

**Minutes of the 10:30 am Tuesday, October 21, 2025, Town of Qualicum Beach Special Meeting held in Council Chambers, Municipal Office, 660 Primrose Street, Qualicum Beach, BC**

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PRESENT: Council: Mayor Teunis Westbroek  
Councillor Scott Harrison  
Councillor Anne Skipsey  
Councillor Petronella Vander Valk  
Councillor Jean Young

ALSO PRESENT: Staff: Lou Varela, CAO  
Heather Svensen, Director of Corporate Services/Deputy CAO  
Danielle Leurebourg, Deputy Director of Corporate Services  
Luke Sales, Director of Planning and Community Development  
Raj Hayre, Director of Finance

Mayor Westbroek called the meeting to order in the Council Chamber at 10:30 am acknowledging that the meeting was being held on the traditional lands of the Coast Salish people, and in particular, the Qualicum First Nation.

**ADOPTION OF THE AGENDA**

Council adopted, by unanimous consent, the October 21, 2025, special Council meeting agenda.

**CARRIED UNANIMOUSLY**

**MOTION TO CLOSE**

Councillor Harrison MOVED and Councillor Vander Valk SECONDED, THAT the special meeting of Council be closed to the public, pursuant to sections 90(1)(e) and (k) of the *Community Charter*, for the purpose of considering:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

**CARRIED UNANIMOUSLY**

**MEETING CLOSED TO THE PUBLIC:** 10:30 am

**MEETING REOPENED TO THE PUBLIC:** 12:46 pm

**ADJOURNMENT**

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, THAT Council adjourns the meeting.

**CARRIED UNANIMOUSLY**

**MEETING ADJOURNED:** 12:46 pm

Certified Correct:

ORIGINAL SIGNED

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Heather Svensen  
Director of Corporate Services/Deputy CAO

ORIGINAL SIGNED

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Teunis Westbroek  
Mayor