

Minutes of the 10:00 am Wednesday, September 8, 2021, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

Pursuant to the March 26, 2020 Ministerial Order No. M192 [Local Government Meetings and Bylaw Process (COVID-19) Order No. 3] members of Council may have participated in this meeting utilizing electronic or other communication facilities and members of the public were not allowed to attend this open meeting of Council. The public is encouraged to view and listen to the meeting recording online via the Town's website. Meeting recordings may be viewed at www.qualicumbeach.com.

PRESENT: Council: Mayor Brian Wiese
Councillor Robert Filmer
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Teunis Westbroek

ALSO PRESENT: Staff: Daniel Sailland, CAO
Heather Svensen, Deputy CAO/Corporate Administrator
Bob Weir, Director of Engineering and Operations
Luke Sales, Director of Planning
John Marsh, Director of Finance
Arnold Schwabe, Manager of Operations
Weslie Gould, Deputy Corporate Administrator

The Mayor called the meeting to order at 10:00 am acknowledging that the meeting is being held on the traditional lands of the Coast Salish people.

ADOPTION OF THE AGENDA

Councillor Skipsey MOVED and Councillor Westbroek SECONDED, THAT Council adopts the September 8, 2021 Regular Council meeting agenda, as amended by adding Late Item 9(3)(c), 2021 Strengthening Communities' Services Grant – Revision to Grant Scope, and by removing Item 5(1), Delegations, Sergeant Steve Rose, RCMP.

CARRIED UNANIMOUSLY

ADOPTION OF THE CONSENT AGENDA

Councillor Skipsey requested that Item 2(2), Monthly Finance Report, be removed from the consent agenda for consideration.

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the following items be adopted by general consent:

- (1) **Correspondence Log** – September 8, 2021 – For Information
- (2) **Monthly Fire Department Report** – July 2021 – For Information
- (3) **Monthly Building Permit Report** – July 2021 – For Information
- (4) **Monthly Bylaw Report** – July 2021 – For Information

(5) Motions Released from the July 22, 2021 Special In Camera Council Meeting

Pursuant to Section 117 of the *Community Charter*, Council authorized the release to the public the following motions:

- THAT Council directs staff to solicit offers from 450 Judges Row and 444 Judges Row to long term lease the adjacent right of way subject to a minimum price of \$150,000 for 40 years; AND FURTHER THAT the right of way to remain unobstructed.
- THAT Council approve staff to enter into lease negotiations with Oceanside Air to rent counter and office space within the Town of Qualicum Beach Airport Terminal (CAT4) with lease rates to be set at \$3.44 per square foot per month; AND FURTHER THAT staff work with Oceanside Air to find a mutually agreeable office location in the CAT4 terminal; AND FURTHER THAT Council approve a 100% rent free discount for any carrier leasing terminal space for the first two months; AND FURTHER THAT Council approve a 50% discount on terminal lease rates for any carrier leasing terminal space for the subsequent three-month period; AND FURTHER THAT, staff be instructed to apply full lease rates for any carrier leasing terminal space effective January 1, 2022.
- THAT Council approve staff to enter into lease negotiations with Iskwew Air Ltd. to rent counter and office space within the Town of Qualicum Beach Airport Terminal (CAT4) with lease rates to be set at \$3.44 per square foot per month; AND FURTHER THAT staff work with Iskwew Air Ltd. to find a mutually agreeable office location in the CAT4 terminal; AND FURTHER THAT Council approve a 100% rent free discount for any carrier leasing terminal space for the first two months; AND FURTHER THAT Council approve a 50% discount on terminal lease rates for any carrier leasing terminal space for the subsequent three-month period; AND FURTHER THAT, staff be instructed to apply full lease rates for any carrier leasing terminal space effective January 1, 2022.
- THAT Council authorizes staff to permanently dedicate Type I benches for the Town's six Freeman of the Town at the following locations:
 - Margaret Little: St. Andrew's Lodge property
 - James Robert Storey: Train Station
 - Anna Maria Klees: Fern Road (add plaque to bench #82)
 - Arthur Norman Skipsey: Dogwood Trail (Civic Centre)
 - John E. Collins: Judges Row
 - Leo Klees: Fern Road (add plaque to bench #82)

CARRIED UNANIMOUSLY

Monthly Finance Report – June 2021 – For Information

Councillor Skipsey requested information from staff regarding where expenditures for the St. Andrews Lodge is listed in the budget. John Marsh, Director of Finance, responded that these expenditures are listed under the 'Beach Areas' of the Parks and Recreation budget, noting that these expenditures were transferred to the Parks and Recreation budget once the property became a park. Mr. Marsh indicated staff would provide further information to Council.

APPROVAL OF THE MINUTES

Council approved, by unanimous consent, following meeting minutes:

- July 21, 2021 regular Council meeting;
- July 22, 2021 special Council meeting;
- July 27, 2021 special Council meeting; and
- July 28, 2021 special Council meeting.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

(1) Notices of Motion from the July 21, 2021 Regular Council Meeting

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council instructs staff to prepare a report to review the speed limit exiting the Roundabout on Rupert Road between Memorial Avenue and Jones Street.

CARRIED UNANIMOUSLY

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT the Town write a letter of support regarding the establishment of the national 988 Suicide and Crisis Prevention Hotline, AND FURTHER THAT, the Town encourages the City of Colwood to resubmit their letter of support for such a hotline, after the conclusion of the Federal Election.

CARRIED UNANIMOUSLY

Councillor Harrison MOVED and Councillor Skipsey SECONDED, THAT the intersection of Hilliers Road North, Jones Street, and Rupert Road be added to the Age Friendly Transportation Master Plan, and that an update on the Master Plan be presented to Council in either late October or November 2021.

CARRIED UNANIMOUSLY

Councillor Westbroek suggested that as we review other intersections in Town during the Age Friendly Transportation Master Plan review, that consideration be given to the intersection at Memorial Avenue and First Avenue.

DELEGATIONS

(1) Sergeant Steve Rose, RCMP

This delegation was deferred to the October 6, 2021 regular Council meeting.

(2) Kim Burden, Parksville & District Chamber of Commerce, appeared before Council to introduce 'Fall Fest', a shopping event planned for uptown on October 2 and 3, 2021. Fall Fest will include a beer garden in the backyard of Big Grin Bikes, a wine tasting walk along the laneway between TD Bank and Borealis Hair Bar & Boutique, food trucks, and fall-themed decorations to draw shoppers to local businesses.

The Chamber requested that the Town's planters be left in place, for businesses to plant on their own for the fall and Christmas seasons, and to block off four parking stalls at the top of Second Avenue for food trucks and entertainment. It was noted that the event will be observing all health orders.

In closing, Mr. Burden noted that the survey for the final selection for the Branding initiative is now available at <https://qualicumbeach.brandinput.com/>

(3) **Public Consultation Process and EMF Radiation Effects for the Cell Tower at 2045 Island Highway West - Carol Dowe, Fred Dowe, and Dr. Faulkner**

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT, as per the Town's Council Procedure Bylaw, the delegation of Carol Dowe, Fred Dowe, Dr. Faulkner, and Dr. Cline, be granted an additional five (5) minutes to present, for a total of ten (10) minutes.

MOTION FAILED

Opposed: Mayor Wiese; Councillor Filmer; Councillor Harrison

In Favour: Councillor Skipsey; Councillor Westbrook

Carol and Fred Dowe appeared before Council to discuss the cell tower at 2045 Island Highway West, specifically regarding the lack of public consultation prior to a decision being made, to request a public hearing for community discussion, and to restart the default public consultation with Industry Canada.

Dr. Stephen Faulkner appeared before Council, commenting on electromagnetically sensitive individuals, letters sent and received by Council, and the report from the Ombudsperson.

PUBLIC AND STATUTORY HEARINGS

Pursuant to Ministerial Order 192 [Local Government Meetings & Bylaw Process], this Public Hearing was conducted using Zoom telecommunications software. The public was invited to speak at the Public Hearing by joining the Zoom meeting via telephone or over the Internet using a smartphone, tablet or computer.

(1) **Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (245 Mill Road) Bylaw No. 580.128, 2021**

At 10:34 am, the Mayor declared open the Public Hearing, convened pursuant to Section 464 of the *Local Government Act*, to allow the public to make representations to Council respecting matters contained in the proposed Bylaw No. 580.128, 2021.

The Mayor called for any person who deemed themselves affected who wished to be heard or present written submissions to come forward.

- John Phillips spoke in favour of the proposal, expressing concern with parking access and the distance between the parking access and the walking pathway, noting he would like to see the two garages moved closer to the house. Mr. Phillips further commented on the trees along Mill Road, noting he would appreciate those trees being incorporated into the design.
- John Wood, 466 Troon Close, spoke in favour of the proposed development, noting that any home built in our community has required the removal of trees.
- Pat Jacobson, 225 Crescent Road West, commented on the climate crisis, requesting that the trees on the lot be preserved and any that are removed to be replaced fully.
- Lance Nater, 996 Royal Dornoch Drive, spoke in opposition to the proposed development, commenting on the removal of trees and the ability to work around obstacles to keep mature trees.
- Ron Fairbairn, 242 Mill Road, expressed concern about the removal of trees and requested that the developer work around the trees on the lot, if possible.

The Mayor called a second time for any persons who deemed themselves affected by Bylaw No. 580.128, 2021 who wished to be heard or present written submissions, to come forward.

- John Phillips spoke in favour of the proposal, but commented he would like to see the developer retain the trees on the property where possible.
- John Wood commented that retaining trees, where possible, is beneficial.
- Pat Jacobson noted that many trees have been removed since the last tree canopy study, requesting the Town to do another tree canopy study.

Councillor Filmer MOVED and Councillor Westbrook SECONDED, THAT Council recess the Public Hearing on Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (245 Mill Road) Bylaw No. 580.128, 2021 to resume on October 6, 2021 at 10:00 am.

CARRIED UNANIMOUSLY

BYLAWS

(1) Zoning Amendment: 201, 207 and 211 First Avenue West

Councillor Westbrook MOVED and Councillor Harrison SECONDED, THAT Council directs staff to work with the proponent of the development at 201 First Avenue West, 207 First Avenue West, 211 First Avenue West to revise the design to mitigate the concerns expressed by the Advisory Planning Commission at their August 11, 2021 meeting.

CARRIED UNANIMOUSLY

(2) Zoning Amendment: 245 Mill Road

This item was deferred to the October 6, 2021 regular Council meeting.

- (3) **Airport Establishment and Operations Bylaw Amendment (Miscellaneous Fees)**
Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Airport Establishment and Operations Bylaw No. 457.05, 1998 Amendment (Miscellaneous Fees) Bylaw No. 457.12, 2021" be given third reading, as amended by removing the words "or terminating" from section 6(a).
CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Airport Establishment and Operations Bylaw No. 457.05, 1998 Amendment (Miscellaneous Fees) Bylaw No. 457.12, 2021" be referred to the Airport Users Committee for comment prior to consideration of adoption.
CARRIED UNANIMOUSLY

- (4) **Property Permissive Tax Exemption Bylaws**
Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled "Town of Qualicum Beach 2022 Taxation Exemption Bylaw No. 763, 2021" be introduced and read a first time.
CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled "Town of Qualicum Beach 2022 Taxation Exemption (Places of Worship) Bylaw No. 764, 2021" be introduced and read a first time.
CARRIED UNANIMOUSLY

COMMITTEE & LIAISON REPORTS

- (1) **General Government** (Mayor Brian Wiese)
Mayor Wiese commented on the importance of raising awareness around Truth and Reconciliation, as we commemorate the first statutory holiday on September 30, 2021, National Day for Truth and Reconciliation.

Mayor Wiese MOVED and Councillor Filmer SECONDED, THAT staff be directed to provide links to key documents relating to Truth and Reconciliation, such as the Truth and Reconciliation Report and the website for the National Centre for Truth and Reconciliation, on the Town's website;

AND FURTHER THAT staff be directed to fly the Town flags at half-mast on September 30, 2021;

AND FURTHER THAT staff send a call to our residents and community associations to encourage those who wish to express their acknowledgement, condolences, hope, and kindness, to do so by writing the Town with the heading 'Truth and Reconciliation' AND THAT the Town bind the messages and place them in the Town Hall foyer for people to read and share, discuss and understand.

CARRIED UNANIMOUSLY

Mayor Wiese MOVED and Councillor Westbroek SECONDED, THAT Staff bring the Town Policy on Bench sponsorship and replacement to Council for review;
AND FURTHER THAT staff provide a report on Town Benches based on the work done with our Asset Management Plan.

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council amends the motion on the floor by inserting: THAT prior to staff providing a report on Town Benches, that staff be instructed to replace the benches that were recently removed, as appropriate, as soon as possible with the new model bench.

CARRIED

Opposed: Mayor Wiese; Councillor Harrison

In Favour: Councillor Filmer; Councillor Skipsey; Councillor Westbroek

Main Motion as amended:

THAT Staff bring the Town Policy on Bench sponsorship and replacement to Council for review;

AND FURTHER THAT staff provide a report on Town Benches based on the work done with our Asset Management Plan;

AND FURTHER THAT prior to staff providing a report on Town Benches, that staff be instructed to replace the benches that were recently removed, as appropriate, as soon as possible with the new model bench.

CARRIED UNANIMOUSLY

(2) **Parks & Recreation** (Councillor Robert Filmer)

Councillor Filmer noted that he will be attending the Qualicum Woods Residents' Association meeting tonight and will provide an update at the next regular Council meeting.

(3) **Community Development** (Councillor Scott Harrison)

Councillor Harrison commented on the following:

- Meeting with members from the Legion trying to secure funding for homeless veterans;
- Met with neighbours of the new Naked Naturals location regarding concerns they have;
- Met with the head of the Cinema Society;
- Meeting with Kim Burden, Chamber of Commerce, regarding changes to legislation for plastic bags and how it may affect local businesses;
- Attended the inaugural flight for Iskwew Air;
- August 24, attended the Ballenas track steering committee meeting, they are about half way to their funding goal;
- Meetings with residents regarding concerns about the Eaglecrest Golf Course, specifically overgrown blackberry bushes.

Councillor Harrison MOVED and Councillor Westbroek SECONDED, WHEREAS the recent discoveries of graves at the site of former residential schools has caused significant distress for a large number of indigenous citizens; WHEREAS 29% of the respondents to the most recent point in time count in the Parksville/Qualicum region identified as being indigenous; WHEREAS the Tsow-Tun Le Lum Society provides support for indigenous people dealing with mental health and addiction issues across Vancouver Island WHEREAS the pandemic has resulted in increased building costs for the new facility for the society; BE IT RESOLVED that the Town of Qualicum Beach will offer a grant of \$5,000 for the completion of the new facility for Tsow-Tun Le Lum to assist with the construction of their new facility.

CARRIED UNANIMOUSLY

(4) **Arts & Culture** (Councillor Anne Skipsey)

Councillor Skipsey commented on the following:

- August 7th – attended the service for former Councillor Scott Tanner. Councillor Westbroek shared some words about Scott and some of his contributions to this town.
- August 14th – volunteered at the St. Andrews Lodge Historical and Cultural Society Yard Sale, which was a huge success. Over \$5,000 was raised but community spirit and support were also raised through this event.
- August 16th - Iskwew Air Inaugural flight arrived at the Qualicum Beach airport and the Qualicum First Nation, most of Council and some town staff were there to welcome them.
- August 18th – attended Qualicum Beach Residents' Association Monthly Board Meeting.
- August 19th – attended the Qualicum Beach Museum and Historical Society Monthly Board Meeting.
- August 23rd – attended the Monthly Board Meeting of The Old School House Society.
- September 1st – chaired her first Environment & Sustainability Committee meeting – interesting review of the Tool Kit that was referred to the committee and how increased density as contained in the Official Community Plan or more specifically impervious surfaces require tree loss – and this needs to be reviewed and somehow reconciled. One idea was that of introducing worthwhile incentives for keeping trees.
- September 2nd – attended the Heritage Forest Commission meeting.
- Visited with a number of residents to hear their concerns on matters such as:
 - invasive species in Town laneways;
 - volume and velocity of traffic on Crescent Road West; and
 - shoreline protection work on Higson Crescent.

(5) **Protective Services** (Councillor Teunis Westbroek)

Councillor Westbroek commented on the number of trip hazards on our trails, requesting staff to look into trail conditions.

Notice of Motion:

THAT Councillor Westbroek be appointed as liaison to the Eaglecrest Golf Course.

STAFF REPORTS

(1) **Corporate Administrator (Heather Svensen)**

(a) **Letter of Consent for Temporary Change to a Liquor Licence – Qualicum Curling Club**

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT Council authorizes staff to provide a letter of consent to the Qualicum and District Recreation Club (Curling Club) to submit their Temporary Change to a Liquor Licence application for a licensed establishment on Town-owned property located at 644 Memorial Avenue, Qualicum Beach;

AND FURTHER THAT the Council of Qualicum Beach does not wish to provide comment on the applications from the Qualicum and District Recreation Club to the Liquor and Cannabis Licensing Branch for a temporary change to Liquor Licence No. 035075 for a temporary extension of their licensed area on the following dates:

- October 16, 2021;
- January 9, 2022;
- January 22, 2022;
- February 12, 2022;
- February 26, 2022; and
- March 12, 2022.

CARRIED UNANIMOUSLY

(b) **2022 Regular Council Meeting Schedule**

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT the 2022 Regular Council Meeting Schedule be approved, as attached to the September 8, 2021 staff memo from the Deputy Corporate Administrator.

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council amends the motion on the floor by inserting: with the addition of a Regular Meeting to be held August 10, 2022 at 10:00 am.

CARRIED

Opposed: Mayor Wiese; Councillor Harrison

In Favour: Councillor Filmer; Councillor Skipsey; Councillor Westbroek

MAIN MOTION AS AMENDED:

THAT the 2022 Regular Council Meeting Schedule be approved, as attached to the September 8, 2021 staff memo from the Deputy Corporate Administrator, with the addition of a Regular Meeting to be held on August 10, 2022 at 10:00 am.

CARRIED UNANIMOUSLY

(c) Special Event – Arrowsmith Search and Rescue Open House

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council grants permission to the Arrowsmith Search and Rescue Society to hold an Open House event on Saturday, October 2, 2021 from 11:00 am to 3:00 pm at the Qualicum Beach Airport, subject to the applicant working with staff to finalize arrangements.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council authorizes support for the Arrowsmith Search and Rescue Open House on October 2, 2021 through Town provision of garbage and recycling cans, bags, and collection; provision of barricades and delineators, including drop off and pickup; and waiving parking fees at the Qualicum Beach Airport on the day of the event.

CARRIED UNANIMOUSLY

(d) Special Event – Cross on the Commons

Councillor Skipsey MOVED and Councillor Filmer SECONDED, THAT Council grants permission to the Arrowsmith Cycling Club to hold the Qualicum Beach Cross on the Commons bike race around the Civic Centre on Sunday, October 3, 2021 from 7:00 am to 5:00 pm.

CARRIED UNANIMOUSLY

Councillor Skipsey MOVED and Councillor Filmer SECONDED, THAT Council authorizes in kind support for Arrowsmith Cycling Club's 2021 Cross on the Commons bike race through Town provision of barricades; waste services; three (3) tables; ten (10) chairs; access to water; all subject to working with Town staff to finalize event details, and to ensure Town requirements and any provincial health orders are met.

CARRIED UNANIMOUSLY

Councillor Skipsey MOVED and Councillor Filmer SECONDED, THAT Council grants permission to the Arrowsmith Cycling Club to use the trails around the Civic Centre for their annual Cross on the Commons bike race, and provides in kind staff services as per staff requirements to ensure supervision of necessary modifications to the trail system.

CARRIED UNANIMOUSLY

(e) **Council Code of Conduct**

Councillor Westbroek MOVED and Councillor Filmer SECONDED, THAT staff be directed to draft a Code of Conduct for Council to consider at an upcoming Committee of the Whole Meeting, using the Standards of Conduct from North Cowichan as a starting point.

CARRIED

Opposed: Mayor Wiese; Councillor Harrison

In Favour: Councillor Filmer; Councillor Skipsey; Councillor Westbroek

(f) **Public Attendance at Meetings**

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT, effective September 29, 2021, due to the expiry of Provincial Ministerial Order 192 [*Local Government Meetings and Bylaw Process (COVID-19) Order No. 3*] and as per the requirements of the *Local Government Act* and Bill 10, 2021, members of the public may attend Council chambers to hear, or watch and hear Council meetings, public hearings, and committee meetings in person within the parameters of the Town's COVID-19 safety plan and following the guidance of Provincial public health authorities;

AND FURTHER THAT Council recognizes the pandemic as an emergency that continues to create unavoidable circumstances.

AND FURTHER THAT per the Towns Procedure Bylaw, staff be directed to continue to host Council meetings, public hearings, and committee meetings utilizing electronic or other communication facilities, for Council, committee members, staff, and the public to participate virtually if they choose, and that the notice of each meeting include the location where the public may attend in person to hear, or watch and hear the meetings

AND FURTHER THAT staff be directed to draft an amendment to the Council Procedure Bylaw No. 733, 2019 to incorporate new legislation from Bill 10, 2021 [Municipal Affairs Statutes Amendment Act, 2021] to expand the regulations on electronic meetings and electronic participation at meetings, to be considered at an upcoming regular meeting of Council.

CARRIED UNANIMOUSLY

(2) **Financial Administration (John Marsh)**

(a) **Solid Waste – Cardboard Bin**

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT staff be directed to find an alternate permanent location for the cardboard disposal bin prior to removal of the current location on East Second Avenue.

Councillor Harrison MOVED and Councillor Skipsey SECONDED, THAT Council defer consideration of the Solid Waste – Cardboard bin to the October 6, 2021 regular Council meeting.

CARRIED UNANIMOUSLY

(3) **Planning (Luke Sales, Director of Planning)**

(a) **Development Variance Permit: 434 Knight Terrace**

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council directs staff to fulfill statutory notification requirements so that Council can consider issuance of a Development Variance Permit for 434 Knight Terrace at the Council Meeting on October 6, 2021.

CARRIED UNANIMOUSLY

(b) **Temporary Use Permit Application: 210 First Avenue West**

Councillor Westbrook MOVED and Councillor Harrison SECONDED, THAT Council directs staff to fulfill statutory notification requirements so that Council can consider, at the October 6, 2021 Regular Council meeting, issuance of a Temporary Use Permit for 210 First Avenue West that would permit three short term rental units.

CARRIED

Opposed: Councillor Filmer; Councillor Skipsey

In Favour: Mayor Wiese; Councillor Harrison; Councillor Westbrook

(c) **LATE ITEM - 2021 Strengthening Communities' Services Grant - Revision to Grant Scope**

Councillor Harrison MOVED and Councillor Westbrook SECONDED, THAT Council directs staff to proceed with implementation of the 2021 Strengthening Communities grant, as approved by the Union of BC Municipalities (UBCM).

CARRIED UNANIMOUSLY

Councillor Westbrook MOVED and Councillor Filmer SECONDED, THAT Council proceeds with the meeting past 1pm.

CARRIED UNANIMOUSLY

(4) **Engineering & Operations (Bob Weir, P. Eng., Director)**

(a) **Bulk Water Supply Connection to Sandpiper - Tender Award**

Councillor Harrison MOVED and Councillor Westbrook SECONDED, THAT Council of the Town of Qualicum Beach awards the contract for the Bulk Water Supply Connection to Sandpiper to Ridgeline Mechanical Ltd. in the amount of \$213,124.92.

CARRIED UNANIMOUSLY

(b) **Water Report on Wells and Aquifers - For Information**

Bob Weir, Director of Engineering and Operations, provided an overview of the report on wells and aquifers servicing the Town of Qualicum Beach.

- (c) **BC Hydro Street Lighting Upgrade** – Verbal Update for information
Bob Weir, Director of Engineering and Operations, presented a slideshow to illustrate some aspects of the street lighting upgrade, including the difference between LED and high-pressure sodium lights, and new vs. degraded lights.

Councillor Westbroek requested staff to provide a report at the next Council meeting regarding the roundabout construction on Memorial and Island Highway.

(5) **Fire Department (Peter Cornell, Fire Chief)**

(a) **Fire Department Aerial Apparatus Joint Tender Process**

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council approve a joint tender process with The City of Port Alberni for an aerial platform fire apparatus.

CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council direct staff to move the tendering of an aerial apparatus from the 2023/2024 capital budget to the 2023 capital budget.

CARRIED UNANIMOUSLY

REVIEW OF COMMENTS FROM THE PUBLIC

During the COVID-19 pandemic, while Council is participating in regular meetings electronically and the public are not permitted to attend, members of the public were able to provide comments regarding this regular meeting of Council by means of e-mail, letter, or by phone.

Comments for this regular Council meeting were received by 12:00 pm two business days following the meeting (September 10, 2021). Submissions were distributed to all Council, and a brief summary of the comments are as follows:

- Heather Cooper, 770 Canyon Crescent Road, regarding the cell tower delegation.
- Carol and Fred Dowe, 512 Hawthorne Drive, regarding their cell tower delegation.
- Maureen O'Hearn, regarding the cell tower delegation.
- Tim Pritchard, 663 Windward Way, regarding the BC Hydro street lighting upgrades, the bulk water supply tender award, and zoning amendments generally.
- Todd Provost, Qualicum Woods Residents Association, regarding the 2022 Council meeting schedule.
- Bill and Linda Ruks, 644 Redwood Drive, regarding the cell tower delegation.
- Louise and Peggy Tame, 667 Redwood Drive, regarding the cell tower delegation.
- Sidney VanderMeer and Donna Kokot, 606 Nassau Crescent, regarding the cell tower delegation.
- Lance Nater, 996 Royal Dornoch Drive, regarding the removal of benches around town.

ADJOURNMENT

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council adjourns the meeting.

CARRIED

MEETING ADJOURNED: 1:29 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Brian Wiese
Mayor