

Minutes of the 1:00 pm Friday, October 10, 2025, Town of Qualicum Beach Regular Council Meeting held in the Committee Room, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

PRESENT: Council: Mayor Teunis Westbroek
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Petronella Vander Valk
Councillor Jean Young

ALSO PRESENT: Staff: Lou Varela, CAO
Heather Svensen, Director of Corporate Services/Deputy CAO
Danielle Leurebourg, Deputy Director of Corporate Services
Luke Sales, Director of Planning and Community Development
Raj Hayre, Director of Finance

Mayor Westbroek called the meeting to order in the Council Chamber at 1:00 pm acknowledging that the meeting was being held on the traditional lands of the Coast Salish people, and in particular, the Qualicum First Nation.

ADOPTION OF THE AGENDA

Council adopted, by unanimous consent, the October 10, 2025, special Council meeting agenda.

CARRIED UNANIMOUSLY

STAFF REPORTS

(1) Finance

(a) District 69, Sports Field Services Agreement

Councillor Harrison MOVED and Councillor Skipsey SECONDED, THAT Council authorize the Mayor and Corporate Officer to execute the District 69 Sports Field Services Agreement between the Regional District of Nanaimo, the City of Parksville, and the Town of Qualicum Beach, substantially in the form attached to the October 10, 2025 staff report as the Draft Proposed Agreement.

CARRIED UNANIMOUSLY | Resolution No. 25-234

MOTION TO CLOSE

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT the special meeting of Council be closed to the public pursuant to sections 90(e) of the *Community Charter*, for the purpose of considering:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 1:04 pm

MEETING REOPENED TO THE PUBLIC: 2:37 pm

ADJOURNMENT

Councillor Harrison MOVED and Councillor Skipsey SECONDED, THAT Council adjourns the meeting.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 2:37 pm

Certified Correct:

ORIGINAL SIGNED

Heather Svensen
Director of Corporate Services/Deputy CAO

ORIGINAL SIGNED

Teunis Westbroek
Mayor