

Minutes of the 7:00 pm Monday, November 7, 2022, Town of Qualicum Beach Inaugural Meeting of Council held in the Pioneer Hall, Qualicum Beach Civic Centre, 747 Jones Street, Qualicum Beach, BC

PRESENT: Council: Mayor Teunis Westbroek
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Petronella Vander Valk
Councillor Jean Young

ALSO PRESENT: Staff: Lou Varela, CAO
Heather Svensen, Corporate Administrator
Weslie Gould, Deputy Corporate Administrator
Luke Sales, Director of Planning
Genelle Conn, Interim Director of Finance
Bob Weir, Director of Engineering and Operations
Peter Cornell, Fire Chief
Arnold Schwabe, Manager of Operations
Oliver Watson, Superintendent of Public Works
Rebecca Augustyn, Planner

CALL TO ORDER

Heather Svensen, Corporate Administrator, called the meeting to order at 7:00 pm.

PROCESSION OF COUNCIL-ELECT

Piper Jim McKnight, Chief Michael Recalma, RCMP S/Sgt. Travis DeCoen, and Town Crier Len and Marie Mustard, escorted the Council-elect into the Pioneer Hall.

WELCOME

Chief Michael Recalma, Chief of the Qualicum First Nation, welcomed those present to the Qualicum First Nation traditional territory, and conveyed congratulations to the newly elected Council of the Town of Qualicum Beach.

OFFICIAL CRY

Mr. and Mrs. Len and Marie Mustard, Town Crier, opened the meeting with an Official Cry marking and celebrating the newly elected Council of the Town of Qualicum Beach.

NATIONAL ANTHEM

John Paeng led those in attendance in the singing of O Canada, the National Anthem.

ADMINISTRATION OF OATHS OF OFFICE

The Honourable Judge Brian Harvey, Provincial Court of British Columbia, administered the Oath of Office to each member of Council-elect.

The sworn Oath of Office for each member of Council was presented to the Corporate Administrator.

ADOPTION OF THE AGENDA

Mayor Westbrook acknowledged that the meeting is being held on the traditional lands of the Coast Salish people, in particular the Qualicum First Nation.

Council adopted, by unanimous consent, the agenda for the November 7, 2022 Inaugural Council meeting, as amended to include a late item, Moonlight Madness Special Event Approval, under Staff Reports.

APPOINTMENTS

(a) Committee & Liaison Appointments

The following Council members were appointed to the following primary interest categories, council committees and commissions, and as external council liaisons:

- Mayor Westbrook, General Government
 - Qualicum First Nation
 - Other Levels of Government (Provincial and Federal)
 - Primary Health Care Centre
 - Oceanside Services Committee
 - Island Coastal Economic Trust
 - Mount Arrowsmith Biosphere Reserve Research Institute
 - Qualicum Beach Seniors' Activity Centre
 - *Alternate:* Select Committee on Public Safety, Accessibility & Emergency Preparedness
 - *Alternate:* Airport Users Committee
- Councillor Harrison, Public Safety
 - Select Committee on Public Safety, Accessibility & Emergency Preparedness
 - Airport Users Committee
 - Arrowsmith Water Services
 - Access Oceanside Association
 - Universal Access Qualicum Beach (QCEWS)
 - Oceanside Task Force on Homelessness
 - Kiwanis Housing
 - Youth Link
 - Eaglecrest Residents' Association
- Councillor Skipsey, Parks and Recreation
 - Select Committee on Parks & Recreation
 - Select Committee on Environment & Sustainability
 - Select Committee on Beach Day Celebration
 - Heritage Forest Commission
 - Qualicum Beach Memorial Golf Course
 - District 69 Recreation

- Mount Arrowsmith Biosphere Region
- Milner Gardens & Woodland Society
- Qualicum Woods Residents' Association
- Councillor Vander Valk, Community Development
 - Oceanside Initiatives
 - Parksville Qualicum Beach Tourism Association
 - Qualicum Beach Chamber of Commerce
 - Qualicum Beach Collective
 - Oceanside Development and Construction Association
 - Coastal Communities Social Procurement Initiative
 - St. Andrews Lodge Historical and Cultural Society
 - Oceanside Health & Wellness Network
 - Qualicum Community Education & Wellness Society
 - Chartwell Residents' Association
 - *Alternate*: Select Committee on Parks & Recreation
- Councillor Young, Arts and Culture
 - The Old School House
 - Qualicum Beach Museum & Historical Society
 - Early Learning and Childcare Council in Oceanside (QCEWS)
 - Into the Woods Society
 - Qualicum Beach Multi-Use Cinema Society
 - Select Committee on Family Day Celebration
 - St. Marks Fair
 - Qualicum Beach Residents' Association
 - *Alternate*: Select Committee on Environment & Sustainability

(b) Vancouver Island Regional Library Board Appointments

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Councillor Jean Young be appointed as Trustee and Councillor Scott Harrison be appointed as Alternate on the Vancouver Island Regional Library Board for the term November 7, 2022 to December 31, 2023; these appointments will continue until a successor is appointed, as provided under Section 18(3) of the *Library Act*, unless the member is removed for cause, as provided under Section 18(4) of the *Library Act*.

CARRIED UNANIMOUSLY

(c) Appointments for Mayor

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT the following Council members be designated to act in the place of Mayor for the following terms:

- Councillor Skipsey: November 2022, December 2022, January 2023
- Councillor Harrison: February, March, April 2023
- Councillor Vander Valk: May, June, July 2023
- Councillor Young: August, September, October 2023

- Councillor Young: November 2023, December 2023, January 2024
- Councillor Skipsey: February, March, April 2024
- Councillor Harrison: May, June, July 2024
- Councillor Vander Valk: August, September, October 2024

- Councillor Vander Valk: November 2024, December 2024, January 2025
- Councillor Young: February, March, April 2025
- Councillor Skipsey: May, June, July 2025
- Councillor Harrison: August, September, October 2025

- Councillor Harrison: November 2025, December 2025, January 2026
- Councillor Vander Valk: February, March, April 2026
- Councillor Young: May, June, July 2026
- Councillor Skipsey: August, September, October 2026

CARRIED UNANIMOUSLY

(d) Regional District of Nanaimo Board Appointments

Councillor Harrison MOVED and Councillor Vander Valk SECONDED, THAT Council appoints Mayor Teunis Westbroek as the Municipal Director and Councillor Anne Skipsey as the Municipal Alternate on the Regional District of Nanaimo Board for the term starting November 7, 2022 and ending October 31, 2026.

CARRIED UNANIMOUSLY

2022 COUNCIL MEETING SCHEDULE AMENDMENT

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT the 2022 Council meeting schedule be amended by rescheduling the December 14, 2022 regular Council meeting to Wednesday, December 7, 2022 commencing at 10:00 am in the Council Chamber, Town Hall, 660 Primrose Street, Qualicum Beach, BC.

CARRIED UNANIMOUSLY

STAFF REPORTS

(1) Local Government Election Results – For Information

(2) LATE ITEM – Moonlight Madness Special Event Approval

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT Council directs staff to work with the Chamber of Commerce to host the 2022 Moonlight Madness shopping event, on Thursday, November 24, 2022;

AND FURTHER THAT Council authorizes the closure of Primrose Street, between First Avenue West and Second Avenue West, on Thursday, November 24, 2022 from 5:00 pm to 9:00 pm, ensuring Town requirements are met, including emergency services notification, traffic control, insurance, litter and notification to businesses affected by the closure.

CARRIED UNANIMOUSLY

MESSAGE FROM THE MAYOR

Mayor Westbrook addressed the audience, thanking his wife and family for their unwavering support, congratulating his fellow members of Council on their election, and thanking all candidates who ran for office. Mayor Westbrook also thanked Brian Wiese for his service and dedication to the community as Mayor during the previous term. In closing, Mayor Westbrook expressed his desire for a collaborative and unified Council that fosters trust, transparency, and integrity.

ADJOURNMENT

Councillor Harrison MOVED and Councillor Young SECONDED, THAT Council adjourns the meeting.

CARRIED

Mayor Westbrook invited those in attendance to remain for refreshments.

MEETING ADJOURNED: 7:27 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Teunis Westbrook
Mayor