

Minutes of the 10:00 am Wednesday, March 25, 2026, Town of Qualicum Beach Regular Council Meeting held in the Council Chamber, Municipal Office, 660 Primrose Street, Qualicum Beach, BC

PRESENT: Council: Mayor Teunis Westbroek
Councillor Scott Harrison
Councillor Anne Skipsey
Councillor Petronella Vander Valk
Councillor Jean Young

ALSO PRESENT: Staff: Lou Varela, Chief Administrative Officer
Heather Svensen, Director of Corporate Services/Deputy CAO
Luke Sales, Director of Planning and Community Development
Raj Hayre, Director of Finance
Twyla Slonski, Interim Deputy Director of Corporate Services
Peter Cornell, Fire Chief
Jason Froats, Information Systems Analyst

Mayor Westbroek called the meeting to order in the Council Chamber at 10:00 am acknowledging that the meeting was being held on the traditional lands of the Coast Salish people, and in particular, the Qualicum First Nation.

ADOPTION OF THE AGENDA

Council adopted, by unanimous consent, the March 25, 2026, Regular Council meeting agenda as presented.

CARRIED UNANIMOUSLY

START OF THE CONSENT AGENDA

ADOPTION OF THE CONSENT AGENDA

Council adopted, by unanimous consent, **THAT** the recommendations listed for items 2(a) to 2(d) in the March 25, 2026, Consent Agenda be adopted.

- (a) **THAT** the March 4, 2026, Regular Council meeting minutes be approved as presented.
- (b) **THAT** the March 11, 2026, Special meeting minutes be approved as presented.
- (c) **THAT** the March 16, 2026, Special meeting minutes be approved as amended.
- (d) **THAT** the Correspondence Log, dated for reference March 17, 2026, be received.

CARRIED UNANIMOUSLY | Resolution No. 26-071

RECOGNITION - Nil

BUSINESS ARISING FROM THE MINUTES - Nil

DELEGATIONS - Nil

CORRESPONDENCE

(a) **BC Council of Forest Industries | Request for Official Endorsement**

Councillor Young MOVED and Councillor Vander Valk SECONDED, **THAT** Council work with staff to prepare letter in response to Kim Haakstad, President, CEO BC Council of Forest Industries.

DEFEATED

(b) **Regional District of Nanaimo | Member Municipalities Voting Formula**

Mayor Westbroek MOVED and Councillor Skipsey SECONDED, **THAT** Council directs staff to send a letter of support to the Regional District of Nanaimo Board in response to the proposed changes to the Voting Formula for Member Municipalities as outlined in the letter from S. McLean, Chair, Regional District of Nanaimo dated March 13, 2026.

CARRIED UNANIMOUSLY | Resolution No. 26-072

BYLAWS

(a) **“Town of Qualicum Beach Indemnification of Municipal Officials Bylaw No. 906, 2026”**

Councillor Vander Valk MOVED and Councillor Harrison SECONDED, **THAT** the “Town of Qualicum Beach Indemnification of Municipal Officials Bylaw No. 906, 2026” be adopted.

CARRIED UNANIMOUSLY | Resolution No. 26-073

(b) **2026-2030 Financial Plan Bylaw | Consideration of 3rd Reading**

Councillor Vander Valk MOVED and Councillor Skipsey SECONDED, **THAT** the “Town of Qualicum Beach 2026-2030 Financial Plan Bylaw No. 921, 2026” be given third reading.

CARRIED UNANIMOUSLY | Resolution No. 26-074

COMMITTEE & LIAISON REPORTS

(a) **General Government** (Mayor Teunis Westbroek)

(i) Mayor Westbroek commented on his portfolio activities.

(ii) **Mayor Westbroek Notice of Motion | Eagle Park**

Mayor Westbroek MOVED and Councillor Skipsey SECONDED, **WHEREAS** the Town of Qualicum Beach previously sold the property located at 777 Jones Street, Qualicum Beach and legally described as Lot 1, PLAN VIP55424, District Lot 78, Newcastle Land District, PID 017-997-402 to Vancouver Island Health Authority (“Island Health”) for the sum of \$1.00, for the purpose of future development of health-care related facilities/services; and

WHEREAS the Town has received correspondence from Oceanside Caregivers identifying and affirming a shortage of long-term care beds and related care capacity in the Oceanside area; and

WHEREAS the Town intends to request a meeting with Island Health to discuss health-care needs and opportunities within the Oceanside area, including the potential use of the above-noted lands;

THEREFORE BE IT RESOLVED THAT Council directs staff to prepare and send correspondence to the Province of British Columbia (including the Minister of Health), with copies to Island Health and other relevant partners as appropriate, expressing the Town’s support for Island Health to explore and research options to increase care bed and complex care capacity on the lands previously conveyed by the Town of Qualicum Beach to Island Health (777 Jones Street), which may be the basis of a future Public Private Partnership between the Province of BC and a private development company.

CARRIED UNANIMOUSLY | Resolution No. 26-075

(iii) **Mayor Westbroek Notice of Motion | Town Crest**

Mayor Westbroek MOVED and Councillor Vander Valk SECONDED, **WHEREAS** the Town of Qualicum Beach has an interest in ensuring its corporate identity and visual branding are respectful, inclusive, and reflective of the community; and

WHEREAS the Town's current crest includes a teepee image, and Council may wish to review and replace this imagery to better align with reconciliation-minded practices and local context; and

WHEREAS the Mayor wishes to pursue a crest update in collaboration with the local Qualicum First Nation, which explores a design element inspired by the Qualicum Beach totem pole located at the Qualicum Beach Museum as suggested by Chief Recalma; and

WHEREAS 2027 Strategic Planning provides an appropriate forum and timeline for Council to consider the scope, process, and resourcing for a crest update;

THEREFORE BE IT RESOLVED THAT Council directs staff to prepare and bring forward, during the Town's 2027 Strategic Planning process, a report with options and a recommended work plan to update the Town of Qualicum Beach crest to represent the history and cultural traditions of Qualicum First Nation.

1. Engage with Qualicum First Nation, to co-develop appropriate protocols, roles, and decision-making processes;
2. In consideration of cultural and intellectual property rights, including permissions and appropriate guidance regarding any use of design elements inspired by the Qualicum Beach totem pole at the Qualicum Beach Museum;
3. Design and procurement options, including whether work would be completed in-house or through contracted professional services;
4. Budget and resourcing implications, including engagement costs, design costs, and implementation costs;
5. Implementation inventory and sequencing, identifying a policy for crest usage and recommending a phased approach to manage costs; and
6. Proposed timeline and milestones, including when Council approval of a final crest would be sought.

Councillor Skipsey **MOVED** and Councillor Harrison **SECONDED**, **THAT** the motion on the floor be postponed to future council meeting.

CARRIED UNANIMOUSLY | Resolution No. 26-076

(2) **Public Safety** (Councillor Scott Harrison)

- (i) Councillor Harrison commented on his portfolio activities.

(3) **Parks & Recreation** (Councillor Anne Skipsey)

- (i) Councillor Skipsey commented on her written report included in the agenda.

(4) **Community Development** (Councillor Petronella Vander Valk)

- (i) Councillor Vander Valk commented on her written report included in the agenda..

(5) **Arts & Culture** (Councillor Jean Young)

- (i) Councillor Young commented on her written report included in the agenda.

(ii) **Councillor Young Notice of Motion | Development Review Process**

Councillor Young **MOVED** and Mayor Westbroek **SECONDED**, **WHEREAS** Council has an interest in ensuring development review processes are transparent, consistent, and understandable to applicants and the public; and

WHEREAS applicants benefit from early, clear communication about Council's expectations for alignment with the OCP and about any Council concerns or requested changes, so that proposals can be revised efficiently and appropriately; and

WHEREAS Council also wishes to ensure that expectations regarding Development Cost Charges (DCCs) and Community Amenity Contributions (CACs), where applicable, are understood early in the review process;

BE IT RESOLVED THAT Council directs staff to prepare a draft Council Policy that outlines an approach for providing development applicants with early clarity regarding Council's expectations, including:

- clear communication at the outset regarding alignment with the Official Community Plan (OCP);
- identifying and communicating Council's concerns, requested changes, and areas of non-alignment as early as possible in the review process;
- reducing repeated or prolonged Council and Advisory Planning Commission meetings by presenting a comprehensive list of issues to applicants at the beginning of the process;
- improving predictability, timeliness, and transparency in Council decision-making on development proposals; and
- reviewing the application of Development Cost Charges (DCCs) and Community Amenity Contributions (CACs) for new development projects.

AND FURTHER THAT the draft policy be provided to Council for consideration at a future regular meeting.

Councillor Harrison MOVED and Councillor Young SECONDED, **THAT** the motion on the floor be referred to 2027 Strategic Planning.

CARRIED | Resolution No. 26-077

In Favor: Mayor Westbroek, Councillor Harrison, Councillor Skipsey, Councillor Vander Valk
Opposed: Councillor Young

STAFF REPORTS

(1) Corporate Services

(a) Accessibility Advisory Team | Proposed Framework

Councillor Harrison MOVED and Councillor Vander Valk SECONDED, **THAT** Council rescinds the "Town of Qualicum Beach Accessibility Advisory Team Terms of Reference" approved on April 12, 2023.

CARRIED UNANIMOUSLY | Resolution No. 26-078

Councillor Harrison MOVED and Councillor Skipsey SECONDED, **THAT** Council endorses the "Town of Qualicum Beach Accessibility Advisory Team Framework" as the structure for the Town's ongoing accessibility work as outlined in Attachment 1 of the March 25, 2026, Staff Report to Council; **AND FURTHER THAT** Council confirms the continuation of the majority of the current Team membership under this Framework.

CARRIED UNANIMOUSLY | Resolution No. 26-079

(b) 2025 Council Resolution Summary

Councillor Vander Valk MOVED and Councillor Harrison SECONDED, **THAT** Council receives the Summary of Council Resolutions as outlined in the March 25, 2026, Staff report to Council.

CARRIED UNANIMOUSLY | Resolution No. 26-080

Councillor Harrison MOVED and Councillor Young SECONDED, **THAT** Council rescinds the resolutions listed in Schedule 'B' attached to the March 25, 2026, Staff report to Council.

CARRIED | Resolution No. 26-081

In Favour: Mayor Westbroek, Councillor Harrison, and Councillor Young

Opposed: Councillor Skipsey and Councillor Vander Valk

(c) **Announcement of Closed Council Meeting Motions**

Councillor Vander Valk MOVED and Councillor Young SECONDED, **THAT** Council receives the Announcement of Closed Council meeting Motions as included in the March 25, 2026 regular Council meeting agenda.

CARRIED UNANIMOUSLY | Resolution No. 26-082

(2) **Planning & Community Development**

(a) **Development Variance Permit | 532 Memorial Avenue**

Mayor Westbroek invited members of the public to provide comment on the proposed Development Variance Permit for the property located at 532 Memorial Avenue.

- D. Firouzli, Architect, provided comments on the following:
 - Referred to the aerial photos in the agenda package and stated that the average grade of the development is nearly 3.5 metres above the grade on Hoylake Road.
 - Pointed to the red outline in the Memorial Avenue photos as illustrating how the proposed roofline would appear in relation to neighboring properties.
- D. Richardson provided comments on the following:
 - Referred to a photo of her property on Hoylake Road, stating that the view would be lost if the development proceeds.
 - Questioned why a property owner can purchase in Qualicum Beach knowing the existing bylaws, then seek approval for a variance to build beyond those limits.
 - Stated that compliance with the bylaw should be expected.
- L. Vogler provided comments on the following:
 - Spoke on behalf of an owner on Memorial Avenue, who is directly affected by the project and variance application.
 - Expressed opposition to both the application and the separate Development Permit, stating that neither aligns with the letter or intent of the Official Community Plan.
 - Referred to letters submitted as part of the public record and urged careful consideration of the long-term implications, noting the broader project could irreversibly change the community's small-scale village character.
- K. Murphy provided comments on the following:
 - Stated that she participated in the community planning process at the Civic Centre last fall and is distressed that the Official Community Plan, adopted before Christmas, now appears to be disregarded.
 - Urged Council to give careful consideration to the OCP, noting her understanding that it is legally binding on Council's land use decisions.
 - Expressed opposition to a four-storey building and noted that, although the developer stated he had done everything requested, Council had asked at the June meeting to see a three-storey proposal, which has yet to happen.

- T. Henschel provided comments on the following:
 - Stated that she lives adjacent to the proposal, noted Council has received letters, correspondence, and a petition from residents in the area, and is one of many residents concerned about the project.
 - Urged Council to reconsider, stating that this type of development is not appropriate in a long-standing single-residential neighbourhood.

- K. Olson provided comments on the following:
 - Stated that she lives in the neighbourhood and that her son owns property across the road. Commented that height limits and restrictions are not targets to be exceeded.
 - Spoke to her long connection to Qualicum Beach, noting that she moved there as a child, raised her children in the community, and hopes her grandchildren can do the same.
 - Expressed concern that large buildings would reduce neighbourhood character by blocking views and increasing traffic on quiet residential streets.

- C. Long, Architect, provided comments on the following:
 - Speaking as one of the project architects on behalf of the applicant, advised that the proposal has undergone three revisions in response to feedback, including stepping down the building mass, adjusting the height, and further lowering the building on the site.
 - Noted that architectural considerations are not solely technical and that the steep slope of the site and average grade are important factors in assessing the proposal.
 - Explained that while the building height is 14.7 metres on paper, the middle portion of the building, as viewed from Hoylake Road, is approximately 11 metres, which aligns with the suggested height for this density.
 - Reminded Council that both the Advisory Planning Commission and staff have recommended proceeding with the variances and Development Permit.

- K. Schley, Applicant, provided comments on the following:
 - Stated that the proposal was developed with staff and that a variance was pursued instead of rezoning because the project complies with all other requirements, including density, unit count, parking, and land use.
 - Noted that Council's direction on the 11-metre height and the Advisory Planning Commission's 31 recommendations were addressed.
 - Shared that there is a need for this type of housing, with approximately 200 people on the waiting list, and stated that if the variance is not approved, the project would proceed through rezoning. It was also noted that the building appears taller mainly from the rear.

- J. Windley, Contractor, provided comments as follows on behalf of the Applicant:
 - Compared the proposal to other Town-approved developments with greater heights, including East Village, Berwick, and The Gardens.
 - Noted the project had already been reduced by one storey, affecting revenue, and that similar developments proceeded despite public opposition due to growing need.
 - Clarified the proposal would be under 15 metres on a flat site, and that the EGC 15-metre maximum applies only to institutional/residential areas.

- D. Golson provided comments on the following:
 - Stated that they live on Memorial Avenue, one block from the site, and expressed concern that the development would create a visual scar on the landscape when entering Town from the ocean side.
 - Compared the proposal to another development in Town, noting that it is three storeys with underground parking, and stated that this variance should not be approved.

- S. Pio provided comments on the following:
 - OCP for a reason, to protect against development. OCP guidelines, ask/suggest scale to complement existing scale and architecture. Height variance being requested, still asking a height of 14.78m in total, massive structure that lies parallel to Hoylake Road.

- J. Ponsford provided comments on the following:
 - Stated that they live on Hoylake Road West and are opposed to the Development Variance Permit, with their main concerns being the scale and height of the proposed building.
 - Commented that Qualicum Beach is known for its small-town character and charm, and that a development of this size feels out of place and risks changing what makes the community special.
 - Expressed concern about increased traffic and pedestrian safety, noting that additional traffic from Memorial Avenue onto Hoylake Road would be problematic given the existing bend and limited visibility. Added that they support development on the property, but not in the form proposed.

- M. Candler provided comments on the following:
 - The proposed building is massive, approximately 300 feet long, located at the top of a hill, and designed with high ceilings.
 - The proposal does not reflect Qualicum Beach's character or scale and therefore should not be granted a height variance.

- J. Bell-Irving provided comments on the following:
 - Expressed opposition to the project, stating that it is out of scale and out of proportion to the site.
 - It would irrevocably change the neighbourhood and that increased traffic would significantly affect the area. They added that they support development on the site, but not in the form proposed.

- R. Smyrski provided comments on the following:
 - They live on Hoylake Road East, almost directly across from the site, and will be impacted by the highest portion of the building, which is proposed on that side of the property.
 - Advised that they had submitted a letter earlier and said they support development, provided it stays within the established guidelines.
 - They might support a variance for an architectural feature such as a clock tower or roof peaks, but not for what they described as another flat-roofed building and expressed opposition to the proposed height overall.

- K. Schley, the Applicant, provided comments on the following:
 - The request is specifically for a height variance and that the proposal otherwise complies with zoning, including site coverage, resident capacity, and parking requirements and advised that the additional height is intended to accommodate eight more units.
 - The design reflects Qualicum Beach well, would contribute positively to a key entrance into Town, and was developed with awareness of community expectations.

- D. Firouzli, Applicant, provided the following comments on behalf of the Applicant:
 - The Official Community Plan and zoning are the Town's primary tools for managing growth. They noted that the site's medium-density designation permits apartment-style development, with lot coverage and height serving as the main form and scale controls.
 - The proposal remains within the 40% lot coverage limit and proposes 50 units, below the 52 units permitted.
 - that privacy, rather than views, is the main concern, and noted design measures such as solid or frosted railings and deck lighting controls to reduce impacts on neighbouring properties.

- K. Schley, the Applicant, stated that the 11-metre height reference on Hoylake Road reflects the flatter portion of the site, and that the land falls approximately 30 feet down the hill. The applicant noted that it is the site's topography that affects how the building height is perceived.

- T. Henschel provided comments on the following:
 - Acknowledged that they met with the developer and are not opposed to development on the site, but do not support the current proposal. Added that they would like to see a revised project developed in collaboration with the community and would support an alternative that creates a stronger gateway into Town.

- J. Ponsford provided comments on the following:
 - Expressed concern that the height and scale of the proposal would intensify traffic impacts at the corner of Hoylake Road and Memorial Avenue.
 - Noted that the bend in the road, combined with vehicles accelerating up and down Memorial Avenue, creates safety concerns at that intersection.

- C. Long, Architect, provided the following comments on behalf of the applicant:
 - Clarified that the building's perception from Memorial Avenue was specifically considered through a series of design revisions, including those recommended by the Advisory Planning Commission.
 - The height and massing have been adjusted so the building steps back in progression from the lower portion of Memorial Avenue, creating a more tapered effect.

- B. McNeil expressed confusion about how the height restriction is being presented in relation to the top of Hoylake Road and the slope down Memorial Avenue. Commented that, as shown, the building appears box-like and does not accurately convey its actual physical appearance.
- M. Reece expressed opposition to the height variance, noting that the building mass is approximately 300 feet long, comparable to the length of a football field and that they do not see how the proposal fits within the Official Community Plan.
- D. Golson shared concern about the building's appearance when entering the Town from the ocean side, stating that from the base of the underground parking to the top it would appear as a five-storey building, approximately 14 to 15 metres high.
- D. Richardson provided comments on the following:
 - Contrary to the architect's comment, they do have a view from their home and invited the architect to view it from their property to better understand the impact the development would have, including views from the proposed units. Also asked whether the trees shown in the renderings would be retained.
 - The notice was only provided to nearby residents, and questioned the suggestion that broader public support can be inferred when only a limited number of people received notification.
- K. Murphy provided comments on the following:
 - Expressed concern about the three buildings along Memorial Avenue, noting they are set less than 15 feet from the walkway and would rise to three storeys, taller than the adjacent lamp posts, which were not shown in the renderings.
 - This proposal would create an overwhelming streetscape and suggested reducing that portion of the development by one storey, if possible, to better humanize the scale.
- K. Schley, the Applicant, stated that the proposal followed Town staff direction and existing zoning, with height being the only requested variance. They added that clearer expectations earlier in the process may have helped and noted they have spoken with hundreds of people in the community, including many interested in downsizing within Qualicum Beach.
- S. Pio suggested the issue is possibly that the piece of land just isn't big enough for the proposed density and what the applicant wants to do without the height variance.

Mayor Westbroek called for any final speakers, hearing none, Mayor Westbroek called the close of the public input portion of the meeting for the proposed Development Variance Permit for the property located at 532 Memorial Avenue at 12:12 pm.

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, **THAT** the Development Variance Permit for 532 Memorial Avenue be refused, as it does not comply with the previous direction given by Council on June 18, 2025 for the height not to exceed 3 stories and the portion of the building that is the subject of the variance does not assist in enhancing the village character and architectural interest of the building;

AND FURTHER THAT, in future, the maximum height of the building be consistent with the Zoning and the recent direction given for amending the Zoning Bylaw.

Councillor Harrison MOVED and Mayor Westbroek SECONDED, **THAT** the motion on the floor be deferred to a future meeting of Council.

CARRIED | Resolution No. 26-083

In Favour: Mayor Westbroek, Councillor Harrison, and Councillor Young

Opposed: Councillor Skipsey and Councillor Vander Valk

Councillor Harrison MOVED and Councillor Vander Valk SECONDED, **THAT** Council take a ten-minute recess.

CARRIED UNANIMOUSLY

MEETING RECESSED: 12:50 pm

MEETING RESUMED: 12:59 pm with Mayor Westbroek, Councillors Harrison, Skipsey, Vander Valk and Young in attendance. Also in attendance, L. Varela, CAO, H. Svensen, Director of Corporate Services/Deputy CAO, T. Slonski, Interim Deputy Director of Corporate Services, L. Sales, Director of Planning and A. Kotb, Director of Infrastructure Services.

Councillor Vander Valk MOVED and Councillor Skipsey SECONDED, **THAT** pursuant to Council Procedure Bylaw No. 733, 2019, the meeting be extended beyond the 3-hour time limit.

CARRIED UNANIMOUSLY

R. Hayre, Director of Finance, arrived at the meeting at 1:05 pm

(b) Development Variance Permit | 796 Canyon Crescent Road

Mayor Westbroek invited members of the public to provide comment on the proposed Development Variance Permit for the property located at 796 Canyon Crescent Road.

- J. Larsen, the Applicant, provided comments on the following:
 - That the 1,800 m² parcel is significantly larger than surrounding lots and that a side-by-side subdivision would be more in keeping with the adjacent neighbourhood.
 - They advised the proposal is intended to support future multigenerational living, including a detached on-grade cottage for aging parents, and clarified there is no intent to create additional strata titles for individual sale beyond the two proposed lots.
 - The applicant added that they consulted with adjacent neighbours, submitted letters of support from both neighbouring properties, and see the proposal as a way to broaden housing choice in the community.

- K. Hooney, commented as follows:
 - Stated that they live at 799 Canyon Crescent and expressed concern that neither they nor their neighbour had been consulted on the proposal.

- They stated that the development does not fit the neighbourhood, noting that dividing a lot approximately 90 to 95 feet wide would create two very narrow lots.
- They added that allowing up to four families on a property intended for single-family use is out of character with the area and could set a precedent for similar lot divisions throughout the neighbourhood.

Councillor Harrison MOVED and Councillor Young SECONDED, **THAT** Council directs staff to issue a Development Variance Permit for 796 Canyon Crescent Road, as described in the March 25, 2026 Planning Report to Council, subject to registration of a S. 219 Restrictive Covenant prohibiting further subdivision by way of a strata and to limit the number of dwelling units on each parcel to two.

CARRIED UNANIMOUSLY | Resolution No. 26-084

(c) **Development Variance Permit | 846 Woodside Crescent**

Mayor Westbroek invited members of the public to provide comment on the proposed Development Variance Permit for the property located at 846 Woodside Crescent.

- V. Whittle provided comments on the following:
 - They reside directly behind the subject property and are familiar with the proposed development site since the home was built in 1996.
 - They noted that while the application refers to rebuilding within the same footprint, the original house did not have a covered deck, subject of the variance, has already been constructed.
 - They expressed concern that the construction, which has already been completed, would be retroactively approved, that the addition is a large structure requiring a significant 2.0 metre rear yard variance that affects their property and may impact its marketability. They stated that the structure should be removed.

Councillor Skipsey MOVED and Councillor Vander Valk SECONDED, **THAT** Council postpone a decision on the following motion to the April 22, 2026 regular Council meeting:

THAT directs staff to issue a Development Variance Permit for 846 Woodside Crescent, as described in the March 25, 2026 Planning Report to Council.

CARRIED UNANIMOUSLY | Resolution No. 26-085

(d) **Development Variance Permit | 3022 Island Highway West**

Councillor Harrison MOVED and Councillor Young SECONDED, **THAT** Council directs staff to fulfill statutory notification requirements to allow the Development Variance Permit application for 3022 Island Highway West to be considered by Council at a future meeting.

CARRIED UNANIMOUSLY | Resolution No. 26-086

MOTION TO CLOSE TO THE PUBLIC

Councillor Skipsey MOVED and Councillor Young SECONDED, **THAT** the Regular meeting of Council be closed to the public, pursuant to sections 90(1) (a), (e), and (k) of the *Community Charter*, for the purpose of considering:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC 1:32 pm

MEETING REOPENS TO THE PUBLIC 2:37pm with Mayor Westbroek, Councillors Harrison, Skipsey, Vander Valk and Young in attendance. Also in attendance, L. Varela, Chief Administrative Officer, H. Svensen, Director of Corporate Services/Deputy CAO, T. Slonski, Interim Deputy Director of Corporate Services, L. Sales, Director of Planning, R. Hayre, Director of Finance and A. Kotb, Director of Infrastructure Services.

REVIEW OF COMMENTS FROM THE PUBLIC – Nil

ADJOURNMENT

Councillor Vander Valk MOVED and Councillor Harrison SECONDED, **THAT** Council adjourns the meeting.

CARRIED UNANIMOUSLY

MEETING ADJOURNED: 2:37 pm

Certified Correct:

ORIGINAL SIGNED

Heather Svensen
Director of Corporate Services/Deputy CAO

ORIGINAL SIGNED

Teunis Westbroek
Mayor