community Amenity Contributions.
- Tim Pritchard, 663 Windward Way, regarding Community Amenity Contributions and return to in person meetings.
- John Wood, 466 Troon Close, regarding the discussion around Community Amenity Contributions, traffic calming on Memorial Avenue and the Age Friendly Transportation Plan, and the Community Climate Change Adaptation Plan.

ADJOURNMENT

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council adjourns the meeting.

CARRIED

MEETING ADJOURNED: 1:12 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Brian Wiese
Mayor