

Minutes of the 10:00 am Wednesday, April 27, 2022, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

PRESENT: Council: Mayor Brian Wiese
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Teunis Westbroek

ABSENT: Councillor Robert Filmer

ALSO PRESENT: Staff: Heather Svensen, Acting Chief Administrative Officer
Luke Sales, Director of Planning
Arnold Schwabe, Manager of Operations
Weslie Gould, Deputy Corporate Administrator

The Mayor called the meeting to order at 10:00 am acknowledging that the meeting is being held on the traditional lands of the Coast Salish people.

Mayor Wiese commented on his attire, which was a Peninsula Panthers junior hockey jersey, noting he had made a friendly wager with Mayor Geoff Orr, District of North Saanich, and Mayor Cliff McNeil-Smith, Town of Sidney, on the outcome of the VIJHL championship between the Oceanside Generals Jr. Hockey Club and Peninsula Panthers. Whichever team lost, the Mayor would wear the opposing team's jersey at a Council meeting, as well as fly the winning team's flag for the day.

ADOPTION OF THE AGENDA

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT Council adopts the April 27, 2022 Regular Council meeting agenda, as amended by removing item 7(1), Bylaws, 850 Eaglecrest Drive and 2075 Island Highway West.

CARRIED UNANIMOUSLY

ADOPTION OF THE CONSENT AGENDA

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT the following items be adopted by general consent:

(1) **Correspondence Log** – April 27, 2022 – For Information

(2) **Announcement of Council Meeting Motions**

Pursuant to Section 117 of the *Community Charter*, Council authorized the release to the public the following motions:

(a) March 16, 2022 Special (In Camera) Council Meeting

THAT Council approve an additional unionized staff position for the Qualicum Beach Volunteer Fire Department (QBVFD).

(b) April 13, 2022 Special (In Camera) Council Meeting

THAT Council authorizes staff to enter into an agreement with Notch1 Management Ltd. to lease land on Row B", subject to approval of a Development Permit in an open Council meeting, as detailed in the April 13, 2022 in-camera memo to Council.

- (3) **Monthly Finance Report** – March, 2022 – For Information
- (4) **Monthly Fire Department Report** – March, 2022 – For Information
- (5) **Monthly Bylaw Reports** – March, 2022 – For Information

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council approves the April 6, 2022 regular Council meeting and the April 13, 2022 special Council meeting minutes.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

- (1) **Notice of Motion from the April 6, 2022 Regular Council Meeting (Councillor Harrison)**

Councillor Harrison MOVED and Councillor Westbrook SECONDED, THAT staff present draft wording for a question on the election ballot to increase the Council size from 5 members to 7 members.

CARRIED UNANIMOUSLY

CORRESPONDENCE

- (1) **Public Safety on our Multi-Use Pathways** – Bertrand Girard, e-mail dated April 6, 2022. Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT Council refer the April 6, 2022 letter from Bertrand Girard regarding public safety on multi-use pathways to the Select Committee on Public Safety for review.

CARRIED UNANIMOUSLY

PUBLIC AND STATUTORY HEARINGS

- (1) **850 Eaglecrest Drive and 2075 Island Highway W.**

At 10:09 am, the Mayor declared open the Public Hearing, convened pursuant to Section 464 of the *Local Government Act*, to allow the public to make representations to Council respecting matters contained in the proposed "Town of Qualicum Beach Official Community Plan Bylaw No. 800, 2018 Amendment (850 Eaglecrest Drive/ 2075 Island Highway W) Bylaw No. 800.03, 2019" and "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (850 Eaglecrest Drive/ 2075 Island Highway W) Bylaw No. 580.112, 2019".

Luke Sales, Director of Planning, provided an overview of the application, noting the following:

- the application is to amend the Zoning and Official Community Plan (OCP) designation for the subject property to permit a 16-parcel subdivision;
- the portion labelled 'park' in the agenda will be common property owned by the strata;
- Policy 7 in the OCP is included for removal in this amendment as a housekeeping item; there is no land within the Town that falls under this policy and Policy 7 has no bearing on the subject property;
- new information received since the last public hearing included an updated Community Amenity Contribution (CAC) estimate based off of an independent analysis. The recommended CAC ranges from \$780,000 to \$1,090,000; staff recommend the CAC be set at the higher end of this range.

The Mayor called for any person who deemed themselves affected who wished to be heard or present written submissions to come forward.

- John Wood, 466 Troon Close, spoke in support of the application, stating that it is time to move forward with it, that it will be a classy development, and the Town needs more housing.
- Marlys Diamond, #516 - 120 First Avenue West, spoke in favour of the project, noting that this has been a long process and the applicants have met all the requests of Council.
- Tim Pritchard, 663 Windward Way, spoke in favour of the project, commenting that it will diversify the housing stock as it includes duplexes, secondary suites, garden suites, and single-family dwellings.
- Peter Dutton, 1290 Ruffels Road, Parksville, spoke in favour of the development, stating that building detached homes will help the surrounding area, that the lots are a good size, and that he would like to see the development move forward as soon as possible.
- Linda Todsén, proponent, 2075 Island Highway West, commented on the Community Amenity Contribution policy, noting that there have been no changes to the policy despite discussion on Council on the matter, and as such they have opted to move forward with their application. Ms. Todsén stated that they find the proposed CAC of up to \$1,090,000 to be excessive but that they accept it, that amendments to the CAC policy could be made in the future, and that CACs are not meant to discourage development. In closing, Ms. Todsén noted the goals of CACs include helping families and supply for the demand of housing, and commented that the project will be an asset to Qualicum Beach.
- Ken Kerr, 891 Royal Dornoch Drive, spoke in favour of the development and noted concerns; that the main access off Country Club Drive will impact the immediate area, including the golf course, asking that the Eaglecrest roundabout be reconsidered; and that funds be held to construct a sidewalk.

- Zweitse De Wit, 760 Berwick Road South, spoke in favour of the application, stating it will be an asset to the community and encourage housing. Mr. De Wit commented that the delay in approval has added cost, and that a large CAC will be a disadvantage to affordable housing.
- Michael Goldman, 322 Huckleberry Lane, speaking on behalf of John Phillips, spoke in opposition, noting the ongoing lawsuit with the proponents and encouraging the Town keep development inside the Urban Containment Boundary and respect the guidelines of the OCP.
- Judy Wood, 1091 Eaglecrest Drive, spoke highly of the proponents and their previous developments, however she is not in favour of the application due to the location, expressing concern about further development in the estate properties.
- Kari Knutson, 254 Hoylake Road, spoke in support of the application, noting it has been before Council for over 2 years and 10 months and commenting on the shortage of housing. Ms. Knutson noted that this development would provide multi-generational housing options and noted that the CAC of over \$1 million would be a huge benefit to the community.
- Steve Knutson, 254 Hoylake Road, spoke in favour of the application, noting that 110 signed letters from neighbours were submitted to Council prior to the public hearing, and during their canvassing, only seven (7) people they asked were opposed and fourteen (14) were not home. Mr. Knutson commented on the high CAC amount and how it could benefit Qualicum Beach.
- Lois Eaton, 591 Tamarack Drive, expressed concern that Policy 7 is to be eliminated from the OCP without public consultation, and commented that the OCP is a high level document that represents land use based on community values. Ms. Eaton discussed climate change and stated that trees are our defense against climate change.
- Jay Smith, 587 Spruce Street, spoke in favour of Council deferring third reading of the bylaws. Mr. Smith noted he received an e-mail from a resident who stated he would not attend today's public hearing for fear of being sued; Mr. Smith commented on defamation and Strategic Lawsuit Against Public Participation (SLAPP) suits affecting the democratic process.
- Pat Jacobson, 225 Crescent Road West, commented on the impact on the environment, protection of rural land, sustainability, and climate change. Ms. Jacobson further noted that public should be consulted on the removal of Policy 7 from the OCP. In closing, Ms. Jacobson commented on the absence of the Community Climate Adaptation plan, Tree Protection plan, and Urban Forest Management plan, and stated that this application should be denied until the OCP is reviewed.
- Petronella Vandervalk, 247 Hoylake Road East, spoke against the development, commenting on the impact to the environment, lack of affordable housing and likelihood of the suites will not be rental properties, lack of respect for the OCP, and that money is the guiding principle for this development.

- Terry Peters, 1124 Pintail Drive, spoke in opposition, stating the owners bought the property knowing it couldn't be developed, that the development won't be affordable housing, and that the OCP should not be changed without the approval of the residents.
- Lance Nater, 996 Royal Dornoch Drive, commented on the proposed removal of Policy 7 from the OCP, requesting that the policy be re-written to work with the 2019 change of the Growth Containment Boundary. Mr. Nater noted that there is a physician shortage and that this development would be an intrusion on the estate properties.
- Ving Jensen, 247 Hoylake Road East, spoke in opposition of the development, commenting that the OCP has been misused and overridden for the sake of money. Mr. Jensen commented the development is not affordable housing, that sustainability must be encouraged, and that this development is about making money.
- Graham Riches, 171 First Avenue West, spoke against the application, requesting that the matter be deferred until the ongoing lawsuits are cleared up. Mr. Riches also commented on protecting the urban forest, decoupling Policy 7 from the application, and looking at developments through a climate lens.
- Charna Macfie, 578 Maple Street, stated that both the applicant and the residents have been misled, and questioned what the best interest for the community is. Ms. Macfie further commented on the changes to the Urban Containment Boundary, ongoing lawsuits, and requested that the application be deferred.
- Colin Thompson, 4737 Maple Guard Drive, Bowser, spoke regarding Policy 7, stating it is being arbitrarily changed, and stated that this application is focused on money, that Council has not been transparent, that the housing will not be affordable, and expressed concern with the community being over-developed.
- Darryl Weigand, 340 Park Ridge Place, spoke in favour of the project, commenting that communities grow through development and that the OCP has the ability to adapt.
- Ezra Morse, 720 Garret Road, read a portion of a letter from 2015 from the proponent to staff where the proponent indicated they wished to subdivide the property into three (3) parcels, stating that this means the Town knew the property would be developed. Mr. Morse suggested that this development is not in the public's interest, and stated that decisions were made in 2015 and 2016 which were undemocratic.
- Louella MacVicar, 832 Redonda Place, spoke in opposition to the development, commenting on the lack of physicians in the area, and that the OCP should be respected.
- Vicki Walters, Canterbury Place, questioned if Council is listening and stated that this public hearing is for show.

The Mayor called a second time for any person who deemed themselves affected who wished to be heard or present written submissions to come forward:

- John Wood, 466 Troon Close, commented on the amendment process for the OCP, stating that legislation permits amendments and it is not illegal or immoral to change the OCP. Mr. Wood further stated that the amount of money being proposed for a CAC is significant at nearly 10% of the Town's budget for the year. In closing, Mr. Wood encouraged Council to pass third reading and move this development forward.
- Tim Pritchard, 663 Windward Way, questioned if there is a housing shortage in Qualicum Beach and if there is a plan to deal with this. Mr. Pritchard noted several upcoming events, including the arrival of the new CAO, Town service review, and municipal election this fall, and questioned what could be done to improve the housing situation until after these events.
- Linda Todsén, 2075 Island Highway West, commented on a map in the OCP that shows a park in the vicinity, and questioned how a park could be proposed if the area is undeveloped. Ms. Todsén noted the CAC policy was adopted after their application was submitted, and that their initial proposal was to provide \$300,000 to the Perfect Storm Group to assist with the physician shortage. Ms. Todsén stated that they had worked openly, honestly, and diligently with the Town on all the changes requested and that they have done all they can to provide a housing development with a generous CAC. In closing, Ms. Todsén noted the process has been arduous, has harmed their reputation, that the lawsuit is not a SLAPP suit but rather a defamation suit to protect their reputation.
- Marlys Diamond, #516 – 120 First Avenue West, commented on the painful process for all parties and referenced previous visioning exercises, including the downtown revitalization plan. Ms. Diamond requested Council consider scheduling their meetings for times when more of the community is able to attend.
- Kari Knutson, 254 Hoylake Road, commented on attacks on social media and stated that the defamation lawsuit is not over legitimate opposition of the development. Ms. Knutson stated that CACs are not meant to limit a project moving forward, and that staff should negotiate the amount with the proponent, not Council, and that it is illegal to sell zoning.
- Charna Macfie, 578 Maple Street, stated that the estate properties are a part of the Qualicum Beach identity and includes a rare ecosystem with old growth trees. Ms. Macfie expressed concern with removing Policy 7 and requested that Council deny the application at third reading.
- Lois Eaton, 594 Tamarack Drive, encouraged Council not to change the land use designation, expressing concern with legal costs, lack of housing that is affordable to minimum wage earners, and a lack of doctors in the community. Ms. Eaton encouraged Council to make decisions based on urgent climate needs.

- Zweitse De Wit, 760 Berwick Road South, stated that the community wants and needs more housing, and encouraged Council to move forward with this development.
- Lance Nater, 996 Royal Dornoch Drive, questioned where the Tree and Vegetation Management plan is, and noted a previous Council made the decision to save the Heritage Forest from being developed into 110 parcels. Mr. Nater further commented on affordable housing, lack of doctors, and environmental impacts.
- Ezra Morse, 720 Garret Road, commented on process and moving forward following a plan, stating that residents invest their lives and savings into the community based off the plan, and diversion from the plan causes conflict.
- Judy Wood, 1091 Eaglecrest Drive, requested additional meetings to discuss the issues in depth.
- Colin Thompson, 4737 Maple Guard Drive, Bowser, recommended the decision be put on the ballot for the 2022 fall election.
- Graham Riches, 171 First Avenue West, expressed concern about protecting the environment and questioned if this is the legacy this Council wishes to leave.
- Petronella Vandervalk, 247 Hoylake Road East, commented on environmental concerns and climate change, stating that it is time to take it seriously.

The Mayor called a second time for any persons who deemed themselves affected by Bylaw No. 800.03 and/or Bylaw No. 580.112, 2019 who wished to be heard or present written submissions, to come forward and, hearing no one, declared the public hearing on Bylaw No. 800.03 and Bylaw No. 580.112, 2019 closed at 12:04 pm. Council cannot accept further comments directly from the public; all comments must go through staff.

Councillor Harrison MOVED and Councillor Skipsey SECONDED, THAT the meeting be recessed for 10 minutes.

CARRIED UNANIMOUSLY

MEETING RECESSED AT 12:05 pm

MEETING RESUMED AT 12:15 pm

BYLAWS

(1) East Village Local Area Service Bylaw No. 768, 2022

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Local Area Service Establishment Bylaw (East Village Local Area Service) No. 768, 2022" be adopted.

CARRIED UNANIMOUSLY

(2) **Second Avenue East Road Closure**

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT "Town of Qualicum Beach Road Closure (Portion of Road Dedicated on Second Avenue East) Bylaw No. 747, 2020" be adopted.

CARRIED UNANIMOUSLY

(3) **Town of Qualicum Beach Financial Plan (2022 – 2026) Bylaw No. 765, 2021**

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT "Town of Qualicum Beach Financial Plan (2022-2026) Bylaw No 765, 2021" be adopted.

CARRIED UNANIMOUSLY

(4) **2022 Property Tax Rates Bylaw**

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT "Town of Qualicum Beach Tax Rates (2022) Bylaw No. 772, 2022" be adopted.

CARRIED UNANIMOUSLY

(5) **Zoning Amendment and Development Permit: 190 and 194 First Avenue West**

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (190 & 194 First Avenue West) Bylaw No. 580.131, 2021" be adopted.

CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT Council directs staff to issue a Development Permit for 190 & 194 First Avenue West, as detailed in the April 27th, 2022 Planning memo to Council.

CARRIED UNANIMOUSLY

COMMITTEE & LIAISON REPORTS

(1) **General Government** (Mayor Brian Wiese)

Mayor Wiese commented on the following:

- Working on planning the Freedom of the Town event to be held May 7, 2022
- Attending the Chamber of Commerce annual general meeting
- Working with Division of Family Practice and Vancouver Island Health Authority to entice physicians to the area

Mayor Wiese MOVED and Councillor Westbroek SECONDED, THAT Council directs staff to issue a Request for Proposals to identify an operator for the Into the Woods childcare facility, in accordance with Town of Qualicum Beach Purchasing Policy 6000-2.

CARRIED UNANIMOUSLY

(2) **Community Development** (Councillor Scott Harrison)

Councillor Harrison commented on the following:

- Newest census data indicates the media age for the area is now 67.5 years
- Vancouver Island Regional Library signed an agreement through a mediator, to be ratified on April 20, 2022
- Attending the Chamber of Commerce meeting
- Attending the 25th anniversary celebration of our fire chief, Peter Cornell
- Expressed sincere condolences for the passing of Jack Collins

Notice of Motion

THAT Council instructs staff to bring forward Town of Qualicum Beach Tree Protection Bylaw No. 559.02, 2004 for consideration of expanding the tree protection area.

(3) **Arts & Culture** (Councillor Anne Skipsey)

Councillor Skipsey commented on the following:

- April 11 - Hosted the Council Open House with Councillor Harrison - some of the topics covered were status of DCC review, Communications, 75 year anniversary for both Rotary and our Fire Department, Urban Forest Management Plan, 433 Dorset, suggestion for hybrid model for Open Houses and East Village Design Guidelines.
- April 12 - Attended the QBRA Monthly Board Meeting
- April 12 - Family Day Committee Meeting
- April 13 - Webinar on Workplace Housing hosted by the Province
- April 14 - Attended the awards presentations at the Fire Hall. Congratulations to our Fire Chief, Peter Cornell on 25 years of service and the other firefighters recognized for their service
- April 19 - Beach Day Committee Meeting
- April 19 - Family Day Committee Meeting
- April 21 - Attended the QB Historical and Museum Society Board meeting
- April 22 - Joined Rotary in celebrating Earth Day and collected garbage along Memorial Avenue. Also attended a youth led celebration of Earth Day in the square outside Town Hall
- April 26 - Family Day Committee Meeting
- Reached out to the School District about the climate action task force

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT, in anticipation of the request by Fridays for the Future delegation at the May 18th, 2022 Regular Council meeting, Council directs staff to outline actions that could result from the Town declaring a climate emergency.

CARRIED UNANIMOUSLY

Councillor Skipsey MOVED and Mayor Wiese SECONDED, THAT section 6(a) of the Select Committee on Beach Day Celebration Terms of Reference be amended by deleting “the Third Tuesday of each month, except September, October, and November, commencing at 2:00 pm, as required” and inserting “the third Monday of each month, except September, October, and November, commencing at 9:00 am, as required”.

CARRIED UNANIMOUSLY

(4) **Protective Services** (Councillor Teunis Westbroek)

Councillor Westbroek commented on the following:

- Speeding on the Island Highway; it was noted that a report on this topic will be brought forward in May, 2022
- Bathroom facilities at the St. Andrews Lodge, asking staff to communicate with the St. Andrews Lodge Society to consider plans for a washroom on site

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT staff be directed to decline the April 22, 2022 request from Carol Dowe for an EMF consultant to speak at an upcoming Select Committee on Public Safety meeting; AND FURTHER THAT staff recommend to Ms. Dowe to contact MLA Adam Walker and MP Gord Johns regarding her concerns.

CARRIED UNANIMOUSLY

STAFF REPORTS

(1) **Corporate Administrator (Heather Svensen)**

(a) **2022 Subsidized Rental Application for the Civic Centre**

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council approves the Qualicum Beach Duplicate Bridge Club for a one-time subsidy for use of the Civic Centre on April 29, April 30 and May 1, 2022, to host the 2022 Qualicum/ Parksville Sectional by charging a reduced rate of \$1,352 plus applicable taxes, as opposed to the regular rate of \$2,028 plus applicable taxes, resulting in a \$676 subsidy.

CARRIED UNANIMOUSLY

(b) **Council Meeting Schedule Amendment**

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT the 2022 Council Meeting Schedule be amended by changing the start time of the November 7, 2022 Inaugural meeting of Council from 10:00 am to 7:00 pm and by changing the location from the Council Chamber at Town Hall, 660 Primrose Street, to the Qualicum Beach Civic Centre, 747 Jones Street.

CARRIED UNANIMOUSLY

(c) **Annual Youth Day Appreciation Lunch**

Councillor Harrison MOVED and Councillor Skipsey SECONDED, THAT Council instructs staff to work with Kwalikum Secondary School (KSS) to organize and promote the 2022 youth appreciation lunch for Qualicum Beach youth to be held on Thursday, May 5, 2022 in Glassford Square from 11:15 am to 12:00 pm.

CARRIED UNANIMOUSLY

(d) **Family Day 2022**

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council authorizes the Town of Qualicum Beach to hold the annual Family Day Celebration on Sunday May 29, 2022, including street closures required for the parade that will marshal along Harlech Road, proceed along Harlech Road and First Avenue West, up Primrose Street to Second Avenue, along Second Avenue West to Jones Street, ending at the Main entrance of the Civic Centre, and subject to emergency service notification, traffic control, insurance, washrooms and litter control; AND FURTHER authorizes Town staff expenditure and payment of related invoices (materials, activities, performers) not to exceed a total of \$10,000.

CARRIED UNANIMOUSLY

(e) **National Public Works Week**

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT the Town of Qualicum Beach recognize National Public Works Week from May 15 to 21, 2022; AND FURTHER THAT Council authorize staff to host a Public Works Open House on Thursday, May 19, 2022 from 12:30 pm to 3 pm at the Public Works Yard located at 233 Fern Road East.

CARRIED UNANIMOUSLY

(2) **Planning (Luke Sales, Director of Planning)**

(a) **Development Permit: 1000 Ravensbourne Lane**

Councillor Harrison MOVED and Councillor Westbroek SECONDED, THAT Council authorizes staff to issue a Development Permit (Notch1 Management Ltd.) for 1000 Ravensbourne Lane, as detailed in the April 27, 2022 Planning memo to Council.

CARRIED UNANIMOUSLY

(b) **Short-term Vacation Rentals**

Councillor Westbroek MOVED and Mayor Wiese SECONDED, THAT staff be directed to provide information to short-term vacation rental owners to bring short-term vacation rentals into compliance.

CARRIED UNANIMOUSLY

Mayor Wiese MOVED and Councillor Westbrook SECONDED, THAT Council directs staff to develop a regulatory framework for the legalization of short-term vacation rentals in residential areas, after the Province has implemented the recommendations in the June 21, 2021 report entitled "PRIORITIES FOR ACTION ON SHORT-TERM RENTALS".

CARRIED UNANIMOUSLY

Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT Council proceed the meeting past 1pm.

CARRIED UNANIMOUSLY

(3) Engineering & Operations (Bob Weir, P.Eng., Director)

(a) Policy and Level of Service for Town of Qualicum Beach Benches and Picnic Tables

Councillor Westbrook MOVED and Councillor Harrison SECONDED, THAT Council approve *Policy 4002-11 – Dedication of Amenities* and corresponding *Level of Service 1002 – Benches and Picnic Tables*.

Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT the motion on the floor be amended by adding the Town's current bench style, with synthetic wooden slats, as a third choice within Policy 4002-11 – Dedication of Amenities.

Councillor Westbrook withdrew his motion.

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT the motion on the floor be amended by clarifying the two types of benches to be used are as follows:

- Type 1 (standard), the current style of bench used in the Town of Qualicum Beach with synthetic boards; and
- Type 2 (decorative), the current style of bench used in the Town of Qualicum Beach with synthetic boards and decorative arms.

CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED:

THAT Council approve *Policy 4002-11 – Dedication of Amenities* and corresponding *Level of Service 1002 – Benches and Picnic Tables*, AND FURTHER THAT the two types of benches to be used are as follows:

- Type 1 (standard), the current style of bench used in the Town of Qualicum Beach with synthetic boards; and
- Type 2 (decorative), the current style of bench used in the Town of Qualicum Beach with synthetic boards and decorative arms.

CARRIED UNANIMOUSLY

REVIEW OF COMMENTS FROM THE PUBLIC

Members of the public were invited to provide comments regarding this regular meeting of Council by means of e-mail, letter, or by phone.

There were no comments submitted by the public for this meeting.

MOTION TO CLOSE

Councillor Harrison MOVED and Councillor Westbroek SECONDED, THAT the meeting be closed to the public for the purposes of considering:

- a. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

CARRIED

MEETING CLOSED TO THE PUBLIC AT 1:23 pm

MEETING REOPENED TO THE PUBLIC AT 1:44 pm

ADJOURNMENT

Councillor Harrison MOVED and Councillor Skipsey SECONDED, THAT Council adjourns the meeting.

CARRIED

MEETING ADJOURNED: 1:44 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Brian Wiese
Mayor