

**Minutes of the 9:00 am Wednesday, November 12, 2025, Town of Qualicum Beach Special Meeting held in Council Chambers, Municipal Office, 660 Primrose Street, Qualicum Beach, BC**

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PRESENT: Council: Councillor Scott Harrison, Acting Mayor  
Councillor Anne Skipsey  
Councillor Petronella Vander Valk  
Councillor Jean Young

ABSENT: Mayor Teunis Westbroek

ALSO PRESENT: Staff: Lou Varela, CAO  
Heather Svensen, Director of Corporate Services/Deputy CAO  
Luke Sales, Director of Planning and Community Development  
Raj Hayre, Director of Finance

Councillor Harrison, Acting Mayor, called the meeting to order in the Council Chamber at 9:00 am acknowledging that the meeting was being held on the traditional lands of the Coast Salish people, and in particular, the Qualicum First Nation.

**ADOPTION OF THE AGENDA**

Council adopted, by unanimous consent, the November 12, 2025, special Council meeting agenda.

**CARRIED UNANIMOUSLY**

**STAFF REPORT**

**(1) Corporate Services**

**(a) Town Hall Committee of the Whole Meeting Rescheduled**

Councillor Young MOVED and Councillor Vander Valk SECONDED, THAT Council reschedule the Town Hall Committee of the Whole Meeting from Monday, November 17, 2025 at 10:00 am, to Wednesday, December 17, 2025 at 10:00 am.

**CARRIED UNANIMOUSLY | Resolution No. 25-274**

**MOTION TO CLOSE**

Councillor Young MOVED and Councillor Vander Valk SECONDED, THAT the special meeting of Council be closed to the public, pursuant to sections 90(1)(k) of the *Community Charter*, for the purpose of considering:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

**CARRIED UNANIMOUSLY**

**MEETING CLOSED TO THE PUBLIC:** 9:05 am

**MEETING REOPENED TO THE PUBLIC:** 9:36 am

**ADJOURNMENT**

Councillor Vander Valk MOVED and Councillor Young SECONDED, THAT Council adjourns the meeting.

**CARRIED UNANIMOUSLY**

**MEETING ADJOURNED:** 9:36 am

Certified Correct:

ORIGINAL SIGNED

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Heather Svensen  
Director of Corporate Services/Deputy CAO

ORIGINAL SIGNED

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Teunis Westbroek  
Mayor