

Minutes of the 9:00 am Wednesday, January 11, 2023, Town of Qualicum Beach Special Council Meeting held in the Lion's Room, Qualicum Beach Civic Centre, 747 Jones Street, Qualicum Beach, BC

PRESENT: **Council:** Mayor Teunis Westbroek
 Councillor Scott Harrison
 Councillor Anne Skipsey
 Councillor Petronella Vander Valk
 Councillor Jean Young

ALSO PRESENT: **Staff:** Lou Varela, CAO
 Heather Svensen, Corporate Administrator
 Bob Weir, Director of Engineering and Operations
 Luke Sales, Director of Planning
 Peter Cornell, Fire Chief
 Genelle Conn, Interim Acting Director of Finance
 Weslie Gould, Deputy Corporate Administrator
 Christine Diel, Executive Assistant

The Mayor called the meeting to order at 9:00 am and expressed condolences on the passing of Arthur (Art) Skipsey, Freeman of the Town and former Mayor.

ADOPTION OF THE AGENDA

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council adopts the January 11, 2023 Special Council meeting agenda.

CARRIED UNANIMOUSLY

STRATEGIC PLANNING SESSION - Day 1

Allison Habkirk, BC, MA (Planning), MPA, MCIP and Paul Murray, Brentwood Advisory Group, introduced themselves as facilitators and overviewed the agenda for the strategic planning session:

- Welcome and introductions;
- Purpose of the Strategic Planning Sessions;
- Department presentations;
- Review of the previous Strategic Plan;
- Identification of priority categories and initiatives;
- In-depth discussion of categories and initiatives;
- Review of the session and plan for the next session.

MOTION TO RECESS MEETING

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT the meeting be recessed to resume at 9:00 am on Thursday, January 12, 2023 in the Lion's Room, Qualicum Beach Civic Centre, 747 Jones Street, Qualicum Beach.

CARRIED UNANIMOUSLY

Meeting recessed at 3:46 pm

Meeting resumed at 9:00 am on Thursday, January 12, 2023 in the Lion's Room, Qualicum Beach Civic Centre, 747 Jones Street, Qualicum Beach.

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STRATEGIC PLANNING SESSION – Day 2

Allison Habkirk and Paul Murray facilitated the discussion for the Strategic Planning session, including:

- Reflection on previous session outcomes;
- Ranking initiatives and identifying resource gaps;
- Establishing target dates to start and complete projects;
- Discussion on next steps.

ADJOURNMENT

Councillor Vander Valk MOVED and Councillor Skipsey SECONDED, THAT Council adjourns the meeting.

CARRIED UNANIMOUSLY

MEETING ADJOURNED: 12:45 pm

Certified Correct:

Heather Svensen
Corporate Administrator

Teunis Westbroek
Mayor