

**Minutes of the 3:30 pm Monday, March 16, 2026, Town of Qualicum Beach Special Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC**

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PRESENT: Council: Mayor Teunis Westbroek  
Councillor Anne Skipsey  
Councillor Petronella Vander Valk  
Councillor Jean Young

Absent: Councillor Scott Harrison

ALSO PRESENT: Staff: Lou Varela, CAO  
Heather Svensen, Director of Corporate Services/Deputy CAO  
Raj Hayre, Director of Finance  
Luke Sales, Director of Planning  
Amro Kotb, Director of Infrastructure Services  
Chelsea Currie, Corporate Services Coordinator

Mayor Westbroek called the meeting to order in the Council Chamber at 3:30 pm acknowledging that the meeting was being held on the traditional lands of the Coast Salish people, and in particular, the Qualicum First Nation.

**ADOPTION OF THE AGENDA**

Council adopted, by unanimous consent, the March 16, 2026, special Council meeting agenda with the following amendment:

- Addition of Late Item 1.1 Eaglecrest Golf Course Maintenance Equipment

**CARRIED UNANIMOUSLY**

**STAFF REPORT**

(1.1) **Eaglecrest Golf Course Maintenance Equipment**

Councillor Vander Valk MOVED and Councillor Skipsey SECONDED, **WHEREAS** there is a risk that delaying procurement of required Golf Course maintenance equipment may result in the equipment being unavailable for the 2026 season; and

**WHEREAS** the \$2.5 million Capital Budget Provision included in the Draft 2026-2030 Financial Plan, which received second reading from Council on February 25, 2026, anticipates the purchase of Golf Course maintenance equipment in the approximate amount of \$750,000 excluding taxes;

**THEREFORE BE IT RESOLVED THAT** Council authorizes early budget approval for staff to purchase Golf Course maintenance equipment, procured through Sourcewell/Canoe in compliance with the Town's Purchasing Policy, in the amount of \$755,428 plus applicable taxes.

**CARRIED UNANIMOUSLY | Resolution No. 26-070**

**MOTION TO CLOSE**

Councillor Young MOVED and Councillor Vander Valk SECONDED, THAT the special meeting of Council be closed to the public, pursuant to sections 90(1) (e), (i), and (k) of the *Community Charter*, for the purpose of considering:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**CARRIED UNANIMOUSLY**

**MEETING CLOSED TO THE PUBLIC:** 3:34 pm

**MEETING REOPENED TO THE PUBLIC:** 4:35 pm with Mayor Westbroek, Councillors Skipsey, Vander Valk and Young in attendance. Also in attendance: L. Varela, CAO and H. Svensen, Director of Corporate Services/Deputy CAO, R. Hayre, Director of Finance, L. Sales, Director of Planning and A. Kotb, Director of Infrastructure Services.

**ADJOURNMENT**

Councillor Vander Valk MOVED and Councillor Skipsey SECONDED, THAT Council adjourns the meeting.

**CARRIED UNANIMOUSLY**

**MEETING ADJOURNED:** 4:37 pm

Certified Correct:

*ORIGINAL SIGNED*

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Heather Svensen  
Director of Corporate Services/Deputy CAO

*ORIGINAL SIGNED*

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Teunis Westbroek  
Mayor