

**Minutes of the 10:00 am Wednesday, May 7, 2025, Town of Qualicum Beach Special Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC**

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PRESENT: Council: Mayor Teunis Westbroek  
Councillor Scott Harrison  
Councillor Anne Skipsey  
Councillor Petronella Vander Valk  
Councillor Jean Young

ALSO PRESENT: Staff: Lou Varela, CAO  
Heather Svensen, Director of Corporate Services | Deputy CAO  
Luke Sales, Director of Planning and Community Development  
Raj Hayre, Director of Finance  
Nathan Cernusca, Corporate Services Coordinator  
Oliver Watson, Capital Projects Manager  
Jason Froats, Information Systems Analyst

Mayor Westbroek called the meeting to order in the Council Chamber at 10:00 am acknowledging that the meeting was being held on the traditional lands of the Coast Salish people, and in particular, the Qualicum First Nation.

**ADOPTION OF THE AGENDA**

Council adopted, by unanimous consent, the May 7, 2025, Special Council meeting agenda.

**CARRIED UNANIMOUSLY**

**BYLAWS**

**(1) Adoption of “Town of Qualicum Beach Tax Rates (2025) Bylaw No. 910, 2025”**

Councillor Young MOVED and Councillor Vander Valk SECONDED, THAT the “Town of Qualicum Beach Tax Rates (2025) Bylaw No. 910, 2025” be adopted.

**CARRIED UNANIMOUSLY | Resolution No. 25-100**

**STAFF REPORTS**

**(1) Corporate Administration**

**(a) 2025 Special Events Applications**

**(i) Family Day Road Closure**

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT Council authorizes the Town of Qualicum Beach to hold the annual Family Day celebration on Sunday, May 25, 2025, including street closures required for the parade that will marshal along Harlech Road, proceed along Harlech Road and First Avenue West, up Primrose Street to Second Avenue, along Second Avenue West to Jones Street, ending at the Main entrance of the Civic Centre, and subject to emergency service notification, traffic control, insurance, washrooms and litter control; AND FURTHER THAT Council authorizes Town staff expenditure and payment of related invoices (materials, activities, performers) not to exceed a total of \$10,000.

**CARRIED UNANIMOUSLY | Resolution No. 25-101**

**(ii) Quality Foods Festival of Lights 2025**

Councillor Harrison MOVED and Councillor Young SECONDED, THAT Council grants permission to Quality Foods (QF) to hold a special Festival of Lights Fireworks show from a barge on the water in front of the Qualicum Beach Visitor Centre on Saturday, May 24, 2025, starting at dusk; AND FURTHER THAT the applicant arrange, and be responsible for, traffic control through contracted services; AND FURTHER THAT the Town provide barricades, extra garbage cans, and in-kind services of staff on site, subject to the applicant working with staff to ensure Town

requirements are met, including emergency services notification, insurance, and special event notifications, and to finalize:

- Special Event Sign permit(s);
- Noise Control permit; and
- Special Permit for Exploding Fireworks.

AND FURTHER THAT Quality Foods be notified in writing that this will be the final approval from Council for this event with exploding fireworks; AND FURTHER THAT future consideration of Council supporting the event will be contingent on an alternative display method being utilized (eg. Drone display, etc.).

Councillor Skipsey MOVED and Mayor Westbroek SECONDED, THAT Council amends the motion on the floor by striking: “display method being utilized (eg. Drone display, etc.)” and inserting: “participation”.

**CARRIED**

Opposed: Councillor Harrison

**MAIN MOTION AS AMENDED:**

THAT Council grants permission to Quality Foods (QF) to hold a special Festival of Lights Fireworks show from a barge on the water in front of the Qualicum Beach Visitor Centre on Saturday, May 24, 2025, starting at dusk; AND FURTHER THAT the applicant arrange, and be responsible for, traffic control through contracted services; AND FURTHER THAT the Town provide barricades, extra garbage cans, and in-kind services of staff on site, subject to the applicant working with staff to ensure Town requirements are met, including emergency services notification, insurance, and special event notifications, and to finalize:

- Special Event Sign permit(s);
- Noise Control permit; and
- Special Permit for Exploding Fireworks.

AND FURTHER THAT Quality Foods be notified in writing that this will be the final approval from Council for this event with exploding fireworks; AND FURTHER THAT future consideration of Council supporting the event will be contingent on an alternative participation structure.

**CARRIED | Resolution No. 25-102**

Opposed: Councillor Harrison, Councillor Vander Valk

(iii) **Endorsement of Bench located at the corner of Memorial and Sunningdale**

Councillor Skipsey MOVED and Councillor Harrison SECONDED, THAT Council authorize staff to add a bench to the Town’s bench inventory, with Policy amendment as required, for installation at the corner of Memorial Avenue and Sunningdale Road East for sponsorship by the public; AND FURTHER THAT the new bench location be offered for sponsorship to Berwick Qualicum Beach, under Town of Qualicum Beach Dedication of Amenities Policy Number 4002-11.

**CARRIED UNANIMOUSLY | Resolution No. 25-103**

**MOTION TO CLOSE**

Councillor Vander Valk MOVED and Councillor Skipsey SECONDED, THAT the special meeting of Council be closed to the public pursuant to sections 90(1)(a), (c), (e), (k) of the *Community Charter*, for the purpose of considering:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**CARRIED UNANIMOUSLY**

**MEETING CLOSED TO THE PUBLIC:** 10:24 am

**MEETING REOPENED TO THE PUBLIC:** 12:19 pm

**ADJOURNMENT**

Councillor Vander Valk MOVED and Councillor Skipsey SECONDED, THAT Council adjourns the meeting.

**CARRIED UNANIMOUSLY**

**MEETING ADJOURNED:** 12:19 pm

Certified Correct:

ORIGINAL SIGNED

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Heather Svensen  
Director of Corporate Services/Deputy CAO

ORIGINAL SIGNED

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Teunis Westbroek  
Mayor