

Minutes of the 10:00 am Wednesday, May 18, 2022, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

PRESENT: Council: Mayor Brian Wiese
Councillor Robert Filmer
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Teunis Westbroek

ALSO PRESENT: Staff: Lou Varela, CAO
Heather Svensen, Corporate Administrator
Bob Weir, Director of Engineering and Operations
Luke Sales, Director of Planning
John Marsh, Director of Finance
Weslie Gould, Deputy Corporate Administrator

The Mayor called the meeting to order at 10:00 am acknowledging that the meeting is being held on the traditional lands of the Coast Salish people.

Mayor Wiese introduced Lou Varela, the new Chief Administrative Officer for the Town.

ADOPTION OF THE AGENDA

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council adopts the May 18, 2022 Regular Council meeting agenda, as amended by reordering item 4(1), Business Arising from the Minutes, immediately after item 9(3)(c), Staff Reports, Planning, Consideration of Urban Forest Master Plan Adoption.

CARRIED UNANIMOUSLY

ADOPTION OF THE CONSENT AGENDA

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the following items be adopted by general consent:

- (1) **Correspondence Log** – May 18, 2022 – For Information
- (2) **Announcement of Council Meeting Motions from the April 27, 2022 In Camera Meeting**

Pursuant to Section 1117 of the *Community Charter*, Council authorizes the release to the public the following motion:

THAT Council approves the 2021 Financial statements prepared by McGorman MacLean and authorizes the Mayor to execute the letter authorizing the audited financial statements of the Town of Qualicum Beach for the year ended December 31, 2021.

- (3) **Monthly Finance Report** – April 2022 – For Information
- (4) **Monthly Fire Department Report** – April 2022 – For Information
- (5) **Monthly Building Permit Report** – April 2022 – For Information
- (6) **Monthly Bylaw Report** – April 2022 – For Information

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council approves the following Council meeting minutes:

- April 27, 2022 regular Council meeting;
- May 4, 2022 special Council meeting.

CARRIED UNANIMOUSLY

DELEGATIONS

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT, as per the Town's Council Procedure Bylaw, the delegations of Fridays for the Future and Cal Srigley, Design Consultant, be granted an additional five minutes to present, for a total of ten minutes each.

CARRIED UNANIMOUSLY

- (1) **Lyra Sales, Teegan Walshe, Ayanna Anderson - Fridays for the Future**, appeared before Council to express the urgency of the climate breakdown and the need for all levels of government to act accordingly; request for Qualicum Beach to declare a climate emergency, update the Climate Action/Sustainability Plan, and to endorse the fossil fuel non-proliferation treaty.

Council thanked the delegation for their presentation and dedication and noted that Council will discuss the climate emergency later in the agenda.

- (2) **Cal Srigley, Design Consultant**, appeared before Council to present design options for the remainder of the old bus garage site.
- (3) **Sharon Welch, Executive Director of Forward House**, appeared before Council to introduce the upcoming Recovery Centre in Parksville, which is opening June 2, 2022 with an open house from 3 to 6 pm for refreshments and tours of the new facility.

CORRESPONDENCE

- (1) **Youth Action Project** – e-mail dated April 12, 2022
Councillor Skipsey MOVED and Councillor Filmer SECONDED, THAT Council expresses support for the fruit tree planting initiative from the Kwalikum Senior Secondary School students in the Global ROAMS program; AND FURTHER THAT staff assist in connecting the students with the Qualicum Beach Community Garden Society to propose the community garden on the Qualicum Commons property (School District 69) as a suitable location for the initiative.

CARRIED UNANIMOUSLY

BYLAWS

(1) 850 Eaglecrest Drive/2075 Island Highway West: Zoning and OCP Amendment

Councillor Harrison MOVED and Mayor Wiese SECONDED, THAT, as described in the May 18, 2022 Planning memo to Council, the bylaw entitled "Town of Qualicum Beach Official Community Plan Bylaw No. 800, 2018 Amendment (850 Eaglecrest Drive/2075 Island Highway W) Bylaw No. 800.03, 2019" be read a third time.

Councillor Skipsey MOVED, Councillor Harrison SECONDED, THAT the motion on the floor be amended by removing all references to Policy 7 from "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (850 Eaglecrest Drive/2075 Island Highway W) Bylaw No. 580.112, 2019".

CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED:

THAT, as described in the May 18, 2022 Planning memo to Council, the bylaw entitled "Town of Qualicum Beach Official Community Plan Bylaw No. 800, 2018 Amendment (850 Eaglecrest Drive/2075 Island Highway W) Bylaw No. 800.03, 2019" be read a third time, as amended by removing all references to Policy 7 from "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (850 Eaglecrest Drive/2075 Island Highway W) Bylaw No. 580.112, 2019".

CARRIED

Opposed: Councillor Skipsey; Councillor Westbroek

In Favour: Mayor Wiese; Councillor Filmer; Councillor Harrison

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT the bylaw entitled "Town of Qualicum Beach Land Use and Subdivision Bylaw No. 580, 1999, Amendment (850 Eaglecrest Drive/2075 Island Highway W) Bylaw No. 580.112, 2019" be read a third time.

CARRIED

Opposed: Councillor Skipsey; Councillor Westbroek

In Favour: Mayor Wiese; Councillor Filmer; Councillor Harrison

NOTICE OF MOTION (Councillor Filmer)

THAT the Community Amenity Contributions from the development at 850 Eaglecrest Drive/2075 Island Highway W be allocated to a parks fund.

(2) Election Procedure Bylaw Amendments

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT "Town of Qualicum Beach Election Procedures Bylaw No. 621, 2008, Amendment (2022 General Local Election) Bylaw No. 621.03, 2022" be introduced and read a first and second time.

CARRIED UNANIMOUSLY

COMMITTEE & LIAISON REPORTS

(1) General Government (Mayor Brian Wiese)

Mayor Wiese commented on the following:

- Thanked Heather Svensen, Corporate Administrator, for her work as Acting CAO;
- Attending the Freedom of the Town event;
- Attending several meetings relating to the Regional District of Nanaimo Board, including the Regional Parks and Trails Committee;
- Attending the Youth Appreciation Lunch at Town Hall;
- Attending the Public Open House, which was attended by three members of the public;
- Attending the Breakfast with the Mayor meeting;
- Discussing glass recycling at the Solid Waste Committee meeting;
- Discussing the pool expansion with the Select Committee on Ravensong Expansion, noting Area E is hesitant to contribute funding;
- Noting that the cell tower on Island Highway West is nearing completion.

Recommendations from the April 27, 2022 Advisory Planning Commission Meeting

Mayor Wiese MOVED and Councillor Skipsey SECONDED, THAT upcoming Advisory Planning Commission meetings be publicized in order to encourage greater public attendance; AND FURTHER THAT Advisory Planning Commission meeting recordings be removed online once Council has dealt with the matter in the Public Hearing meeting. **CARRIED UNANIMOUSLY**

(2) Parks & Recreation (Councillor Robert Filmer)

Councillor Filmer commented on the efforts to restore the old Engine 2 fire truck, which is nearing completion after two years of work to get it back in shape for use, noting that Engine 2 will be part of the Family Day parade on May 29, 2022.

(3) Community Development (Councillor Scott Harrison)

Councillor Harrison commented on the following:

- Attending the Freedom of the Town event, and noting his family connection to the Comox base;
- Attending the Public Open House;
- Attending an event on May 10 in Nanaimo regarding housing;
- May 2, attending the Division of Family Practice meeting;
- May 11, Ballenas track meeting, noting the project is short of funds but fundraising is ongoing;
- Attending the Public Information Meeting for the development in Qualicum Woods.

NOTICES OF MOTION

THAT the town ask the Qualicum First Nation to provide a more appropriate image to represent their culture for that section of the Town crest.

THAT the question "Should the town spend the necessary funds to refurbish the St. Andrew's Lodge building?" be placed on the ballot.

(4) **Protective Services** (Councillor Teunis Westbroek)

Councillor Westbroek commented on why the Town does not paint lines on multiuse pathways, noting that education may be required to avoid conflicts.

NOTICE OF MOTION

THAT staff liaise with Carol Dowe to find a space for the public and Council to attend a presentation regarding Electromagnetic Radiation (EMR).

(5) **Arts & Culture** (Councillor Anne Skipsey)

Councillor Skipsey commented on attending the following:

- Public Information Meeting for the proposed development on Tamarack Drive;
- May 2, site visit for the new childcare centre by the Community Fields;
- May 3, Select Committee on Family Day meeting;
- May 4, special Council meeting with the Qualicum Beach Memorial Golf Course board, noting the course has a waitlist of over 90 people interested in joining;
- May 5, Youth Appreciation Lunch, extending thanks to staff and the volunteer firefighters who put together the event;
- May 7, "Jane's Walk", put on by a Parksville Councillor featuring work by Jane Jacobs and her community-based approach to building cities;
- May 9, Select Committee on Environment and Sustainability, noting the Regional District of Nanaimo presented on watersheds;
- May 10, Select Committee on Family Day meeting;
- May 13, Qualicum Beach Residents' Association board meeting;
- May 16, Select Committee on Beach Day meeting;
- May 17, Select Committee on Family Day meeting.

Recommendation from the May 5, 2022 Heritage Forest Commission Meeting

Councillor Skipsey MOVED and Councillor Westbroek SECONDED, THAT staff be directed to remove the vegetation pile that has been dumped near the corner of Hemsworth Road and Chester Road.

CARRIED UNANIMOUSLY

STAFF REPORTS

(1) Chief Administrative Officer (Lou Varela)

(2) Corporate Administrator (Heather Svensen)

(a) Qualicum Beach Collective Society Movie Night

Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT Council grants permission to the Qualicum Beach Collective Society to host an outdoor movie showing on Friday, June 17, 2022 from 8:00 pm to 10:00 pm on the road right of way and Town owned land adjacent to the Fern + Cedar Brewing Company on Second Avenue East and Berwick Road South, including road closures necessary to facilitate the event, subject to working with staff to ensure any Town requirements are met.

CARRIED UNANIMOUSLY

(b) Central Island Division of Family Practice Barbeque

Councillor Filmer MOVED and Councillor Harrison SECONDED, THAT Council grants permission to the Central Island Division of Family Practice to host a private barbeque on Friday, August 5, 2022 from 5:00 pm to 9:00 pm on the Town owned land adjacent to the Qualicum Community Baptist Church, subject to working with staff to ensure any Town special event requirements are met.

CARRIED UNANIMOUSLY

(c) Public Opinion Question on Council Size

Councillor Harrison MOVED and Councillor Filmer SECONDED, THAT Council authorizes adding the following Assent Voting Public Opinion question to the October 15, 2022 General Local Election ballot:

“Are you in favour of the Town of Qualicum Beach Council increasing in size from four (4) Councillors to six (6) Councillors, effective October 2026?”

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT the motion on the floor be amended by striking the words “effective October 2026”.

CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED:

THAT Council authorizes adding the following Assent Voting Public Opinion question to the October 15, 2022 General Local Election ballot:

“Are you in favour of the Town of Qualicum Beach Council increasing in size from four (4) Councillors to six (6) Councillors?”

CARRIED UNANIMOUSLY

(3) **Planning (Luke Sales, Director of Planning)**

- (a) **Climate Emergency Declaration – Potential Actions – For Information**
Councillor Westbroek MOVED and Councillor Skipsey SECONDED, THAT Council refers the topic of Climate Change mitigation to the Select Committee on Environment and Sustainability, for recommendations for climate mitigation actions.
CARRIED UNANIMOUSLY

Notice of Motion (Councillor Westbroek)

THAT staff be directed to work with the Fridays for the Future student group to host a Committee of the Whole meeting on an upcoming Friday morning for public discussion on climate change mitigation within the Town.

- (b) **Bus Garage Site Planning and Public Consultation**
Councillor Westbroek MOVED and Councillor Harrison SECONDED, THAT Council directs staff to proceed with public consultation for the remaining Town-owned “Bus Garage” land, as described in the May 18, 2022 Planning memo to Council.
CARRIED UNANIMOUSLY

Councillor Filmer MOVED and Mayor Wiese SECONDED, THAT the meeting be recessed for five minutes.

CARRIED UNANIMOUSLY

MEETING RECESSED AT 12:12 pm

MEETING RESUMED AT 12:20 pm

- (c) **Consideration of Urban Forest Master Plan Adoption**
Councillor Skipsey MOVED and Councillor Westbroek SECONDED, THAT Council receives the Urban Forest Master Plan, as detailed in the May 18, 2022 Planning memo to Council, subject to insertion of the following clarification: “This Plan provides consultant recommendations to the Town for long-term urban forest management. Implementation of the recommendations is subject to the availability of Town resources, as well as future Council direction. Adoption of this plan does not commit the Town to its recommendations.”
CARRIED UNANIMOUSLY

Mayor Wiese MOVED and Councillor Harrison SECONDED, THAT Council refers the Urban Forest Master Plan to the Select Committee on Environment and Sustainability for recommendations on next steps, AND FURTHER THAT staff be directed to work with the Select Committee on Environment and Sustainability and the Qualicum Beach Fire Department to update the Town’s Wildfire Protection Plan.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

(1) **Notice of Motion from the April 27, 2022 Regular Council Meeting (Councillor Harrison)**

Councillor Harrison MOVED and Councillor Westbrook SECONDED, THAT Council instructs staff to bring forward Town of Qualicum Beach Tree Protection Bylaw for consideration of expanding the tree protection area.

CARRIED UNANIMOUSLY

(4) **Engineering & Operations (Bob Weir, P.Eng., Director)**

(a) **Rupert Road – Memorial Avenue to Jones Street**

Councillor Westbrook MOVED and Councillor Skipsey SECONDED, THAT Council of the Town of Qualicum Beach direct staff to relocate the 70 km/hr regulatory speed sign west of the roundabout, to a location west of the Jones Street intersection; AND FURTHER THAT staff be directed to include a review of the Jones Street/Rupert Road intersection as part Age Friendly Transportation Plan to present possible options to slow and calm traffic and improve safety at this intersection.

CARRIED UNANIMOUSLY

(b) **Highway 19A – Permanent Car Activated Light**

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council of the Town of Qualicum Beach direct staff to approach ICBC for funding toward the installation of a Driver Feedback Sign on Highway 19A, east of the new Pedestrian Activated Crossing at Hemsworth Road, AND FURTHER THAT the Town proceed with the installation of the Driver Feedback Sign if partial ICBC funding can be secured and following a period of independent assessment of the effectiveness of the Pedestrian Activated Crossing at Hemsworth Road.

CARRIED UNANIMOUSLY

REVIEW OF COMMENTS FROM THE PUBLIC

Members of the public were invited to provide comments regarding this regular meeting of Council by means of e-mail, letter, or by phone.

Comments for this regular Council meeting were received by 12:00 pm two business days following the meeting (May 20, 2022). Submissions were distributed to all Council, and a brief summary of the comments are as follows:

- Marlys Diamond, 120 First Avenue West, regarding sound quality in the Council Chamber and online.
- Lally Grauer, regarding the climate emergency declaration.
- Tim Pritchard, 663 Windward Way, regarding the presentation by Fridays for the Future, plans for the Bus Garage site, and the Town's Community Amenity Contribution policy.

ADJOURNMENT

Councillor Filmer MOVED and Councillor Skipsey SECONDED, THAT Council adjourns the meeting.

CARRIED

MEETING ADJOURNED: 12:56 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Brian Wiese
Mayor