

Minutes of the 10:00 am Wednesday, March 16, 2022, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

Pursuant to the Town of Qualicum Beach Council Procedure Bylaw No. 733, 2019, members of Council may participate in this meeting utilizing electronic or other communication facilities. The public is encouraged to view and listen to the meeting recording online via the Town's website. Meeting recordings may be viewed at www.qualicumbeach.com.

PRESENT: Council: Mayor Brian Wiese
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Teunis Westbroek

Absent: Councillor Robert Filmer

ALSO PRESENT: Staff: Heather Svensen, Acting CAO/Corporate Administrator
John Marsh, Director of Finance
Luke Sales, Director of Planning
Rebecca Augustyn, Planner
Arnold Schwabe, Manager of Operations
Reno Sun, Manager of IT

The Mayor called the meeting to order at 10:00 am acknowledging that the meeting is being held on the traditional lands of the Coast Salish people.

ADOPTION OF THE AGENDA

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council adopts the March 16, 2022 Regular Council meeting agenda, as amended by adding Late Item 4(1)(b), Business Arising out of the Minutes; Item 8(2)(a), Corporate Administration, Beach Creek Waterfront Walkway and Viewing Platform Active Transportation Grant; Item 8(2)(b) Corporation Administration, Qualicum Beach Memorial Golf Club Liquor and Cannabis Licensing Branch Application.

CARRIED UNANIMOUSLY

ADOPTION OF THE CONSENT AGENDA

Councillor Skipsey requested that Item 2(5), Monthly Bylaw report, be removed from the consent agenda for consideration.

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT the following items be adopted by general consent:

- (1) **Correspondence Log** – March 16, 2022 – For Information
- (2) **Announcement of In Camera Council Motions**
- (3) **Monthly Fire Department Report** – February 2022 – For Information
- (4) **Monthly Building Permit Report** – February 2022 – For Information
- (5) **Monthly Bylaw Report** – February 2022 – For Information

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT the following Council meeting minutes be approved as amended:

- February 16, 2022 special meeting;
- February 23, 2022 regular meeting;
- February 24, 2022 special meeting;
- February 27, 2022 special meeting;
- March 2, 2022 special meeting;
- March 9, 2022 special meeting.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

(1) Notices of Motion from the February 23, 2022 Regular Council Meeting

- a. Councillor Harrison MOVED and Councillor Westbroek SECONDED, THAT the Town commence a request for expressions of interest (RFEI) to non-profit organizations for an affordable housing project at the Town-owned lot at 865 Ravensbourne Lane.

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT Council amends the motion on the floor by inserting: or the Town owned triangle piece of land east of Ravensbourne Lane.

CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED:

THAT the Town commence a request for expressions of interest (RFEI) to non-profit organizations for an affordable housing project at the Town-owned lot at 865 Ravensbourne Lane; or the Town owned triangle piece of land east of Ravensbourne Lane.

CARRIED

In Favour: Mayor Wiese; Councillor Harrison; Councillor Westbroek
Opposed: Councillor Skipsey

- b. Councillor Skipsey MOVED and Councillor Westbroek SECONDED, THAT staff be directed to send a letter to the property owner of the 3 acres at the end of Tamarack Drive to request they hold a public information meeting with the Qualicum Woods Residents' Association and neighbouring property owners regarding their development plans for their property.

Mayor Wiese MOVED and Councillor Westbrook SECONDED, THAT Council amends the motion on the floor by striking: to request they hold a public information meeting with the Qualicum Woods Residents' Association and neighbouring property owners regarding their development plans for their property; and inserting: to elaborate on the options should the property owners wish to hold a public information meeting for the public.

CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED:

THAT staff be directed to send a letter to the property owner of the 3 acres at the end of Tamarack Drive to elaborate on the options should the property owners wish to hold a public information meeting for the public.

CARRIED UNANIMOUSLY

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT Council directs staff to prepare an amendment to Policy 3008-3 "Public Information Meetings" to require a public information meeting prior to application to the Town for the following development types:

- a. Development permits
- b. Zoning amendments
- c. Official Community Plan amendments; and
- d. Subdivisions

MOTION FAILED

In Favour: Councillor Skipsey; Councillor Westbrook

Opposed: Mayor Wiese; Councillor Harrison

Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT development permit areas for environmentally and ecologically sensitive areas be reviewed in the Official Community Plan through the lens of climate change mitigation and adaptation.

Councillor Westbrook MOVED and Mayor Wiese SECONDED, THAT Council lay the motion on the table to allow staff an opportunity to provide a report at a future meeting.

CARRIED UNANIMOUSLY

(2) Recommendations from the March 9, 2022 Committee of the Whole meeting

- a. Councillor Skipsey MOVED and Councillor Westbrook SECONDED, THAT the Town does not proceed with construction of the Eaglecrest Roundabout (\$2.75 million) at this time due to the high cost of construction and maintenance, and due to the low priority as identified in the Town's Age Friendly Transportation Plan.

CARRIED UNANIMOUSLY

- b. Councillor Skipsey MOVED and Councillor Westbroek, THAT the Town does not proceed with construction of a washroom facility (\$350,000) at Seaside Nature Park as this time due to the high cost of construction and maintenance.
CARRIED UNANIMOUSLY
- c. Councillor Skipsey MOVED and Councillor Westbroek, THAT staff be instructed to investigate at an alternative temporary washroom at the Seaside Nature Park.
CARRIED UNANIMOUSLY
- d. Councillor Skipsey MOVED and Councillor Westbroek, THAT Council directs staff to allocate funding for the necessary geotechnical site analysis for slope stabilization at Bay Street (\$150,000 consulting plus \$1.5 million construction), Seacrest Place (\$75,000 consulting plus \$600,000 construction), Butterball Drive (\$50,000), East Crescent (\$75,000 consulting and up to \$1 million construction) and West Crescent (\$200,000 preliminary), AND FURTHER THAT, the two most critical projects are addressed within the next three years of the Town's Financial Plan.
CARRIED UNANIMOUSLY
- e. Councillor Skipsey MOVED and Councillor Westbroek, THAT the Town does not proceed with construction of the planned path and viewing platform (\$1.68 million) at the Memorial Avenue roundabout at this time due to the high cost of construction and maintenance.
CARRIED UNANIMOUSLY
- f. Councillor Skipsey MOVED and Councillor Westbroek, THAT Council directs staff to allocate funding for the traffic study of the uptown core (\$50,000) in the Town's 2022-2026 Financial Plan.
CARRIED UNANIMOUSLY
- g. Councillor Skipsey MOVED and Councillor Westbroek, THAT Council directs staff to allocate funding to complete the vision for the St. Andrew's Waterfront Park (\$20,000) in the Town's 2022- 2026 Financial Plan; AND FURTHER THAT the vision for the St. Andrew's Waterfront Park be presented at a future meeting in 2022.
CARRIED UNANIMOUSLY
- h. Councillor Skipsey MOVED and Councillor Westbroek, THAT staff be directed to amend "Town of Qualicum Beach Financial Plan (2022 – 2026) Bylaw No. 765, 2021" to include the changes to the budget as reflected in the adopted resolutions of Council arising from the March 9, 2022 Committee of the Whole meeting.
CARRIED UNANIMOUSLY

DELEGATIONS

- (1) **Ceri Peacey, 2022 Brant Wildlife Festival**, appeared before Council to provide an overview of this year's theme, upcoming events, and request support for promotion of the festival. Requesting sponsorship support in the amount of \$5,000.

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council provide \$2,500 in funding to the 2022 Brant Wildlife Festival to support the promotion of the festival.

CARRIED UNANIMOUSLY

Councillor Harrison MOVED and Councillor Westbroek SECONDED, THAT Council allow Teegan Walshe and Ayanna Anderson 10 minutes to provide their presentation on 'Fridays for the Future'.

CARRIED UNANIMOUSLY

- (2) **Lyra Sales, Teegan Walshe, Ayanna Anderson; Fridays for the Future**, appeared before Council to provide a presentation to express the urgency of the climate breakdown and request for Qualicum Beach to declare a climate emergency, update the Climate Action/Sustainability Plan, and to endorse the fossil fuel non-proliferation treaty.

BYLAWS

- (1) **Backyard Poultry**

Councillor Harrison MOVED and Mayor Wiese SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (Backyard Poultry) Bylaw No. 580.126, 2022" be given second reading as amended.

CARRIED

Opposed: Councillor Westbroek

In Favour: Mayor Wiese; Councillor Harrison; Councillor Skipsey

Councillor Harrison MOVED and Mayor Wiese SECONDED, THAT the bylaw entitled "Town of Qualicum Beach bylaw to regulate, prohibit, and impose requirements in relation to animals in the Town of Qualicum Beach No. 649, 2009, Amendment (Backyard Poultry) Bylaw No. 649.01, 2022 be given second reading.

CARRIED

Opposed: Councillor Westbroek

In Favour: Mayor Wiese; Councillor Harrison; Councillor Skipsey

Councillor Harrison MOVED and Mayor Wiese SECONDED, THAT Council holds a Public Hearing on April 6, 2022 at 10:00am in person in the Council Chamber, 660 Primrose Street, Qualicum Beach, or electronically via Zoom in regard to "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999 Amendment (Backyard Poultry) Bylaw No. 580.126, 2022".

CARRIED

Opposed: Councillor Westbroek

In Favour: Mayor Wiese; Councillor Harrison; Councillor Skipsey

(2) **Town of Qualicum Beach Financial Plan (2022 – 2026) Bylaw No. 765, 2021**

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT "Town of Qualicum Beach Financial Plan (2022-2026) Bylaw No. 765, 2021" be read a second time, as amended.

CARRIED UNANIMOUSLY

(3) **Council Size Increase Bylaw No. 770, 2022**

Councillor Skipsey MOVED and Councillor Westbroek SECONDED, THAT "Town of Qualicum Beach Council Size Increase Bylaw No. 770, 2022" be read a third time.

CARRIED

Opposed: Mayor Wiese

In Favour: Councillor Harrison; Councillor Skipsey; Councillor Westbroek

(4) **Council Oath of Office Bylaw No. 771, 2022**

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT "Town of Qualicum Beach Oath of Office Bylaw No. 771, 2022" be adopted.

CARRIED UNANIMOUSLY

(5) **2022 Property Tax Rates Bylaw**

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT "Town of Qualicum Beach Tax Rates (2022) Bylaw No. 772, 2022" be introduced and read a first time.

CARRIED UNANIMOUSLY

COMMITTEE & LIAISON REPORTS

(1) **General Government** (Mayor Brian Wiese)

Mayor Wiese commented on the following:

- Welcome Lou Varela on May 16, 2022 as the Town's new Chief Administrative Officer
- Meeting with the RCMP to review policing priorities for 2022
- Wounded Warriors

- Attending the following meetings:
 - Regional Health Board meeting
 - Hospital Board
 - Solid Waste
 - Transit
 - ICTEA
 - Freedom of the Town – May 7th event
- Participating in the Council Open House with Councillor Skipsey
 - Housing study concerns
 - Cell tower
- Senate passed going on Daylight Saving Time

(2) Community Development (Councillor Scott Harrison)

Councillor Harrison commented on the following:

- Providing an update on Chief Recalma following his surgery and noting that Chief Recalma is doing well
- FCM resolution – increasing health care funding through the Federal Government and providing care for caregivers
 - Resolution to be presented at FCM: Resolved, That FCM urge to federal government to work with stakeholders, including FCM and the Canadian Medical Association, to identify the best options for providing federal financial incentives to caregivers of seniors to support ageing in place.
- Expressing appreciation for the team of doctors and nurses at St. Paul's Hospital; the community for their support; and the flexibility of Iskwew Air

(3) Arts & Culture (Councillor Anne Skipsey)

Councillor Skipsey commented on the following:

- Family Day – planning is underway – Event to take place on May 29th
- Beach Day – Event to take place on July 17th
- Attending the Open House with Mayor Wiese where the following topics were raised:
 - Upcoming AVICC conference – would Council be putting forward resolutions
 - Housing task force
 - Overall vision for housing in Qualicum Beach
 - Branding
 - Health effects of radiation
 - In-person Council meetings
 - Meet with Into the Woods Society and staff – report to follow at the next Council meeting

(4) Protective Services (Councillor Teunis Westbroek)

Councillor Westbroek commented on the following:

- Donated the use the Community Hall for the Traditional Plant Workshop – how First Nations used trees; stinging nettles to heal with plant material. Dr. Nancy Turner and Kim Recalma were in attendance. Mt. Arrowsmith Biosphere Region event at the Civic Centre – 2pm to 8pm March 16, 2022
- Oceanside Task Force on Homelessness – lack of facilities for our most vulnerable people.

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council request staff to draft a resolution to present to the Association of Vancouver Island Coastal Communities (AVICC) that opposes the initiative championed by Minister Eby to change the authority of local government dealing with proposals for development.

MOTION FAILED

In Favour: Councillor Westbroek; Councillor Skipsey

Opposed: Mayor Wiese; Councillor Filmer; Councillor Harrison

STAFF REPORTS

(1) Planning (Luke Sales, Director of Planning)

(a) 2022 UBCM Emergency Operations Centres & Training Funding

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council directs staff to apply to the 2022 UBCM Emergency Operations Centres & Training Funding program for funding to support the Civic Centre Emergency Generator purchase and installation.

CARRIED UNANIMOUSLY

(b) Development Variance Permit: 3109 Island Highway West

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council directs staff to issue a Development Variance Permit for 3109 Island Highway West as described in the March 16, 2022 Planning memo to Council.

CARRIED UNANIMOUSLY

(c) Development Variance Permit: 311 Hall Road

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council directs staff to fulfill statutory notification requirements so that Council can consider issuance of a Development Variance Permit for 311 Hall Road at the Council meeting on April 6, 2022.

CARRIED UNANIMOUSLY

(d) **Public Patios in the Village Neighbourhood**

Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council directs staff to bring forward an amendment to Bylaw No. 535, 1993, that would update the bylaw to include other possible configurations of a “sidewalk café” such as on-street parklets.

CARRIED UNANIMOUSLY

(e) **LATE ITEM – Beach Creek Waterfront Walkway and Viewing Platform Active Transportation Grant**

Councillor Westbroek MOVED and Councillor Harrison SECONDED THAT Council authorizes staff to apply to the Active Transportation Fund for 60% of the costs for the Beach Creek Waterfront Walkway and Viewing Platform.

CARRIED UNANIMOUSLY

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT staff be directed to apply to Island Economic Trust for up to \$400,000 in funding for the completion of the Beach Creek Waterfront Walkway and Viewing Platform at the Memorial Avenue and Highway 18A roundabout.

CARRIED UNANIMOUSLY

(f) **LATE ITEM – Qualicum Beach Memorial Golf Club Liquor and Cannabis Licensing Branch Application**

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT Council authorizes staff to consider and accept the Liquor Primary New Outdoor Patio Application from the Qualicum Beach Memorial Golf Club for a licensed establishment on Town-owned property located at 469 Memorial Avenue, Qualicum Beach; AND FURTHER THAT the Council of the Town of Qualicum Beach does not wish to provide comment on the application from the Qualicum Beach Memorial Golf Club to the Liquor and Cannabis Licensing Branch for a permanent change to the Liquor Licence No. 102544 to apply a new outdoor patio area for the Liquor Primary licensed establishment.

CARRIED UNANIMOUSLY

REVIEW OF COMMENTS FROM THE PUBLIC

During the COVID-19 pandemic, while Council is participating in regular meetings electronically and the public are not permitted to attend, members of the public were able to provide comments regarding this regular meeting of Council by means of e-mail, letter, or by phone.

Comments for this regular Council meeting were received by 12:00 pm two business days following the meeting (March 18, 2022). Submissions were distributed to all Council, and a brief summary of the comments are as follows:

- Tim Pritchard, 663 Windward Way, regarding the Age Friendly Transportation Plan and traffic concerns at the Eaglecrest Roundabout.

- Charna Macfie, regarding the delegation by the high school students on climate change, and the public information meeting for 2150 Island Highway West.
- Todd Provost, President of the Qualicum Woods Residents Association, regarding public information meetings for projects in ecologically significant areas, and old growth trees in these areas.

Mayor Wiese MOVED and Councillor Harrison SECONDED, THAT Council recess the meeting to resume at 12:30pm.

CARRIED UNANIMOUSLY

Meeting recessed at 12:17 pm

Meeting resumed at 12:30 pm

MOTION TO CLOSE

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT the meeting be closed to the public for the purposes of considering:

- a. personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED UNANIMOUSLY

ADJOURNMENT

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT Council adjourns the meeting.

CARRIED UNANIMOUSLY

MEETING ADJOURNED: 1:02 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Brian Wiese
Mayor