

Minutes of the 10:00 am Wednesday, February 23, 2022, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

Pursuant to the Town of Qualicum Beach Council Procedure Bylaw No. 733, 2019, members of Council may participate in this meeting utilizing electronic or other communication facilities. The public is encouraged to view and listen to the meeting recording online via the Town's website. Meeting recordings may be viewed at www.qualicumbeach.com.

PRESENT: Council: Mayor Brian Wiese
Councillor Robert Filmer
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Teunis Westbroek

ALSO PRESENT: Staff: Heather Svensen, Acting CAO/Corporate Administrator
John Marsh, Director of Finance
Bob Weir, Director of Engineering and Operations
Luke Sales, Director of Planning
Peter Cornell, Fire Chief
Weslie Gould, Deputy Corporate Administrator

The Mayor called the meeting to order at 10:00 am acknowledging that the meeting is being held on the traditional lands of the Coast Salish people.

ADOPTION OF THE AGENDA

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council adopts the February 23, 2022 Regular Council meeting agenda, as amended by reordering item 5, Delegations, before item 4, Business Arising from the Minutes.

CARRIED UNANIMOUSLY

ADOPTION OF THE CONSENT AGENDA

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the following items be adopted by general consent:

- (1) **Correspondence Log** – February 23, 2022 – For Information
- (2) **Monthly Fire Department Report** – January 2022
- (3) **Monthly Bylaw Report** – January 2022

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council approves the February 2, 2022 regular Council meeting minutes.

CARRIED UNANIMOUSLY

DELEGATIONS

- (1) **Sgt. Shane Worth, Oceanside RCMP**, appeared before Council to provide the quarterly RCMP update.
- (2) **Rosemary Taylor, Arrowsmith Naturalists**, appeared before Council to discuss 'No Mow May' and the Year of the Garden. The delegation encouraged residents to forgo mowing their lawns in the month of May, to consider planting wildflowers to support the insect population, and requested the support of Council through advertising the initiatives in Town publications, to ban the use of harmful pesticides and herbicides, and to organize a festival for the Year of the Garden.
- (3) **Joanne Sales, BroomBusters Invasive Plant Society**, appeared before Council to discuss the importance of removing the invasive Scotch Broom species.

BUSINESS ARISING FROM THE MINUTES

- (1) **Notices of Motion for Financial Plan**
 - (a) Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT staff be authorized to allocate up to \$10,000 in the 2022 Community Development Budget for signage on the Inland Island Highway.
CARRIED UNANIMOUSLY
 - (b) Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT staff be directed to remove the invasive blackberry vines next to the fence in the laneway of Sixth Avenue between Jones Street and Beach Road; AND FURTHER THAT staff be directed to bring forward the policy on laneways for review by the end of 2022.

Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT Council amends the motion on the floor by inserting: AND FURTHER THAT the annual maximum budget for 2022 be set at \$2,000 for the removal of invasive plant species.

CARRIED

In Favour: Mayor Wiese; Councillor Filmer; Councillor Skipsey; Councillor Westbrook

Opposed: Councillor Harrison

MAIN MOTION AS AMENDED:

THAT staff be directed to remove the invasive blackberry vines next to the fence in the laneway of Sixth Avenue between Jones Street and Beach Road; AND FURTHER THAT the annual maximum budget for 2022 be set at \$2,000 for the removal of invasive plant species; AND FURTHER THAT staff be directed to bring forward the policy on laneways for review by the end of 2022.

CARRIED UNANIMOUSLY

- (c) Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT an application process to replace the broken fourth pole at the public beach not be submitted at this time.

CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council instructs staff to invite the St. Andrews Lodge and Historical Society to submit a proposal/ plan for a public washroom at the St. Andrews Park.

CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council instructs staff to schedule a Committee of the Whole Meeting to review the financial plan.

CARRIED UNANIMOUSLY

- (d) Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT consideration of the construction of the Eaglecrest Roundabout be deferred to the next Committee of the Whole meeting where the financial plan will be discussed.

CARRIED UNANIMOUSLY

- (e) Councillor Westbroek MOVED and Councillor Harrsion SECONDED, THAT consideration of the construction of a washroom facility at Seaside Nature Park be deferred to the next Committee of the Whole meeting where the financial plan will be discussed.

CARRIED UNANIMOUSLY

- (f) Councillor Harrison MOVED and Councillor Westbroek SECONDED, THAT staff be directed to contact local faith-based organizations to advise that the Town will allocate up to \$5,000 for reimbursement of costs borne to provide cold weather shelter, to be funded from the COVID-19 Reserve.

CARRIED UNANIMOUSLY

- (g) Councillor Harrison MOVED and Councillor Westbroek SECONDED, THAT consideration of the allocation of funding for the necessary geotechnical site analysis for slope stabilization at Bay Street, Seacrest Place, Butterball Drive and East and West Crescent be deferred to the next Committee of the Whole meeting where the financial plan will be discussed.

CARRIED UNANIMOUSLY

- (h) Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT consideration of the construction of the planned path and viewing platform at the Memorial Avenue roundabout be deferred to the next Committee of the Whole meeting where the financial plan will be discussed.

CARRIED UNANIMOUSLY

- (i) Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council directs staff to allocate up to \$15,000 funding from Community Development to

support a demonstration project on lower Grandon Creek to restore and stabilize the riparian area through forest ecosystem management.

CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council defer the following Notices of Motion to the next Committee of the Whole meeting where the financial plan will be discussed:

- **Notice of Motion from the December 8, 2021 Regular Council Meeting:** THAT staff be directed to present the vision of the work to be done on the waterfront related to the \$600,000 grant received by the Town.
- **Notice of Motion from the December 8, 2021 Regular Council Meeting:** THAT Staff be directed to apply to the Island Coastal Economic Trust (ICET) for a grant for \$400,000 to advance the completion of the planned path and viewing platform for the Memorial Avenue and Highway 19A roundabout.
- **Motion from the November 24, 2021 Committee of the Whole meeting:** THAT the Committee of the Whole recommends to Council THAT staff provide a recommendation on the final steps to complete the vision for the Waterfront Park and for it to be presented at a future meeting in 2022, along with estimated costs for planning purposes to be included in the 2022 budget.
- **Motion from the November 24, 2021 Committee of the Whole meeting:** THAT the Committee of the Whole recommends to Council THAT staff issue a Request for Proposals for the development of a 2022 Housing Plan for Qualicum Beach, with a budget of up to \$50,000; with a Request for Proposal submission deadline early in 2022, as detailed in the November 24, 2021, Committee of the Whole meeting with the addition of consideration of a Housing Needs Assessment for Qualicum Beach.
- **Motion from the November 24, 2021 Committee of the Whole meeting:** THAT the Committee of the Whole recommends to Council THAT a Housing Review Committee be created based on the following guidelines:
 - a) The purpose of the housing committee is to develop of a Housing Plan for Qualicum Beach as detailed in s. 3.1.14 of the Official Community Plan;
 - b) The scope of the Housing Plan should not include a review of housing issues or policies that are already addressed in the Official Community Plan;
 - c) The Terms of Reference for the Housing Committee should be based on the OCP Review Steering Committee Terms of Reference; and
 - d) A budget of \$25,000 should be allocated to support the Housing Committee and the development of a housing plan.

CARRIED UNANIMOUSLY

Councillor Skipsey MOVED and Councillor Westbroek SECONDED, THAT Council defer consideration of a traffic study for the uptown core be deferred to the next Committee of the Whole meeting where the financial plan will be discussed.

CARRIED UNANIMOUSLY

(2) Recommendations from the November 24, 2021 Committee of the Whole Meeting

- (a) Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT, after the Select Committee on Environment and Sustainability reviews the Tree and Vegetation Management Plan and the Community Climate Change Adaptation Plan, staff be directed to prepare an estimation of costs which would need to be added to the budget to implement the Tree & Vegetation Management Plan and the Town of Qualicum Community Climate Change Adaptation Plan.

CARRIED UNANIMOUSLY

- (b) Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT Council request staff to put the encroachment policy review on hold until all identified property owners affected by Policy 3008-12 have been notified of the policy and invited to provide input; AND FURTHER THAT the policy be revisited once feedback has been received.

CARRIED UNANIMOUSLY

(3) Notices of Motion from the December 8, 2021 Regular Council Meeting

- (a) Councillor Harrison MOVED and Mayor Wiese SECONDED, THAT staff be directed to provide a report with information on the costs of building secondary suites and garden suites, to be used as an informational tool to encourage residents to densify their properties.

Councillor Harrison MOVED and Councillor Skipsey SECONDED, THAT the motion on the floor be deferred to the next Committee of the Whole meeting where the financial plan will be discussed.

CARRIED

Opposed: Mayor Wiese; Councillor Filmer

In Favour: Councillor Harrison; Councillor Skipsey; Councillor Westbrook

- (b) Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT Council instruct staff to recommend a review process to Council to update the Strategic Plan through the lens of environment/climate change.

CARRIED

Opposed: Councillor Harrison

In Favour: Mayor Wiese; Councillor Filmer; Councillor Skipsey; Councillor Westbrook

Mayor Wiese MOVED and Councillor Westbrook SECONDED, THAT the motion instructing staff to recommend a review process to Council to update the Strategic Plan through the lens of environment/climate change be rescinded.

CARRIED UNANIMOUSLY

- (4) **Notice of Motion from the February 2, 2022 Regular Council Meeting**
(a) Councillor Harrison MOVED and Mayor Wiese SECONDED, THAT Oceanside Hospice and the Town proceed with the parking plan previously approved by Council, subject to the requirement that more trees are planted on the property to offset the loss of the two decorative trees that must be removed.
MOTION FAILED
Opposed: Councillor Filmer; Councillor Skipsey; Councillor Westbroek
In Favour: Mayor Wiese; Councillor Harrison

CORRESPONDENCE

- (1) **Village of Cumberland, re: Bill C-216, A Health Based Approach to the Substance Use Act**, e-mail dated February 3, 2022.

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT the Town of Qualicum Beach endorses the Private Members Bill C-126, Health-Based Approach to the Substance Use Act, and that a letter of support be sent to the Prime Minister of Canada, the Minister of Mental Health and Addictions, the Minister of Health, and the Minister of Justice.

CARRIED UNANIMOUSLY

Councillor Harrison MOVED, THAT the motion on the floor be amended by adding the words "AND FURTHER THAT the letter of support include a request for the Provincial and Federal Government to increase funding for mental health support services".

MOTION FAILED due to lack of a seconder.

- (2) **Christine Ferris & Doug Hopwood, re: endorsement of Bill C-216**, letter dated February 10, 2022.

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council instructs staff to respond to the February 10, 2022 letter from Christine Ferris and Doug Hopwood to notify them that Council is endorsing Bill C-216, Health-Based Approach to the Substance Use Act.

CARRIED UNANIMOUSLY

- (3) **BC Association of Farmers' Markets, re: request for letter of support for the Farmers' Market Nutrition Coupon Program**, letter dated February 9, 2022.

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT the Town of Qualicum Beach provide a letter of support to the BC Association of Farmers' Markets for the Farmers' Market Nutrition Coupon Program.

CARRIED UNANIMOUSLY

- (4) **Qualicum Woods Residents Association, re: concerns about development on Tamarack Drive**, e-mail dated February 16, 2022.

Notice of Motion

Councillor Skipsey made the following Notice of Motion, to be considered at the next regular Council meeting:

THAT, until the Tree and Vegetation Management Plan is adopted by Council, that decisions affecting ecologically important properties and those with old growth trees be brought before Council for consideration.

PUBLIC AND STATUTORY HEARINGS

Pursuant to Ministerial Order 192 [Local Government Meetings & Bylaw Process], this Public Hearing was conducted using Zoom telecommunications software. The public was invited to speak at the Public Hearing by joining the Zoom meeting via telephone or over the Internet using a smartphone, tablet or computer.

(1) 190 and 194 First Avenue West

At 11:51 am, the Mayor declared open the Public Hearing, convened pursuant to Section 464 of the *Local Government Act*, to allow the public to make representations to Council respecting matters contained in the proposed "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (190 & 194 First Avenue West) Bylaw No. 580.131, 2021".

The Mayor called for any person who deemed themselves affected who wished to be heard or present written submissions to come forward.

- John Wood, 466 Troon Close, spoke in favour of the project and expressed concern that requesting changes to the proposal may cause the developer to abandon the project, noting that developments like this one can sometimes take years to proceed through the Council process. Mr. Wood also expressed concern about the traffic study done last summer that has not yet been released.

Councillor Filmer called a Point of Order, stating that a public hearing is not the correct venue for questions and answers between the public and Council.

The Mayor called a second time for any persons who deemed themselves affected by Bylaw No. 580.131 who wished to be heard or present written submissions, to come forward.

- Graham Riches expressed concern that Council would consider third reading of this bylaw immediately after closing the public hearing.
- Tim Pritchard, 663 Windward Way, spoke in favour of the project, commenting that he had attended the public information meeting and that the staff report does not take into consideration the supportive comments raised at the meeting.
- Graham Riches expressed concern with the one-way lane access.

The Mayor called a final time for any persons who deemed themselves affected by Bylaw No. 580.131 who wished to be heard or present written submissions, to come forward and, hearing no one, declared the public hearing on Bylaw No. 580.131 closed at 12:11 pm. Council cannot accept further comments directly from the public; all comments must go through staff.

Councillor Westbrook MOVED and Councillor Filmer SECONDED, THAT the Council meeting recess for 5 minutes.

CARRIED UNANIMOUSLY

Meeting recessed at 12:11 pm

Meeting resumed at 12:16 pm

BYLAWS

(1) **Zoning Amendment and Development Permit: 190 and 194 First Avenue West**

Councillor Harrison MOVED and Councillor Westbrook SECONDED, THAT "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (190 & 194 First Avenue West) Bylaw No. 580.131, 2021" be read a third time.

CARRIED UNANIMOUSLY

(2) **Town of Qualicum Beach Financial Plan (2022 – 2026) Bylaw No. 765, 2021**

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT second reading of "Town of Qualicum Beach Financial Plan (2022-2026) Bylaw No 765, 2021" be rescinded.

CARRIED

Opposed: Councillor Westbrook

In Favour: Mayor Wiese; Councillor Filmer; Councillor Harrison; Councillor Skipsey

Councillor Harrison MOVED THAT "Town of Qualicum Beach Financial Plan (2022-2026) Bylaw No 765, 2021" be read a second time, as amended.

Councillor Harrison withdrew his motion.

(3) **Council Size Increase Bylaw No. 770, 2022**

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT "Town of Qualicum Beach Council Size Increase Bylaw No. 770, 2022" be introduced and read a first time.

CARRIED UNANIMOUSLY

Opposed: Mayor Wiese; Councillor Harrison

In Favour: Councillor Filmer; Councillor Skipsey; Councillor Westbrook

Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT "Town of Qualicum Beach Council Size Increase Bylaw No. 770, 2022" be read a second time.

CARRIED

Opposed: Mayor Wiese; Councillor Harrison

In Favour: Councillor Filmer; Councillor Skipsey; Councillor Westbrook

(4) **Council Oath of Office Bylaw No. 771, 2022**

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT "Town of Qualicum Beach Oath of Office Bylaw No. 771, 2022" be introduced and read a first, second, and third time.

CARRIED UNANIMOUSLY

COMMITTEE & LIAISON REPORTS

(1) **General Government** (Mayor Brian Wiese)

Mayor Wiese commented on the following:

- Meeting with Peter Jory from the School District to discuss common interests;
- Attending Regional District of Nanaimo Board meetings;
- Attending the Nanaimo Regional Health Board meeting;
- Meeting with Chief Recalma from the Qualicum First Nation;
- Meeting with Mayor Mayne from Parksville;
- Interviews for the new Chief Administrative Officer are underway.

(2) **Parks & Recreation** (Councillor Robert Filmer)

(3) **Community Development** (Councillor Scott Harrison)

Councillor Harrison commented on the following:

- Meeting with Doug Holmes, Chief Administrative Officer for the Regional District of Nanaimo, discussing social needs and housing planning;
- Meeting for affordable housing, specifically veterans housing;

Notice of Motion

THAT the Town of Qualicum Beach commence a Request for Expressions of Interest (RFEI) for non profit developers for an affordable housing project on the town-owned lot of 865 Ravensbourne Lane.

(4) **Arts & Culture** (Councillor Anne Skipsey)

Recommendation from the January 25, 2022 Select Committee on Beach Day Celebration Meeting

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT the event date for the annual Beach Day Celebration be Sunday, July 17, 2022.

CARRIED UNANIMOUSLY

Recommendation from the February 3, 2022 Heritage Forest Commission Meeting

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT the printing and installation of new 'You Are Here' maps within the Heritage Forest be approved.

CARRIED UNANIMOUSLY

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT staff be directed to develop a list of preferred tree contractors qualified to perform work within the Heritage Forest in accordance with work orders that reference the Heritage Forest prescriptions; AND FURTHER THAT such work orders shall not be carried out by the contractor prior to consultation with a member of the Brown Property Preservation Society member and a Town staff member.

CARRIED UNANIMOUSLY

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT the installation of a new metal bench in the grassy area of the Heritage Forest be approved, with an option to dedicate the bench in accordance with the Town Bench Policy.

CARRIED UNANIMOUSLY

Councillor Skipsey commented on the following:

- Attending the public open house, where the following items were discussed: LED street lights; cell tower; development on the Island Highway; Grandon Creek trail closure; Streamkeeper's Grandon Creek ecosystem management; and a request for the Town to lobby the province to make it a requirement for election candidates to live in the municipality they are running for.

(5) **Protective Services** (Councillor Teunis Westbrook)

Notices of Motion

Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT the Town of Qualicum Beach recognizes 2022 as Canada's Year of the Garden and Saturday, June 18, 2022 as Canada's National Garden Day.

CARRIED UNANIMOUSLY

Councillor Westbrook MOVED and Councillor Harrison SECONDED THAT the Town participate in the 'Friends' category of the B.C. Provincial Communities in Bloom program for 2022.

CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Harrison SECONDED , THAT the Town appoint Marlys Diamond as the Town's contact with the Canadian Garden Council.
CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Mayor Wiese SECONDED, THAT the Town register Marlys Diamond to attend the Year of the Garden event in Victoria.
CARRIED UNANIMOUSLY

Recommendation from the January 25, 2022 Select Committee on Public Safety, Accessibility and Emergency Preparedness Meeting

Councillor Westbroek MOVED and Mayor Wiese SECONDED, THAT the speed limit for the Chartwell neighbourhood be left as posted.
CARRIED UNANIMOUSLY

Bard to Broadway – Correspondence with Michael Briones, PQB News – for information

Councillor Westbroek commented on the following:

- Attending the Select Committee on Public Safety meeting, noting the following:
 - Lori Marshall, Principal of Kwalikum Senior Secondary, requested the Town identify a safer frontage for students to be dropped off;
 - Bill McQuitty requested information on where defibrillators are located around town.

Council unanimously agreed to amend the agenda to immediately consider the tender award for the Qualicum Highway Pedestrian Crossings.

Councillor Filmer MOVED and Councillor Westbroek SECONDED, THAT Council of the Town of Qualicum Beach awards the contract for the Qualicum Highway Pedestrian Crossings to Edgett Excavating Ltd. in the amount of \$168,429.60.
CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Councillor Westbroek SECONDED, THAT the Council meeting be recessed to resume on Wednesday, March 2, 2022 at 10:00 am.
CARRIED UNANIMOUSLY

Meeting recessed at 1:10 pm

Meeting resumed at 10:00 am on Wednesday, March 2, 2022 with Mayor Wiese, Councillor Filmer, Councillor Skipsey, and Councillor Westbroek in attendance. Also in attendance: Heather Svensen, Acting CAO/Corporate Administrator; Bob Weir, Director of Engineering; John Marsh, Director of Finance; Luke Sales, Director of Planning; Peter Cornell, Fire Chief; and Weslie Gould, Deputy Corporate Administrator.

STAFF REPORTS

(1) Corporate Administrator (Heather Svensen)

(a) 2021 and 2022 Motions Index – For Information

(b) Oceanside Hospice

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council approves Oceanside Hospice for a one-time subsidy for use of the Community Hall on May 21 and 22, 2022 to host a fundraising event/garage sale, by charging a reduced rate of \$0.00 as opposed to the regular rate of \$353, plus applicable taxes, resulting in a \$353 subsidy.

CARRIED UNANIMOUSLY

(c) Chamber of Commerce Special Event – Spring Fling

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT the Chamber of Commerce be granted permission to host their 'Spring Fling' shopping event from March 14, 2022 to March 25, 2022 in the downtown core, to include live music on Second Avenue at Memorial Avenue, by the Leigh House on Second Avenue, and on the sidewalk between Beach Road and Jones Street;

AND FURTHER THAT the Town provide support for the event by providing access to power by the clock tower on Memorial Avenue.

CARRIED UNANIMOUSLY

(d) Seaside Cruizers Special Event – Financial Support

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT the Town provide assistance for the 2022 Seaside Cruizers Show and Shine event through funding in the amount up to \$4,000 to contribute towards the cost of renting portable toilets and with electrical services for the June 18 and 19, 2022 events.

CARRIED UNANIMOUSLY

(e) Appointment of Election Officers

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT pursuant to Sections 58(1) and (2) of the *Local Government Act*, Council appoints Heather Svensen as Chief Election Officer for conducting the 2022 General Local Election on October 15, 2022, and Other Voting opportunities in 2022, with power to appoint other election officials as required for the administration and conduct of the 2022 General Local Election and any Other Voting in 2022;

AND FURTHER THAT Council appoints Weslie Gould as Deputy Chief Election Officer for the 2022 General Local Election and any 2022 Other Voting opportunities.

CARRIED UNANIMOUSLY

(2) **Fire Department (Peter Cornell, Fire Chief)**

(a) **Fire Station Air Source Heat Pump – Tender Award**

Councillor Filmer MOVED and Councillor Westbrook SECONDED, THAT Council award the contract for the supply and installation of an Air Source Heat Pump system for the Fire Station to Keystone HVAC Ltd. in the amount of \$124,372.50 (including GST) with a total project price including contingency of \$140,000.

CARRIED UNANIMOUSLY

(3) **Planning (Luke Sales, Director of Planning)**

(a) **Development Variance Permit: 3109 Island Highway West**

Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT Council directs staff to fulfill statutory notification requirements so that Council can consider issuance of a Development Variance Permit for 3109 Island Highway West at the Council Meeting on March 16, 2022.

CARRIED UNANIMOUSLY

(b) **Development Variance Permit: 969 Seacrest Place**

Councillor Filmer MOVED and Mayor Wiese SECONDED, THAT Council directs staff to issue a Development Variance Permit for 969 Seacrest Place as described in the February 23, 2022 Planning memo to Council.

CARRIED UNANIMOUSLY

(c) **Into the Woods – Childcare Project – Budget Update – For Information**

Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT staff be instructed to arrange a meeting with the Into the Woods Society, staff and Councillor Skipsey, to review the budget and report back to Council at the March 16, 2022 Regular Council meeting.

CARRIED UNANIMOUSLY

(4) **Engineering & Operations (Bob Weir, P.Eng., Director)**

(a) **BC Hydro Street Lights – Comments from the February 14, 2022 Public Open House**

Bob Weir, Director of Engineering, noted that the Town is negotiating with BC Hydro to conduct a trial to install luminaires with a different distribution type, and that staff have provided BC Hydro with a list of problem areas but it will be up to BC Hydro as to where they wish to conduct the trials. Mr. Weir further noted that BC Hydro will be using drones to capture before and after images to track light trespass and the effect of different wattages and colour temperatures.

REVIEW OF COMMENTS FROM THE PUBLIC

During the COVID-19 pandemic, while Council is participating in regular meetings electronically and the public are not permitted to attend, members of the public were able to provide comments regarding this regular meeting of Council by means of e-mail, letter, or by phone.

Comments for this regular Council meeting were received by 12:00 pm two business days following the meeting (February 25, 2022). Submissions were distributed to all Council, and a brief summary of the comments are as follows:

- Charna Macfie, 578 Maple Street, regarding the notice of motion for 2150 Island Highway West and environmental protection mechanisms.
- Pat Jacobson, 225 Crescent Road West, regarding tree removal on the Oceanside Hospice property; Year of the Garden celebration; and the notice of motion for 2150 Island Highway West.
- Marlys Diamond, First Avenue West, regarding the Year of the Garden celebration.
- Tim Pritchard, 663 Windward Way, regarding traffic monitoring on Village Way and Highway 19A, the Age-Friendly Transportation Plan, and the motions deferred to the March Committee of the Whole meeting.

Mayor Wiese noted that the Town will be flying the Ukrainian flag in support of Ukrainian people during this time of conflict, and urged those looking to provide support to consider donating to the Red Cross.

ADJOURNMENT

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council adjourns the meeting.

CARRIED

MEETING ADJOURNED: 10:33 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Brian Wiese
Mayor