

Minutes of the 10:00 am Wednesday, July 10, 2024, Town of Qualicum Beach Special Council Meeting held in the Qualicum Beach Committee Room, Town Hall, 660 Primrose Street, Qualicum Beach, BC

PRESENT: Council: Mayor Teunis Westbroek
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Petronella Vander Valk
Councillor Jean Young

ALSO PRESENT: Staff: Lou Varela, Chief Administrative Officer (CAO)
Raj Hayre, Director of Finance
Luke Sales, Director of Planning | Deputy Corporate Administrator
Trudy Coates, Corporate Services Support
Twyla Slonski, Corporate Services Support

Mayor Westbroek called the meeting to order at 10:05 am acknowledging that the meeting is being held on the traditional lands of the Coast Salish people.

ADOPTION OF THE AGENDA

Council adopted, by unanimous consent, the July 10, 2024 special Council meeting agenda.

MOTION TO CLOSE

Councillor Vander Valk MOVED and Councillor Young SECONDED, THAT the special meeting of Council be closed to the public, pursuant to sections 90 (1) (a), (c), (e) and (i) of the *Community Charter*, for the purpose of considering:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations and other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if Council considers the disclosure could reasonably be expected to harm the interests of the municipality; and
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 10:05 am

MEETING REOPENED TO THE PUBLIC: 11:35 am with Mayor Westbroek and Councillors Harrison, Skipsey, Vander Valk and Young in attendance. Also in attendance: L. Varela, Chief Administrative Officer, R. Hayre, Director of Finance, L. Sales, Director of Planning/Deputy Corporate Administrator, T. Coates & T. Slonski, Corporate Services Support.

ANNOUNCEMENTS

Staff announced the Council motions from the Closed portion of the meeting for release to the public as follows:

- That Council authorizes Oceanside Hospice Society to proceed with alterations to the building located at 210 Crescent Road West subject to renovations/alternations being carried out in compliance with sections 11 & 12 of the lease agreement between the Town of Qualicum Beach and Oceanside Hospice Society and to authorize staff to process and issue the building permit.
- That Council approves the addition of a permanent exempt Assistant Fire Chief of Prevention position to assume the role of FireSmart and Wildfire Resiliency Coordinator subject to the position being partially funded through the UBCM Community Resiliency Investment Program (CRI) – 2024 FireSmart Community Funding and Support Program for the years 2025 and 2026.

ADJOURNMENT

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT Council adjourns the meeting.

CARRIED UNANIMOUSLY

MEETING ADJOURNED: 11:35 am

Certified Correct:

ORIGINAL SIGNED

Luke Sales, Deputy Corporate Administrator

Confirmed this 11th day of September, 2024.

ORIGINAL SIGNED

Teunis Westbroek, Mayor